

**PROPOSAL REVIEW: Individual Staff Review for 2011-2012
For Community Resources Proposals to be Submitted to the
CDBG Committee**

1. **Program Name:** Partnership for Transitional Opportunities (Currently called - PTO Maintenance Training / Utilities)
2. **Agency Name:** Porchlight, Inc.
3. **Requested Amounts:** 2011: \$12,360
2012: \$12,607 **Prior Year Level: \$11,000**

4. **Project Type:** New Continuing

5. **Framework Plan Objective Most Directly Addressed by Proposed by Activity:**

- | | |
|--|--|
| <input type="checkbox"/> A. Housing – Owner – occupied housing | <input checked="" type="checkbox"/> J. Improvement of services to homeless and special populations |
| <input type="checkbox"/> B. Housing – Housing for homebuyers | <input type="checkbox"/> X. Access to Resources |
| <input type="checkbox"/> D. Housing – Rental housing | <input type="checkbox"/> K. Physical improvement of community service facilities |
| <input type="checkbox"/> E. Business development and job creation | |
| <input type="checkbox"/> F. Economic development of small businesses | |
| <input type="checkbox"/> L. Revitalization of strategic areas | |

6. **Anticipated Accomplishments (Proposed Service Goals)**

6 formerly homeless PTO program participants will work with the Porchlight Employment Specialist to clean and renovate a total of 10 vacated SRO units for new PTO participants; 3 participants will obtain employment outside of Porchlight as a result of skills learned as part of the program.
30 formerly homeless PTO program participants will benefit from low-cost rental units as utilities for the PTO rooms will be partially paid with these funds; 60% of the PTO participants will maintain stable housing for 6 months.

7. **To what extent does the proposal meet the Objectives of the Community Development Program Goals and Priorities for 2011-2012?**

Staff Comments: Outcome objective J. Stabilization or improvement of the housing situation of homeless individuals. The PTO program provides housing and services for formerly homeless individuals, many with AODA and mental health issues; funds will be used to provide job readiness skills and minimize the cost to turn over vacant SRO units in the PTO program, and subsidize operating costs to keep rents affordable to no- and very low-income persons meeting the CD objectives.

8. **To what extent is the proposed program design and work plan sufficiently detailed to demonstrate the ability to result in a positive impact on the need or problem identified?**

Staff Comments: Porchlight currently operates this program training 6 PTO participants and turning over 8 units for new PTO residents. The estimate of 20 combined work hours per apartment is based on average of real time work. 2011 will be the first year that Porchlight will track and report on the number of persons who became employed as a result. The payment of eligible utility costs will allow Porchlight to expand their clientele to include a number of persons without income which is often the barrier to housing those persons working with Porchlight's outreach program.

9. **To what extent does the proposal include objectives that are realistic and measurable and are likely to be achieved within the proposed timeline?**

Staff Comments: Porchlight indicates reasonable outcomes of persons trained and units renovated based on past experience.

10. **To what extent do the agency, staff and/or Board experience, qualifications, past performance and capacity indicate probable success of the proposal?**

Staff Comments: Porchlight staff works side-by-side with PTO trainees providing on-site instruction. Staff has over 20 years experience working with the target population.

11. **To what extent is the agency's proposed budget reasonable and realistic, able to leverage additional resources, and demonstrate sound fiscal planning and management?**

Staff Comments: The PTO program receives funds from a number of funders to accomplish their goals of moving individuals with AODA and mental illness into stable housing. Porchlight has a history of clean audits and has systems for fiscal oversight in place.

12. **To what extent does the agency's proposal demonstrate efforts and success at securing a diverse array of support, including volunteers, in-kind support and securing partnerships with agencies and community groups?**

Staff Comments: Volunteers are not currently used as part of this program, but active with other programs operated by Porchlight.

13. To what extent does the applicant propose services that are accessible and appropriate to the needs of low income individuals, culturally diverse populations and/or populations with specific language barriers and/or physical or mental disabilities?

Staff Comments: Participants of the program are PTO clients which are single adults with AODA issues and in some cases, mental health issues. The program is 16 units of SRO housing located as part of the larger housing complex at 306 N. Brooks Street which is accessible to physically handicapped.

14. To what extent does the proposal meet the technical and regulatory requirements and unit cost limits as applicable? To what extent is there clear and precise proposal information to determine eligibility?

Staff Comments: Request is based on past experience operating the training program and utility bills

15. To what extent is the site identified for the proposed project appropriate in terms of minimizing negative environmental issues, relocation and neighborhood or public concerns?

Staff Comments: Site is appropriate for the proposed project.

16. Other comments:

Questions:

17. Staff Recommendation

- Not recommended for consideration
 - Recommend for consideration
 - Recommend with Qualifications
- Suggested Qualifications:**