

Alex Saloutos

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Via email:
landmarkscommission@cityofmadison.com

Heather Bailey
Preservation Planner
City of Madison
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Re.: **Request to defer vote on proposed changes to Landmarks Commission Policy Manual**

Ms Bailey:

Regarding proposed changes to the Landmarks Commission Policy Manual, item 3, Legistar [62133](#) on the Landmarks Commission agenda for October 18, 2021, there is a [Policy Manual](#) dated October 18, 2021 in the Legistar file. While I've reviewed all of the documents in the Legistar file, including the staff reports, it isn't clear if this manual is the current (approved) manual or it is a draft of the manual that incorporates any proposed changes. It is not labeled and isn't clear.

If this document is a draft of the manual with the proposed changes, is it possible to get a redlined version so it is easy to see all of the proposed changes and their context? Without this information, it is difficult to know what proposed changes are included in the draft, or to comment on them. A redlined draft makes this easy. An alternative solution is a single memo that includes the text for all the sections in the manual with changes, and with the proposed changes redlined. Also, it appears that this is the first meeting of the Landmarks Commission this year where amendments to the manual are on the agenda.

For the above reasons, I respectfully ask that the Landmarks Commission defer a vote on any proposed changes to the Landmarks Policy Manual until a redlined version of the manual with all the proposed changes is available to the public, the public has had a reasonable period of time to review and comment on the proposed changes, and the public is able to provide input on other meaningful improvements to the manual. Say, 45 days and no less than 30 days for public review and comment.

Thank you for your consideration.

Sincerely,



Alex Saloutos

cc: Heather Stouder
Bill Fruhling