



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, May 3, 2017

3:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Others Present:** Emaan Abdel-Halim, Lynn Christoph, Mike Dailey, Susan Gafner, Joe Grande, Eric Halverson, Ron Janowski, Mike Lipski, Rick Marx, Arthur Meyer, Phil Nehmer, Sarah Olson, Keith Pollock, and Yang Tao

**Present:** 3 - Gary D. Mitchell; Mensah K. Lassey and Dana E. Denny

**Absent:** 2 - Angela L. Nash and Judy J. Hughes

### APPROVAL OF MINUTES

A motion was made by Mitchell, seconded by Lassey, to Approve the Minutes of the March 8, 2017 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

No public comments.

### DISCLOSURES AND RECUSALS

No disclosures or recusals.

### NEW BUSINESS

- 1 [46987](#) Create the classification of Fleet Maintenance Program Administrator (CG15, R11). Recreate position #1167 of Automotive Maintenance Worker 3 as a Fleet Maintenance Program Administrator in the Fleet Services operating budget and reallocate the incumbent (D. Binger) to the new position.  
  
**A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
  
- 2 [46933](#) Recreate the position #1115 of Surveyor 2 in CG18, R08 to a Public Works Development Manager 2 CG18, R12 (Class Code H274) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (J. Quamme) to the level of Public Works Development Manager 1 in CG 18, R10 (class code: H273).  
  
**A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

- 3      [46934](#)      Recreating position #780 from a 1.0 FTE Accounting Technician 2 (CG 20, Range 14) to a 1.0 FTE Accounting Technician 3 (CG 20, Range 16-class number J001) in the Finance Department budget and reallocating the incumbent, W. Murkve, to the new position.
- A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 4      [46884](#)      Delete the classification of Water Quality Aide (class code: F162; CG16, R9) and create the classifications of Water Quality Sampler 1 (CG16, R9), Water Quality Sampler 2 (CG16, R11), and Water Quality Sampler 3 (CG16, R13). Recreate position #1850 as a Water Quality Sampler 3 in the Water Utility operating budget and reallocate the incumbent (K. Miller) to the new position. Recreate position #1774 as a Water Quality Sampler 2, and, if filled, reallocate the incumbent to the level of Water Quality Sampler 1, all in the Water Utility operating budget.
- A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 5      [46931](#)      Delete the classification of Field Service Leadworker in CG16, R15 (Class Code F059), and create the classifications of Field Service Leadworker 1 in CG16, R14 and Field Service Leadworker 2 in CG16, R15. Delete the 1.0 FTE position (#1853) of Field Services Leadworker in CG16, R15 and recreate it as a Field Service Leadworker 2 in the same comp group and range and reallocate the incumbent, A. Mazzara to the new position. Delete the vacant position of Field Service Representative 3 in CG16, R13, position # 1881, and recreate it as a Field Service Leadworker 1, CG16, R14, all in the Water Utility budget.
- A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 6      [46883](#)      Delete the classification of Traffic Engineering Development Specialist in CG18, R11. Delete the 1.0 FTE position (#1214) of Traffic Engineering Development Specialist in CG18, R11 and recreate it as a Computer Mapping/GIS Coordinator in CG18, R13 (Class H283) in the Traffic Engineering operating budget and reallocate the incumbent E. Halvorson to the new position.
- A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 7      [46935](#)      Recreate position #1192, 1.0 FTE Program Assistant 1 in (CG 17, R11) as an Account Technician 2 (CG20, R14) in the Traffic Engineering Operating Budget and reallocate the incumbent (C. Haskin) to the new position.
- A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

- 8      [46936](#)      Recreate position #1237, 1.0 FTE Administrative Clerk 1 in (CG 20, R09) as a Program Assistant 1 (CG20, R11) in the Traffic Engineering Operating Budget and reallocate the incumbent (H. Hart) to the new position.

**A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### **ADJOURNMENT**

**A motion was made by Mitchell, seconded by Lassey, to Adjourn. The motion passed by voice vote/other.**