



Department of Public Works  
**Engineering Division**  
Robert F. Phillips, P.E., City Engineer

City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
Phone: (608) 266-4751  
Fax: (608) 264-9275  
[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

**Assistant City Engineer**  
Michael R. Dailey, P.E.

**Principal Engineer 2**  
Gregory T. Fries, P.E.

**Principal Engineer 1**  
Christina M. Bachmann, P.E.  
Eric L. Dundee, P.E.  
John S. Fahrney, P.E.  
Christopher J. Petykowski, P.E.

**Facilities & Sustainability**  
Jeanne E. Hoffman, Manager

**Operations Manager**  
Kathleen M. Cryan

**Mapping Section Manager**  
Eric T. Pederson, P.S.

**Financial Manager**  
Steven B. Danner-Rivers

June 8, 2015

City of Madison  
Board of Public Works  
210 MLK Jr. Blvd. Rm 115  
Madison, WI 53703

**RE: Deferment of Special Assessments for the CSM at 1600 Emil Street**

Dear Board Members,

The City is currently working on a building and site development upgrade to the Engineering Service building located at 1600 Emil Street. In order to construct the building addition as proposed, a Certified Survey Map (CSM) was required to comply with building and fire code issues. The CSM allows for the underlying platted property lines to be dissolved. The property will still remain in the ownership of the City of Madison and function as it does today.

With this request, we would like to keep the preliminary assessments for the *Johns Street and Emil Street Utilities with Resurfacing Assessment District* on the current payment plan, as allowed under Madison General Ordinances Section 16.23(5)(g)1.

Sincerely,

Eric Dundee, P.E.  
Principal Engineer  
City of Madison - Engineering Division