



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved EARLY CHILDHOOD CARE AND EDUCATION COMMITTEE

Thursday, May 9, 2013

8:00 AM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 7 - Denise DeMarb; Linda E. Benzschawel; Jennifer Templin; Patricia A. Lasky;
Diane B. Adams; Karalyn A. Kratowicz and Muriel Simms

Absent: 2 - Scott Peters and Michael B. Jacob

Staff Present: Monica Host, Cheryl Tolley, Varinia del Moral

Pat Lasky called the meeting to order at 8:05 am.

APPROVAL OF MINUTES

A motion was made by Diane Adams, seconded by Jennifer Dittrich-Templin to approve the minutes from the April 11, 2013 meeting. Motion passed by voice vote.

PUBLIC COMMENT

Noel Hooper Lofton spoke in opposition of the ordinance change to membership. He feels there should be a neighborhood representative added that lives next to a school or any conditional use building. Muriel Simms asked if one of the members of the committee was near a school if that would satisfy the request. Noel did not feel this would satisfy the request because that individual is not right in the fold of interactions.

Noel Hooper Lofton also supported the building of a fence for Woodland Montessori School, but not a loan from the City of Madison. He feels the staff and parents should pay for the fence to take ownership for their behaviors. He stated that a fence was promised in 1997, but was not built. He also feels the building of a fence will not prevent the behavior of staff. He feels that an empty and derelict house on the other side of the program is due to the use of the school's building.

DISCLOSURES AND RECUSALS

None.

NEW BUSINESS

1. [29909](#) Introduction of Denise DeMarb.

The committee welcomed Denise DeMarb as the new Alder appointed to the Early Childhood Care and Education Committee. Introductions were made and Denise shared that she wanted to be appointed to the committee because Early Childhood Education is her passion.

4. [29983](#) Authorizing the Mayor and City Clerk to execute an agreement to fund a \$7,500 Daycare Center Rehabilitation Loan to Woodland Montessori School to fund the construction of a fence at 1124 Colby Street.

Attachments: [Child Care Loan App.pdf](#)
[Council registration](#)

A motion was made by Simms, seconded by Benzschawel, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES,. The motion passed by the following vote:

Absent: 1 - Michael B. Jacob

Ayes: 6 - Denise DeMarb; Linda E. Benzschawel; Jennifer Templin; Patricia A. Lasky; Karalyn A. Kratowicz and Muriel Simms

Abstentions: 1 - Diane B. Adams

Excused: 1 - Scott Peters

2. [29910](#) Stabilization Grants

Attachments: [2012 Stabilization Fund Summary Report.doc](#)
[2012 application letter.pdf](#)
[Stabilization Fund Application.doc](#)
[sample award letter 2013.pdf](#)
[sample contract year two.pdf](#)
[reporting form.doc](#)

Monica Host gave an history of stabilization grants to the committee. There is \$750,000 for Child Care Assistance. \$40,000 was taken from this fund to create the stabilization grants for programs serving 20% low income children. The funds are intended to help cover lost funds from enrollment fees, changes in subsidies or co-pays. Centers apply for stabilizations funds every two years.

Diane Adams asked if City Child Care Assistance was enrollment or attendance based. Monica Host answered that we are enrollment based. Diane Adams expressed concern over DCPC getting funds. Monica Host explained that this helps cover costs for their programs that are in addition to the part day program and for programs that don't offer the part-day program.

Linda Benzschawel asked if more centers would apply if the percentage of low

income children was lowered to 15%. Varinia del Moral shared that centers operating at 15% low income children is making them operate in the red.

Karalyn Kratowicz asked about family child care not receiving these grants. Monica Host responded that the grants are only available to non-profit organizations at this time. However, there are grant monies given to Satellite to support family child care provides cover funds lost due to service to low income families.

The committee would like further information from programs about the percentage of low income families they serve to explore if reducing the required percentage should be lowered. Karalyn Kratowicz thought there is the possibility of gathering that information through a data base and Diane Adams suggested 4C as another possible resource for Data. Diane Adams also suggested using a core group of centers to measure percentages over a period of time. Muriel Simms asked that we keep the survey as a backup strategy if the other two sources didn't glean the information needed.

Diane Adams questioned if a larger fund would be valuable. The possibility of a public/ private partnership to provide a scholarship fund was suggested. This will be explored again at a future meeting.

