

Meeting Minutes - Cancelled
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

Consider: Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, December 3, 2025

5:30 PM

Hybrid Format:

**Attend in-person at City-County Building
(Room 357)**

Attend Virtually via Zoom

The meeting was canceled due to a lack of quorum.

The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in hybrid format.

In-person will be held at:

City-County Building
210 Martin Luther King Jr. Blvd, Room 357
Madison, WI 53703

Written Comments:

- You can send comments on agenda items to PHBOHSupport@cityofmadison.com

Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

Watch the Meeting:

If you would like to join the live meeting as an observer:

Zoom Link: [https://cityofmadison.zoom.us/j/88698724763?](https://cityofmadison.zoom.us/j/88698724763?pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1)
[pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1](https://cityofmadison.zoom.us/j/88698724763?pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1)

If you would like to watch the recorded meeting:

Please visit: <https://www.cityofmadison.com/city-hall/committees/watch-meetings-online>

Listen by Phone:

Phone #: (877) 853-5257

Meeting ID: 886 9872 4763

Passcode: 019866

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

تامولعمل نم ديزملل لمعل لودج لفساً نلع علطل بجري .امدقم قمجرتل تامدخ بلطب مدقتل بجي

For accommodations, contact Public Health Staff via:

Email: health@cityofmadison.com

Phone: (608) 266-4821

CALL TO ORDER / ROLL CALL

The meeting was canceled due to a lack of quorum.

Present: 4 - Lisa Jackson; Gene Musser; Leslie Seltzer and Jerry L. Halverson

Absent: 1 - Joann Pritchett

Excused: 1 - Ceri E. Jenkins

APPROVAL OF MINUTES

1. [91034](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON NOVEMBER 5, 2025.

Attachments: [Board of Health Minutes for November 5, 2025](#)

PUBLIC COMMENT

2. [91047](#) PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 3, 2025.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the Ethics Code.

NEW BUSINESS

COUNTY BOARD RESOLUTIONS

3. [91048](#) AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Attachments: [2025 RES-188](#)
[2025 RES-188](#) [Fiscal Note](#)

BOARD OF HEALTH RESOLUTIONS

4. [91049](#) AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) - BIOTERRORISM PREPAREDNESS PROGRAM AND TO AMEND THE 2025 PUBLIC HEALTH OPERATING BUDGET

Attachments: [2025 BOH RES-015](#)

5. [91050](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)

Attachments: [2025 BOH RES-016](#)

6. [91051](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT

Attachments: [2025 BOH RES-017](#)

7. [91052](#) AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM

Attachments: [2025 BOH RES-018](#)
[2025 BOH RES-018](#) [2026 Food License Fees](#)
[2025 BOH RES-018](#) [2026 General License Fees](#)

8. [91053](#) AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS

Attachments: [2025 BOH RES-020](#)

9. [91054](#) 2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS

Attachments: [2025 BOH RES-021](#)

REPORTS

10. [91056](#) 2025 TAX LEVY REPORT

PRESENTATIONS & RELATED RESOLUTIONS

PRESENTATION #1

11. [91057](#) HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP PRESENTATION

Attachments: [2025 PRES-200](#) [Presentation Slides](#)

BOARD OF HEALTH RESOLUTION TIED TO PRESENTATION #1

12. [91055](#) AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Attachments: [2025 BOH RES-019](#)

REPORTS TO COMMITTEE

CHAIR: JERRY HALVERSON

DIRECTOR: JANEL HEINRICH

FUTURE MEETING ITEMS AND DATES

ADJOURNMENT