



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, January 9, 2019

3:30 PM

215 Martin Luther King, Jr. Blvd.  
Room 202 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Others present:** Emaan Abdel-Halim, Tameaka Bryant, Victoria Larson, Coral Manning, Joe Demorett, Claire Oleksiak, Josh Schmitt, David Gawenda, David Schmiedicke.

**Present:** 4 - Gary D. Mitchell; Mensah K. Lassey; Angela L. Nash and Judy J. Hughes

**Excused:** 1 - Dana E. Denny

### APPROVAL OF MINUTES

A motion was made by Mitchell, seconded by Lassey, to Approve the Minutes.  
The motion passed by voice vote/other.

### PUBLIC COMMENT

No public comment was made.

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

### NEW BUSINESS

- 1                   Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.  
  
**A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
  
- 2                   Create the classification of Treasury and Revenue Manager in CG18, R16 and create a new 1.0 FTE position of Treasury and Revenue Manager in the Finance Department budget. Effective with the retirement of the City Treasurer in June, 2019, delete the classification and position of City Treasurer.  
  
**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
  
- 3                   Delete the hourly classifications of Lifeguard 1, Lifeguard 2, and Lifeguard 3.

Create new hourly classifications of Lifeguard (at the same pay rate as Lifeguard 1), Swim Instructor (at the same pay rate as Lifeguard 2), and Head Lifeguard (at the same pay rate as Lifeguard 3) to be placed in the salary schedule of Compensation Group 16, Range 00.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE,. The motion passed by the following vote:**

**Ayes:** 3 - Mensah K. Lassey; Angela L. Nash and Judy J. Hughes

**Noes:** 1 - Gary D. Mitchell

**Excused:** 1 - Dana E. Denny

4 Create the classification of Child Care Program Specialist 3 in CG 18, Range 10. Recreate positions #107 and #109 as Child Care Program Specialist 3 in the Community Development Division operating budget.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

5 Recreate position #1052 of Housing Maintenance Worker (CG 16, Range 10) into a Maintenance Mechanic 1 (CG16, Range 13) in CDA Housing's operating budget and reallocate the incumbent to the new position.

**A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

6 Delete the classification of Electronics Maintenance Technician in CG16, R17 and create a new classification of Control Systems Technician in CG16, R19. Recreate vacant position #1790 from an Electronics Maintenance Technician to a Control Systems Technician in the Water Utility operating budget.

**A motion was made by Mitchell, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

**ADJOURNMENT**

**A motion was made by Lassey, seconded by Nash, to Adjourn. The motion passed by voice vote/other.**