



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, June 11, 2008

12:00 PM

Room 103A, City-County Building
210 Martin Luther King, Jr. Blvd.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Please contact Sheryl Mahood in Human Resources at 266-4615; TTY/Textnet 866-704-2340.

CALL TO ORDER / ROLL CALL

A quorum of Common Council members may be present at this meeting.

APPROVAL OF MINUTES

May 7, 2008 meeting.

PUBLIC COMMENT

Limited to 3 minutes each person.

1

[10616](#)

That the position (#1879) of Administrative Clerk 1, in Compensation Group 20, Range 09, (occupied by D. Meinert) in the permanent salary detail of the Water Utility is repealed and recreated as an Administrative Clerk 2 in Compensation Group 20, Range 11, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

Attachments: [ADMIN CLERK WATER MEMO.pdf](#)

Legislative History

| | | |
|---------|-------------------------------|---------------------------|
| 5/23/08 | Human Resources Department | Referred for Introduction |
|---------|-------------------------------|---------------------------|

Board of Estimates, Personnel Board

- 2 [10642](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Compensation and Safety Manager in Compensation Group 18, Range 15, and by creating the classification of Compensation and Benefits Manager in Compensation Group 18, Range 15, thereof.
- Sponsors:** Common Council By Request
- Legislative History**
- 5/23/08 Attorney's Office/Approval Referred for Introduction
Group
Board of Estimates, Personnel Board, Common Council Meeting 6/17/08
- 6/3/08 COMMON COUNCIL Refer to the BOARD OF ESTIMATES
Additional Referral(s): Personnel Board
Due back at the 6/17/08 Common Council Meeting.
- 3 [10617](#) That the vacant position (#866) of Compensation and Safety Manager, in Compensation Group 18, Range 15, in the permanent salary detail of the Human Resources Department is repealed and recreated as a Compensation and Benefits Manager in Compensation Group 18, Range 15, thereof.
- Sponsors:** David J. Cieslewicz
- Attachments:** [COMP AND BENEF MGR SPEC.pdf](#)
[COMP AND SAFETY MGR MEMO.pdf](#)
- Legislative History**
- 5/27/08 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board
- 4 [10618](#) That the position (#2542) of Police Property Clerk, in Compensation Group 16, Range 07, (occupied by P. Bruhnke) in the permanent salary detail of the Police Department is repealed and recreated as an Auto Service Worker in Compensation Group 16, Range 08, thereof. Be it further resolved that the incumbent shall be reallocated to said position.
- Sponsors:** David J. Cieslewicz
- Attachments:** [AUTOMOTIVE SERV WRKR SPEC.pdf](#)
[AUTO SERV WRKR MEMO.pdf](#)
- Legislative History**
- 5/23/08 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board
- 5 [10639](#) Amending Section 3.54(1)(e) of the Madison General Ordinances by creating the classification of Housing Assistance Clerk 2 in Compensation Group 20, Range 12, thereof.
- Sponsors:** Common Council By Request
- Legislative History**
- 5/23/08 Attorney's Office/Approval Referred for Introduction
Group
Board of Estimates, Personnel Board, Common Council Meeting 6/17/08

6/3/08 COMMON COUNCIL Refer to the BOARD OF ESTIMATES
 Additional Referral(s): Personnel Board.
 Due back at the 6/17/08 Common Council Meeting.

- 6 [10632](#) That the position (#1025) of Housing Assistance Clerk, in Compensation Group 20, Range 11, (occupied by S. Clayborne) in the permanent salary detail of the Housing Operations Unit budget is repealed and recreated as a Housing Assistance Clerk 2, in Compensation Group 20, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

Attachments: [HOUSING ASST CLERK SPEC.pdf](#)
[HOUSING ASST CLERK MEMO.pdf](#)

Legislative History

5/27/08 Human Resources Referred for Introduction
 Department
 Board of Estimates, Personnel Board

- 7 [10641](#) Amending Section 3.54(1)(e) of the Madison General Ordinances by creating the classification of Graphics Assistant in Compensation Group 20, Range 09, thereof.

Sponsors: Common Council By Request

Legislative History

5/23/08 Attorney's Office/Approval Referred for Introduction
 Group
 Board of Estimates, Personnel Board, Common Council Meeting 6/17/08

6/3/08 COMMON COUNCIL Refer to the BOARD OF ESTIMATES
 Additional Referral(s): Personnel Board
 Due back at the 6/17/08 Common Council Meeting.

- 8 [10633](#) That the new vacant position tentatively identified as Graphic Assistant (0.50) (no Compensation Group/Range specified) in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Graphics Assistant in Compensation Group 20, Range 09 thereof.

Sponsors: David J. Cieslewicz

Attachments: [GRAPHICS ASST SPEC.pdf](#)
[GRAPHICS ASST MEMO.pdf](#)

Legislative History

5/27/08 Human Resources Referred for Introduction
 Department
 Board of Estimates, Personnel Board

- 9 **Marian Walluks - presenting brief history of Civil Service in general and as it relates to the City of Madison and an overview of the role of the Personnel Board.**

- 10 **Notifcation of Troy Clifcorn appeal.**

ADJOURNMENT

