



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes COMMUNITY GARDENS COMMITTEE

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Tuesday, April 29, 2014

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room LL-110 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 8 -

Justin O. Markofski; Madelyn D. Leopold; Aislynn H.C. Miller; Annette M. Nekola; Nan Fey; Danna J. Olsen; Jill Schneider and Melissa Gavin

**Absent:** 2 -

Steve King and Mee (Mimi) Vang

### OTHERS PRESENT

Joe Mathers, Greta Hansen, Rachel Weil (Urban Planning Student at UW),  
Lauren Swerth (Urban Planning Student at UW), Mark Woulf, Olivia Sanderfoot  
(UW Student, Office of Sustainability)

### APPROVAL OF MINUTES

A motion was made to approve the minutes given corrections are made by Fey  
and seconded by Markofski.

### PUBLIC COMMENT

None

### DISCLOSURES AND RECUSALS

None

### NEW BUSINESS

None

**OLD BUSINESS**

[32247](#)

Status of Community Gardens Program

Schneider reported on the May 10th Garden Leader meeting. She reported that at least 40 attendees have RSVP'd and most gardens are represented – need someone from Quann. Agenda nearly ready, will send copy of final version to committee. Woulf said the city will provide some office supplies; catering covered by CAC with funds from Alliant. Gavin provided an overview of the agenda that will include an icebreaker to outline challenges in each garden, update on the community gardens program, an inventory on what duties CAC filled, and a plan for next steps.

Fey reported that each lease except for Quann is on-hand and in a position to be shared with gardens. Woulf will ask City Attorney's Office for copy of Quann lease. Fey also reported that the transition team met to discuss the final items CAC will cover and the long-term structure team met last week with two additional meeting to come in the next 2 weeks. Fey provided information on the UW-Extension VISTA positions for the summer; one already hired. There is a second needed for planning effort; job description will be posted 4/30 on UW-ext site.

Mark Woulf reported on recent meeting with UW-Extension and Community Groundworks about potential future structures that include utilizing existing resources for a 2015 program. Future updates to come.

Fey lastly gave an overview of a meeting of the Mayor's Quality and Sustainability Steering Committee where the issue of community gardens was discussed. Mayor Soglin suggested maybe there could be an umbrella insurance policy for all community gardens. Staff is researching the possibility.

[31912](#)

New Garden Fund Issues

Leopold reported that the funds should be moved from CAC to Parks Foundation as soon as possible. Leopold will confirm with Grant Frautschi.

Nekola wondered if contributions to CAC from garden registrations in 2014 should be suspended. The committee agreed they probably should for 2014. Leopold will check whether Parks Foundation would be willing to accept.

[31106](#)

Sheboygan Gardens Update

No update

[30629](#)

Parks Department Pre-approved List of Improvements at Community Gardens

No update

[28453](#) Garden Leadership for Long-Term Sustainability

No update

#### REGULAR BUSINESS REPORTS

[28455](#) Food Policy Council Update

The next meeting will be May 7th.

SEED grants awarded \$50,000 to ten projects in the city.

The Terrace planting policy was approved by the the Board of Public Works. Details will be posted on the City website soon.

The Edible landscaping guidelines are close to completion.

The RFP for the provider of EBT machines at the farmer's market has been released. We can expect to have it it June.

[08281](#) Parks Update

**Parks Superintendent:** Superintendent Kevin Briski has resigned and will be leaving at the end of June. The Deputy Superintendent will serve as interim. There is a national serach out for a new superintendent.

**Brittingham Park:** There are funds available for an artistic entrance to the park. It will take a year to design. Temporary fencing has been approved for this season to keep rabbits out. The waterline is still unresolved, but they are working on a speedy resolution.

[18897](#) CDBG Update

Markofski will keep the staff informed of developments in the garden program. Nancy Dungan is on medical leave.

**Summer Funding Cycle:** Markofski will determine whether CDBG funds could be used for the waterline at Brittingham.

[14868](#) Planning Update

No update

[08283](#) New Garden Fund

No update

15100

Garden/CAC Reports

Mathers reported that the Leopold garden waterline is nearly done. Other water issues should be dealt with by early May. Still trying to help coordinate gardens' basic needs, e.g. compost, water. There are new gardens in DeForest, Windsor, and on the CUNA rooftop.

**COMMUNICATIONS**

No update

**ANNOUNCEMENTS**

Southwest Commuter Path proposal was discussed by City Engineering, generally supportive. The parties are now in touch with the right people, and three gardeners are signed up for the event on May 10th.

**ADJOURNMENT**

Gavin made a motion to adjourn which was seconded by Markofski at 6:50 PM and was approved unanimously.