



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Agenda - Amended

COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION

Thursday, April 6, 2006

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

ROLL CALL

WELCOME- CHAIR'S REPORT

News and announcements

REQUEST FOR FUNDING FOR NEW PROJECTS OR MAJOR CHANGES IN CURRENTLY FUNDED PROJECTS

A. Habitat for Humanity (2006/04-A)

Habitat requests CDBG Commission approval of funds for construction and downpayment assistance for 11 new single-family homes in the Twin Oaks subdivision.

B. Arboretum Cohousing and Habitat for Humanity (2006/04-B)

Arboretum Cohousing seeks homebuyer assistance funds for a project to be developed in cooperation with St. Mary's Hospital and Habitat for Humanity. The group seeks EDI funds for a portion of their overall units; Habitat seeks homebuyer assistance funds for buyers of three units that will be part of the project under a separate component.

APPROVAL OF MINUTES

The Commission will review the minutes from its previous meeting. (2006/04-C)

CONFLICT OF INTEREST ISSUES

The CD Office has received two inquiries regarding conflict of interest during the past month.

A. Conflict of interest waiver request for Justin Markofski for the Madison Area CLT Troy Garden project

The CLT seeks City of Madison approval of a recommendation to HUD for a waiver of the conflict of interest provisions regarding Federal funds. Justin Markofski serves as a CDBG Commissioner and also seeks to purchase one of the HUD-assisted dwelling units under construction at Troy Gardens. The CLT and Mr. Markofski have taken the initial steps to make a public declaration of the potential conflict of interest at both the CLT Board and the CDBG Commission meetings. Mr. Markofski has recused himself from participation in CDBG Commission discussions of the project and its funding. The CLT has publicly advertised the availability of the Troy Garden units, and has given no special treatment to Mr. Markofski that is not already available to the general public. Under a policy adopted by the CDBG Commission, CD staff would proceed to seek a HUD decision on a waiver request, unless the Commission were to call at this meeting for further discussion and a different course of action.

B. Conflict of interest waiver request for Connie Kilmark for the Madison Area CLT Troy Garden project

The CLT seeks City of Madison approval of a recommendation to HUD for a waiver of the conflict of interest provisions regarding Federal funds. Ms. Connie Kilmark long served on the CLT Board of Directors. Her adult daughter, Ms. Kristin Kilmark, seeks to purchase one of the HUD-assisted dwelling units under construction at Troy Gardens. The CLT has taken the initial steps to make a public declaration of the potential conflict of interest at the CLT Board meeting. Ms. Connie Kilmark has recused herself from participation in CLT buyer selection discussions. The CLT has publicly advertised the availability of the Troy Garden units, and has given no special treatment to Ms. Kilmark that is not already available to the general public. Under a policy adopted by the CDBG Commission, CD staff would proceed to seek a HUD decision on a waiver request, unless the Commission were to call for further discussion and a different course of action.

OTHER BUSINESS FOR ACTION

A. Issues and/or referrals to or from the Common Council

Staff and alders will update the Commission on Council actions.

1. Report of the Joint Community Development/Community Services study group proposed in the 2006 Executive Budget

B. Review of Summer Review Process Schedule (2006/04-D)

Cindy Thomas will give a brief overview of the application review process.

C. Reports from Committees with CDBG Commission Representation

- 1. Housing Committee (King)*
- 2. Gardens Committee (Estante)*
- 3. Martin Luther King Humanitarian Award Committee (Estante)*
- 4. Other Commission representation*

STAFF REPORT

April Staff Report (2006/04-E)

- A. Trends in national, state and local community/neighborhood development issues, HUD funding, monitoring, technical assistance, and performance measures*
- B. Inclusionary zoning ordinance revisions, Mayor's IZ work group*
- C. Correspondence and reports from various groups and individuals*
- D. Status of current projects and next planning areas*

ADJOURNMENT

Next meeting:

*5:00 p.m., Thursday, May 4, 2006
Madison Municipal Building, Room 260
215 Martin Luther King Jr. Blvd., Madison*

If you need accommodations such as a translator, signing person, or materials in an alternate format or wish additional information about any project, please call the CD Office at 267-0740 (267-0744 TDD) at least 24 hours prior to the meeting so that we may make the arrangements for your participation.

Additional information may be obtained from, or written comments may be submitted to the CD Office, Madison Municipal Building, Room 280, 215 Martin Luther King Jr. Blvd., P.O. Box 2985, Madison, WI 53701-2985; e-mail: cdbg@cityofmadison.com; website: www.cityofmadison.com/cdbg.