



**City of Madison**  
**Meeting Minutes - Final**  
**BOARD OF HEALTH FOR MADISON**  
**AND DANE COUNTY**

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Thursday, May 18, 2006

5:30 PM

Madison Water Utility, 119 E. Olin Avenue  
Conference Room A and B

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**Persons requiring an interpreter, materials in alternate formats or other accommodations to access these meetings are encouraged to contact the Health**

I. Call to Order

*The Chair called the meeting to order at 5:33 p.m.*

**Present:** Ald. Judy K. Olson, County Supervisor Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

II. Public Comment - 5 minute limit per speaker

*John Hausbeck presented a handout with information about the mosquito control permit application. A part of the permit process is to hold a public forum that focuses on the mosquito monitoring and control plan. Water sources in the metropolitan area are selected, inspected and treated with VectoLex. This product is not toxic to humans. Since the risk is greater in areas with more human density, a metropolitan area is chosen for this plan. There were no registrants to speak on this or other issues.*

III. Approval of the Minutes from April 20, 2006

*Minutes approved*

IV. Director Report - 15 minutes - Dr. Thomas Schlenker - Report on activities since the last meeting. No action will be taken.

*Dr. Schlenker recognized the work and activity of staff in supporting the Budget and Personnel Committees. He distributed a table of contents with material that may help the Board with decisions about unification. Members may receive a copy of any materials from Pamela Abel. The department has been working on mumps cases due to the substantial outbreak in the Midwest, and has used this as an opportunity to outreach under immunized populations. We are holding a special clinic on Monday at Harambee, and have wide community support including donations of supplies, staff, interpreters and money for public service announcements in English and Spanish.*

*Manganese has been a big issue for months and a community meeting last week generated a high level of public interest. Over 200 people mainly from the Nakoma neighborhood expressed concern about turning on well 10. The Health Department has had a major part in working with Water Utility recently to plan and monitor water quality issues. A new method of flushing may solve the manganese problem. Random test samples (250) will be conducted and then repeated after flushing. Schlenker sent a letter out today to all local physicians recommending bottled water for persons with liver disease and infants 0-6 months in the service areas of wells 3 and 10.*

*At the Water Board meeting Tuesday night, there was a presentation by a hydrologist and a virologist who reported finding small quantity of viruses in a deep aquifer here in a research study. The reports did not mention that our water is chlorinated, so there is not necessarily a danger. Schlenker reassured the Board that there does not appear to be*

*human danger from this finding.*

- V. Chair's Report - 5 minutes - Dr. Alan Schwartzstein - Report on activities since the last meeting. No action will be taken.

*Schwartzstein reviewed his activities over the past month. Staff responded to a letter he received a letter about a project at Odana Pond. He sent a letter of support to NALBOH have Madison be the site for the 2008 NALBOH convention. The Board of Health has been asked to participate in a joint public hearing with the Board of Water Commissioners due to the recent water concerns.*

- VI. Reports of Standing and Special Committees - 30 minutes

- A. Executive - Schwartzstein

*Minutes will be provided*

- B. Budget - Kostelic

*Kostelic provided the Board with the handouts given to the committee. One is on the fiscal management system which is divided into the following areas; payroll, purchasing, accounting and budget. They are listed on the table by common areas and areas unique to each jurisdiction. The other handout is a projection of legal costs, not including enforcement, with a best estimate of time and hourly charge.*

- C. Personnel - Zahner

*Zahner provided a handout to summarize the meeting last night. Oral and written testimony was taken and most submitted their testimony in writing, which is available to the entire Board. The committee also began listing criteria to use for making decisions on a personnel system to select.*

- D. Bylaws - Miller

*The City Attorney's Office advised the Board that there is a City ordinance that allows Alders to participate fully at meetings of committees/commissions/boards. This came up after the recent Board meeting on mandatory sick leave. ACTION: Miller moved that elected officials of the city or county be afforded equal opportunity to deliberate in business of the Board, although not allowed to make motions or vote. Schwartzstein requested that this motion be tabled until the Executive Committee could discuss the issue further, done without objection.*

