

# 2024 MLK Commission Deadlines for 2025 Award

DATE	ACTION
5/1/24	Soft Nomination Open
6/3/24	Nomination Open
	<ul style="list-style-type: none"> <li>• Advertise – members email blast (school district, member networks) website, social media campaign on Twitter and Facebook</li> </ul>
6/3/24	Nomination Open
	<ul style="list-style-type: none"> <li>• Advertise – members email blast (school district, member networks) City, County website, social media. Hues, Madison365</li> </ul>
11/15/24	Nomination Close
11/15/24	Nomination packages delivered to members by staff
11/22/24	Score submitted by members (use form)
11/25/24	Scores tabulated by City staff and shared out to committee at Commission meeting.
11/25/24	Finalize awardee recommendations
12/03/24	City/County staff notify Mayor/County Executive
12/16/24	Mayor/County Executive finalize awardee approvals
	<ul style="list-style-type: none"> <li>• King Coalition confirms/begins recording speeches (Executives and Awardees)</li> </ul>
1/3/25	City/County staff notify awardees
	<ul style="list-style-type: none"> <li>• City/County staff create press release.</li> </ul>
	<ul style="list-style-type: none"> <li>• City/County staff place ads in publications</li> </ul>
	<ul style="list-style-type: none"> <li>• City/County staff order awards</li> </ul>
	<ul style="list-style-type: none"> <li>• City/County staff order books and flowers/food arrangements</li> </ul>
01/20/25	King Coalition Program - TBD