



Entertainment License (21+)
Visual & Performing Arts License (18+)

LICENT-2017-01197
(Number)

- TEMPORARY LICENSE ___/5
PERMANENT LICENSE

(scanned)

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

47938
(Leg file number)

(initials)

licensing@cityofmadison.com
608-266-4601

(Processing step)

This application modifies existing alcohol license number: LIC1B-2011-00176
(Class B license only)

Corporate Information

Licensed Premise Information

Business Legal Name: TGRM LLC

Business dba Name: SOTTO

Business Address: 303 N. HENRY ST

Licensed Address: 303 N. HENRY ST

Business Contact Name, Position & Phone:

Business Contact Name, Position & Phone:

TED GERVASI, OWNER 608-266-4222

TED GERVASI OWNER 608-266-4422

Email: tgervasi@gmail.com

Email: tgervasi@gmail.com

Premise Capacity: 240

Liquor/Beer Agent Name: TED GERVASI

95% Alcohol, 5% Food Alder, District #: ALD. VERVEER, #4 Police Sector: 403

Type of live entertainment to be offered: DJ

Corporate Officers, Partners, or Sole Proprietor's information:

Table with 3 columns: Name, Address, Corporate Title or Partners' verification. Row 1: TED GERVASI, 5754 Maternave St, president.

- Orange sign issued
License Renewals & Changes brochure with next steps issued
Security Plan attached (see below)
I certify that this information is true and correct to the best of my knowledge,

X Ted Gervasi
Signature

11-14-17
Date

Security Plan requirements

1. All entertainment license applicants shall submit a security plan at the time of application. The plan shall indicate what type of live entertainment the establishment will offer. The plan shall indicate the number of security personnel the applicant will employ and/or hire through a private security company and how they will be utilized.
2. The security plan shall set forth how the applicant will handle issues regarding: control and clearance of any parking lot during hours of operation and at closing time; how any entrance line will be managed and controlled; unruly patrons; intoxicated patrons; patrons presenting false IDs; control and supervision of patrons under the age of twenty-one (21); circumstances under which police should be called and how physical disturbances, including fights, will be handled and how applicant will maintain the orderly appearance and operation of the premises with respect to litter and noise.
3. The security plan shall identify by name and date of birth, individuals who are employed by the establishment in a management capacity.
4. The security plan shall detail the clothing that security and door personnel will wear that readily identifies them as security/door personnel.
5. The security plan for a Visual and Performing Arts License applicant shall detail how the applicant will comply with the time requirement for patrons under the age of twenty one (21) and how those patrons will be prevented from roaming the licensed premise during live entertainment events.

Restrictions Applicable Only to Center for Visual and Performing Arts Licenses:

1. Patrons must be at least eighteen (18) years of age to enter and remain on the premise.
2. Patrons under the age of twenty-one (21) may be allowed on the premise only for the purpose of live entertainment. Such shows must be designated as eighteen (18) and up shows and the entertainment must begin and end at a specified time. Patrons under the age of twenty-one (21) shall not be on the premise more than thirty (30) minutes before the scheduled live entertainment and must be off the premise within thirty (30) minutes of the live entertainment concluding.
3. **Licensee must provide written notification to the Captain of the police district in which their establishment is located at least five (5) days prior to a live entertainment performance. The notification shall include a detailed description of the performance including start and end times.**
4. Patrons under the age of twenty-one (21) may only be on the portion of the licensed premise where the live entertainment is occurring with the exception of incidental use of the restroom facilities and procuring a non-alcoholic beverage from the barroom. Under no circumstances will underage patrons be allowed to linger in a barroom that is separate from the live entertainment portion of the premise.
5. The security plan must set forth how the applicant will comply with the time restrictions for patrons under the age of twenty-one (21) and how those patrons will be prevented from roaming the licensed premise during the live entertainment.
6. Licensee may not sell more than one alcoholic beverage to an eligible patron in a single transaction during eighteen (18) and up live entertainment events and shall prohibit a patron from carrying more than one alcoholic beverage from a bar or drink dispensing location during eighteen (18) and up live entertainment events.
7. Licensee may not have more than one eighteen (18) and up live entertainment event per week.
8. Licensee must comply with the identification requirements in Sec. 38.04(6), MGO, relating to conspicuously identifying patrons who are twenty-one (21) years of age and older.

