



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft EQUAL OPPORTUNITIES COMMISSION EMPLOYMENT SUBCOMMITTEE

Thursday, November 17, 2016

12:00 PM

301 South Westfield Road
3rd Floor Conference Room
UW Hospital & Clinics

1. CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Jenny Wohlfert at 12:05pm.

Staff members present: Department of Civil Rights Director Norman D. Davis, EOD Manager Byron Bishop, Investigator/Conciliator Charlyn Cruz-Nunez, and EOD Administrative Clerk Josue Peralta.

Other members present: Jason Hiller, Marry Coddington, Ellen Molitor, Rochelle Warner.

Present: 3 - Laura J. Zweber; Jenny Wohlfert and David Witkowski

Absent: 1 - Michele Thoren

Excused: 2 - Margaret Leitingner and Georgia Pride Euler

2. APPROVAL OF MINUTES

Laura Zweber moved to approve the minutes from the meeting on October 20, 2016 without correction. The motion was seconded by David Witkowski and passed by voice vote.

3. PUBLIC COMMENT

There was no public comment.

4. DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

REPORTS

5. Norman Davis, Byron Bishop

Manager Bishop greeted the commissioners and introduced Charlyn Cruz-Nunez who attended to observe the subcommittee meeting. Mr. Bishop informed the subcommittee that Jason Hiller has been approved as a voting member in the subcommittee. He also spoke about the ways in which the commissioners could be a powerful arm the the general Equal Opportunities Commission, and the need is probably not needed as a standalone commission. He continued to talk about recruiting members who could be play

an active voting part in the subcommittee, specially those who have partnered with the City. EOD Manager Bishop then explained the different referrals the Commission had sent them, and talked about the Commissioner's strategy to use rotation commissioners to act as liaisons to the subcommittee.

Department Director, Norman D. Davis, followed Mr. Bishop by introducing himself to the commission as well as they to him. He spoke about his appreciation for the members serving on the subcommittee, shared the department's interest in making connections, and to enlist their support to what we can do here in the City. Mr. Davis continued talking about the different ways the subcommittee can be beneficial for the department, challenged them to incorporate those industries who aren't currently in the subcommittee such as the construction and food industries, and encouraged them in their mission.

DISCUSSION / ACTION ITEMS

6. [42463](#) Proposed commission for EOC Employment Subcommittee

Attachments: [Draft Proposal.doc](#)

Laura Zweber moved to table the proposal of making the Employment Subcommittee into a standalone commission. The motion was seconded by Jason Hiller and passed via voice vote.

Item referrals from the Equal Opportunities Commission

The subcommittee members along with EOD Division Manager Bishop went through the different referrals from the Equal Opportunities Division. In the conversation, it was noted that the Ban the Box research (ie. the effects since it's implementation) is more suited for the Affirmative Action Commission. As for the employment impact of 17-24 year olds, they discussed looking into the employment impacts of those impacted by law enforcement. In regards to the proposals in general, the members wanted a bit more clarity as to what specific direction the Commission wanted them to take. They discussed each member to do research and come back to discuss in the following meeting. The want for more clarity will be presented to the commission at their next meeting.

7. FUTURE TOPICS FROM THE FLOOR

- Planning of February open house recruiting event
- Election of Chair for the Employment Subcommittee of the Equal Opportunities Commission
- Meeting calendar for 2017

8. ADJOURNMENT

David Witkowski motioned to adjourn the meeting at 1:28pm. The motion was seconded by Jason Hiller and passed by voice vote.