



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, November 8, 2023

1:30 PM

Virtual

CALL TO ORDER / ROLL CALL

Present: 4 - Anne Benishek-Clark; Kimila Daniels; Dana E. Denny and Helga P. Vrany

Excused: 1 - Angela L. Nash

APPROVAL OF MINUTES

A motion was made by Vrany, seconded by Benishek-Clark, to Approve the Minutes. The motion passed by voice vote/other.

1. [80697](#) Public Comment (11/8/23 Personnel Board Meeting)

DISCLOSURES AND RECUSALS

NEW BUSINESS

2. [80612](#) Delete the classification of Safety Coordinator in CG18, R07. Create the classifications of Safety Coordinator 1 in CG18, R08 and Safety Coordinator 2 in CG18, R10. Recreate position #869 of Safety Coordinator as Safety Coordinator 2 and reallocate the employee, B. Lovell, to the new classification.
A motion was made by Vrany, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
3. [80618](#) Recreate the 1.0 FTE position #1861 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 2 (CG18, R8).
A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
4. [80619](#) Recreate the 1.0 FTE position #4027 of Civil Technician 2 (CG16, R14) as a GIS Specialist 2 (CG18, R8).
A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
5. [80620](#) Create new classification of Client Services Manager in CG18/R12, and

create a 1.0 FTE position in the new classification in the CDA Housing's 2024 adopted operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

6. [80621](#) Create a new classification of Paralegal Mediator 3 in CG18/R09 in the salary schedule.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

7. [80622](#) Recreate the 1.0 FTE position #3612 as a Business Development Specialist 2 in CG18/R08 in EDD's 2024 adopted operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

8. [80623](#) Create a new 1.0 position in the classification of Human Resources Analyst 2 in CG18/R08, in the Fire Department's 2024 adopted operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

9. [80624](#) Create a new classification of Human Resources Analyst 4 in CG18/R12 in the salary schedule; and recreate the 1.0 FTE position #877 in the newly created classification in HR's 2024 adopted operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

10. [80626](#) Create the new classification of Public Information Officer 3 in CG18/R12 in the salary schedule, and create a 1.0 FTE position in the newly created classification in the Mayor's adopted operated budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

11. [80627](#) Create new classification series of Transit Engineer 1-2 in CG44, Ranges 10 & 12 in the salary schedule; and create 1.0 FTE position as Transit Engineer 2 in CG44/R12 in Metro Transit's 2024 adopted operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

12. [80628](#) Delete the classification of Parks Community Services Manager in CG18/R12 and recreate it in CG18/ R14 in the salary schedule. Recreate position #1520 in the new classification of the Parks Division 2024 operating budget.

A motion was made by Vrany, seconded by Daniels, to Return to Lead with the

Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

DISCUSSION ITEMS

- 13. [80360](#) Proposed Personnel Rule Revisions

ADJOURNMENT

A motion was made by Daniels, seconded by Vransy, to Adjourn. The motion passed by voice vote/other.