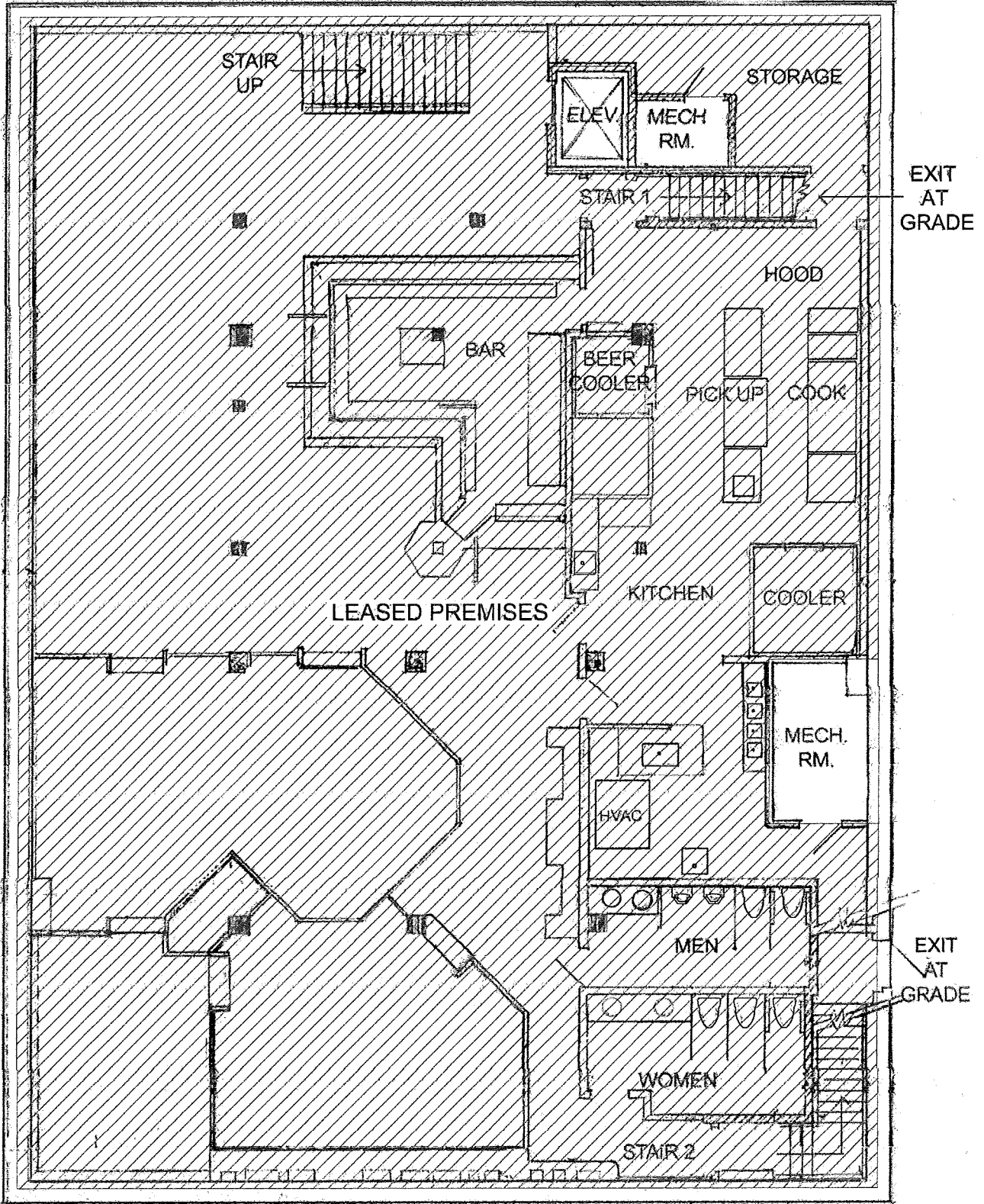


EXHIBIT A
303 North Henry Street Lower Level

SECURITY PLAN FOR SOTTO NIGHT CLUB, 2017

- Sotto Night Club will have minimum 2 Doorcheckers at the door each night it is open and operating, checking IDs and counting entrants with hand clickers. Once the allowed capacity of 240 people is met, the doorcheckers will form any surplus individuals into a line that does not block the sidewalk to pedestrians. Doorcheckers maintain capacity by allowing a person to enter each time a person leaves.
- Three to four bartenders staff the bar at all times and at least three staff members, identifiable by Sotto T-shirts, walk through the crowds during the hours of operation, not only maintaining cleanliness, but more importantly, with the goal of making sure all patrons are having a safe experience at Sotto. If trouble is spotted, an unruly customer is asked to leave the bar. If the customer refuses, the police are called. Sotto security staff are instructed that it is not permissible to grab or handle or physically coerce customers. The exception is if a staff member is forced to act in self defense.
- Staff who circulate through the crowd will also respond to an intoxicated person. If a customer appears to have consumed too much alcohol, s/he will be asked to leave, and helped to the door in a respectable manner if needed. Efforts will be made to find the person's companions, and a taxi will be called and funded by Sotto if needed.
We hope not to find intoxicated patrons, as bartenders are schooled not to over-serve when they take the learn2serve course online, and reminded at staff meetings that it is a policy upheld and enforced by Sotto management.

Sotto scheduled a tavern training session with MPD Community Policing Team members and Sotto staff members to keep safe tavern rules and practices taught And reinforced.

- Police Emergency and Non-emergency numbers are posted behind the bar.
- Emergency and non-emergency exits are visibly marked with Exit signs. Emergency exits are lit and cleared of obstacles.

