



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, May 22, 2012

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:32 p.m.

Present: 6 -

Lauren Cnare; Dan Melton; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli and Bruce Mayer

Excused: 2 -

Mike DePue and Sue Ellingson

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Nelson, to Approve the Minutes of the April 24 meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were three registrants (see attached).

The board also received written comments (attached).

[22345](#)

Registration Statements

Attachments: [Public Comment Registration Statements 5-2012.pdf](#)

[16738](#)

Written Public Comments

Attachments: [Public Comments Received via Ask Us Tell Us 5-22-12.pdf](#)
[Written Statements 5-22-2012.pdf](#)

DISCLOSURES AND RECUSALS

There were none.

MONITORING REPORTS

1. [26430](#) Water Affordability Report.

Attachments: [Monitoring Report - O-2D Affordability 2012.pdf](#)
[O2-D Residential Bill Comparison.pdf](#)

A motion was made by Nelson, seconded by Cnare, to refer the report to the next meeting for a reinterpretation of the policy by the General Manager. The motion passed by voice vote.

2. [26431](#) Sustainability Report

Attachments: [Monitoring Report - O-2E Sustainability 5-2012.pdf](#)
[O2-E Unit Well Capacity 2011.pdf](#)
[Registration Statement 26341 5-22-2012.pdf](#)

There was one registrant (see attached).

A motion was made by Cnare, seconded by Nelson, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.

A motion was made by Cnare, seconded by Nelson, to accept the report as written. The motion passed by voice vote.

INFORMATIONAL ITEMS

3. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was no noncompliance to report.

4. [24301](#) Items of general interest and update on any rate case in progress.

No application for a rate case has been filed at this point. General Manager Tom Heikkinen said the utility hopes to file an application after the June board meeting.

5. [26110](#) Letter to Mayor Soglin from the Chair of the Schenk-Atwood-Starkweather-Yahara (SASY) Neighborhood Association

Attachments: [Response from Mayor Soglin to Lou Host-Jablonski 5-11-12.pdf](#)

The board received the attached letters.

CONSENT AGENDA

Agenda items 6 and 7 were removed from the consent agenda.

6. [26301](#) Repealing and recreating Section 13.06, creating Section 13.065, and amending Section 1.08(3)(a) of the Madison General Ordinances regarding water meter access requirements, the maintenance of water meter pits, and establishing new bond schedules for these violations.

Attachments: [5-22-12 Public Comments Version 1](#)

There were three registrants (see attached).

A motion was made by Cnare, seconded by Nelson, to Refer to the Water Utility for clarification of the access requirements in 13.06(3). The motion passed by voice vote.

7. [26416](#) Authorizing the City to enter into letter(s) of understanding and/or license agreement(s) with Wisconsin Power and Light Company and Madison Gas and Electric Company for placement of communications equipment on utility poles for the Madison Water Utility's remote water meter reading system and authorizing indemnification as needed (Citywide).

Attachments: [Registration Statements- 5-22-2012 Water Utility Board Meeting.pdf](#)

There were two registrants (see attached).

A motion was made by Nelson, seconded by Cnare, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

Agenda item 10 was taken out of order by general consent of the board.

NEW BUSINESS

10. [26448](#) Approving the site plan for the Unit Well 15 VOC Mitigation Project

Attachments: [UW15 Proposed Site Plan.pdf](#)

A motion was made by Melton, seconded by Cnare, to Approve. The motion passed by voice vote.

UNFINISHED BUSINESS

8. [25744](#) East Side Water Supply Project Advisory on Public Participation.

Attachments: [2012-3-20 ESWS Participation Advisory with Exec Summary.pdf](#)
[Attachment 1 Standard SOP w-edits.pdf](#)
[Attachment 2 From RFP w-edits II.pdf](#)
[Attachment 3 2011-5-9 ESWS CAP Mid-Course Assessment.pdf](#)
[Attachment 4 Survey Implementation Protocol.pdf](#)
[Attachment 5 IAP2 Spectrum of Participation.pdf](#)
[Registration Statement 25744 5-22-2012.pdf](#)

There was one registrant (see attached).

The board reviewed the first two recommendations presented in the ESWS Public Participation Advisory. They requested that utility staff provide a draft revision to the Public Participation Standard Operating Procedure (SOP), disregarding the suggestion to establish a Standing Citizen Advisory Panel. It was suggested that Mike DePue be tasked with reviewing the draft and adding his own suggestions before it is presented to the board at a future meeting.

A motion was made by Cnare, seconded by Melton, to refer the discussion of the other recommendations made in the advisory to the next meeting. The motion passed by voice vote.

9. [26114](#) Establishing the Water Utility Board's education budget for 2013.

A motion was made by Cnare, seconded by Melton, to refer to the July meeting. The motion passed by voice vote.

NEW BUSINESS

11. [26117](#) Review of the East Side Water Supply Project Conservation Advisory and staff response.

Attachments: [ESWS CAP Conservation Advisory.pdf](#)
[MWU Response to ESWS CAP Conservation Advisory.pdf](#)

The board reviewed and discussed the attached documents.

BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion.

Attachments: [Board Self-evaluation.pdf](#)

Ald. Lauren Cnare led the self-evaluation.

FUTURE AGENDA ITEMS

13. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No future agenda items were introduced.

14. [26115](#) Board education session and discussion of the Water Utility's Payment In Lieu of Taxes (PILOT).

15. [25743](#) Revising the Water Utility Board's Affordability Policy.

16. [26116](#) Amending the Water Utility Board's policies to include the board's role in the appointment of the General Manager and the renewal of his or her contract (MGO 13.02).

17. [26432](#) Treatment of Staff Report.

ADJOURNMENT

A motion was made by Melton, seconded by Mayer, to Adjourn at 7:07 p.m. The motion passed by voice vote.