Denise DeMarb asked if the formula used for providing stabilization funds could be shared with the committee. Monica Host and Varinia del Moral felt this would be possible.

Pat Lasky asked what happens if a program doesn't use their funds and what would happen. Monica Host said the City would find out why and reallocate the funds..

Pat Lasky recommended that committee members review the hand outs and consider if the percentage of low income families served should be lowered and if the grants should also be broadened to include for-profit organizations. Monica Host requested that this topic be put on the June meeting agenda.

3. [29911](#)

Ordinance Draft - Membership

Attachments: [Section 33.16\(7\)draft.doc](#)

Pat Lasky reviewed the changes submitted to the committee highlighting the number of members being reduced from 11 to 9. Monica Host shared that this was a directive from the Mayor to ensure quorum. Pat Lasky also pointed out that the new date for members to join is being moved from May to October. Monica Host shared that this is due to the timing of the City funding process and that it is hard to catch new members up. Pat Lasky reviewed the roles of the committee members.

Diane Adams would like the first sentence revisited to provide clarification on the use of the word committee so frequently and that it causes confusion.

Pat Lasky stated that there are 4 citizen members delegated and this would address concerns Noel's raised during public comment. Citizens could request

membership through the Mayor.

A motion was made by Denise DeMarb to present changes to the City attorney and return to the committee for a future review, Seconded by Linda Benzschawel. Motion passed by voice vote.

Roll Call: Linda Benzschawel left at 9:45.

Present: 6 - Denise DeMarb; Jennifer Templin; Patricia A. Lasky; Diane B. Adams; Karalyn A. Kratowicz and Muriel Simms

Absent: 3 - Linda E. Benzschawel; Scott Peters and Michael B. Jacob

5. [29979](#) Department of Children and Families Letter

Attachments: [DCF Draft letter 4-18-13.doc](#)

A letter to Secretary Anderson was drafted by Karalyn Kratowicz to summarize the issues that were raised at the child care forum. The letter is broken down into three categories to correspond with units within the Department of Children and Families. Karalyn Kratowicz shared that Monica Host would like to change the words Dane County providers in the first Paragraph to Madison providers.

Muriel Simms requested more time to look over the letter and asked for it to be put on the agenda at the June meeting. Diane Adams suggested making recommendations for changes to the document to Monica Host by May 23, 2013.

6. [29980](#) Accreditation Report

- YMCA has been found not to meet City of Madison administrative standards. The program has until May 22, 2013 to submit a plan outlining how they plan to meet standards. Since 1997 we have given the YMCA \$450,000 in Child Care Assistance and \$200,000 in grants since becoming accredited. The Child Care Until looks forward to the continued work with the YMCA.
- The neighborhood study has not yet been finalized. The Mayor wants it done in the next several weeks so the process for funding can be included in next year's budget.
- Dane County Parent Council will be closing two locations due to the sequestration and organizational changes. There is a need to reduce the number of children served by 65 slots. The UW Great Beginnings Lathrop site was due to close in June, but the UW office of Campus Child Care has offered to keep them open until August 16, 2013 and pay rent and staff salaries. Bayview Head Start will close at the end of the program year. The program's location was implemented to sever Hmong children in the Bay View community. Enrollment at this site has decreased to 6 children from the immediate community in recent years and children from surrounding neighborhoods have been bused in. Children will attend the South Madison Head Start site in the fall and plans are underway to give families of the

Bayview community tours and explain resources.

CSC Committee Report

- The Community Services Committee met with a limited agenda on April 17, 2013. A home on Theresa Terrace has been purchased to develop a community center. A new Youth Resource Worker position was filled by Jennifer Lord. Madison Apprentice Program was renegotiated and the contract updated to keep the program running.
- An early repayment of a loan has come in that will allow 120 youth workers to have employment this summer. There is still money put aside for servicing those in poverty. The committee should get project ideas to Monica Host and will be put on June's agenda for further conversation. Muriel Simms would like to evaluate the projects and their outcomes before making any decisions in the future.

7. [29053](#) August Meeting/ECCEC Subcommittee

The next meeting is June 13, 2013. A subcommittee of Diane Adams, Karalyn Kratowicz and Jennifer Dittrich-Templin was appointed.

ADJOURNMENT

A motion was made by Karalyn Kratowicz, seconded by Muriel Simms to adjourn at 10:15. Motion passed by voice vote.