- E. Administrative Hearing - Miller/Wilcox

*Wilcox reported on the recent administrative hearing on dangerous animals.*

- VII. Unfinished Business - 20 minutes

- A. Approve Personnel Committee Bylaws - ACTION Item

*Miller reviewed the charge to the committee to create language to add the Personnel Committee. He provided a handout, which includes deleting the last sentence of Article IX. ACTION: Miller/Olson moved to amend, passed unanimously. Members discussed whether or not to keep in 4.b.ii. which relates to the annual evaluation of the Director. There was concern that this conflicted with the Director's contract. Chair reviewed contract and explained how this is not a conflict. ACTION: Miller/Wilcox moved to approve the bylaws. Passed unanimously.*

B. Update on Board Retreat

*The person in mind for facilitating the Board retreat is not available so Schwartzstein will come up with a list of others. If you have a recommendation of a highly skilled facilitator, please let him know.*

VIII. New Business - 20 minutes

A. Resolution Referred from COUNTY Board - Accept a Grant for Pandemic Planning - ACTION Item

*County and City resolutions are the same version with differing dollar amounts.  
ACTION: Sonzogni/Miller moved to recommend adoption, passed unanimously.*

B. Resolution Referred from CITY Council - ACTION Item

Authorizing the Madison Department of Public Health to accept a grant from the State Department of Health and Family Services-Division of Public Health for \$23,400 and amending the 2006 Public Health Operating Budget to allow for the receipt and expenditure of these grant funds.

**A motion was made by Sonzogni, seconded by Miller, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

**Present:** Ald. Judy K. Olson, County Supervisor Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

C. Resolution Referred from CITY Council - ACTION Item

Authorizing the Madison Department of Public Health to accept a grant for West Nile Virus Mosquito Assessment and Control from the State of Wisconsin Department of Health and Family Services-Division of Public Health, Bureau of Communicable Diseases for up to \$23,350 in 2006 and authorizing the Mayor and City Clerk to sign the grant agreement.

**This matter was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed.**

D. Resolution Referred from CITY Council - ACTION Item

*This was entered in the City Legistar system and then we did not get the funding.*

Authorizing the Madison Department of Public Health to apply for and accept a grant for up to \$81,000 from the WI Department of Transportation, Bureau of Transportation Safety (BOTS) for continued work of the Safe Community Coalition of Madison & Dane County, authorizing the Mayor and City Clerk to sign for the City and contract with the Coalition for coordination and project development.

**A motion was made by Ald. Olson, seconded by Wilcox, to Return to Lead with the Recommendation to Place on File to the BOARD OF ESTIMATES. The motion passed by acclamation.**

E. Appeal from Tom Schultz for Waiver of Dane County Code s. 46.06(5)(a) to Allow Modification of Mound System to a Holding Tank System - ACTION Item

*Appellant was not present. Clark briefed the Board on the issues. ACTION: Miller/Olson moved to reject this appeal, passed unanimously. Discussion ensued on handling these appeals. The Administrative Hearing Committee could handle them, but requires finding available Board members and a convenient time. Board requested that counsel research to see if parameters can be set up for staff to handle these.*

F. Decision Criteria for Infrastructure Recommendations - Possible ACTION Item

*Wilcox/Kostelic moved this item up on the agenda after VI. E. The Chair recapped that the Board now has budget information, will get personnel recommendations soon, and Schlenker will be providing phone and IT in June. The following is a list of preliminary criteria to consider in deciding infrastructure recommendations.*

*\*Cost*

*\*Flexible for those affected*

*\*Maximize technology*

*\*Maintain or improve public health of community*

*\*Seamless system for citizens*

*\*Honors the previous work on unification*

*\*Best supporting the needs of current employees in both agencies*

*\*Support and acknowledge change to agency staff*

*\*Administratively efficient*

*\*Interfaces with City and County systems easily*

*\*Politically acceptable*

IX. Adjournment

*Adjourned at 7:40 p.m.*