



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 04/29/2024

Requisition Number: 24001691 (8 characters)

Requestor Name: Andrea Freedman

Requestor Phone Number: 608-266-5957

Requestor Email: afreedman@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 30 FIRE

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$135,793.80

Vendor Name: STRYKER MEDICAL / SALES CORP

Product/Service Description: MAINTENANCE & SERVICE - POWER COTS & POWER LOADERS

\$50,000 and UNDER
This form will be sent to the Purchasing Supervisor for review.

OVER \$50,000
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The Fire Department utilizes Stryker PowerCot and PowerLoad systems in all front line and reserve ambulance units and Stryker is the only authorized contractor to perform diagnostic maintenance on the PowerLoad systems using proprietary tools and software. The Fire Department has established a working relationship with Stryker having used their field service team for the past several years to perform onsite repairs and maintenance on PowerCots. Stryker can maintain both the PowerCot and PowerLoad systems together, saving down-time and money. Since these two pieces of equipment work in conjunction and coordination with each other it is best that one contractor service both.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid Stryker Medical a total of \$265,781 since 2015. Of that amount, \$123,182 was competitively selected, \$116,648 was non-competitively selected, and \$25,952 was made up of many small purchases that were each under the threshold requiring competitive selection.

Date:

Submit