



**APPLICATION SUBMISSION REQUIREMENTS CHECKLIST:**

In order to be considered complete, every application submission shall include at least the following information unless otherwise waived by the Preservation Planner. **All application materials should be submitted electronically to [landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com).** Please note that an individual email cannot exceed 20 MB.

- Landmarks Commission Application w/signature of the property owner.
- Narrative Description/Letter of Intent addressed to the Landmarks Commission, describing the location of the property and the scope of the proposed project.
  - Photographs of existing conditions;
  - Photographs of existing context;
  - Photographs of comparable historic resources within 200 feet of subject property;
  - Manufacturer's product information showing dimensions and materials.
- Architectural drawings reduced to 11" x 17" or smaller pages which may include:
  - Dimensioned site plans showing siting of structures, grading, landscaping, pedestrian and vehicular access, lighting, mechanicals, signage, and other features;
  - Elevations of all sides showing exterior features and finishes, subsurface construction, floor and roof;
  - Floor Plan views of levels and roof;
  - For proposals of more than two (2) commercial or residential or combination thereof units, a minimum of two (2) accurate street-view normal perspectives shown from a viewpoint of no more than five (5) feet above existing grade.
- Any other information requested by the Preservation Planner to convey the aspects of the project which may include:
  - Perspective drawing
  - Other \_\_\_\_\_

*Landmarks Commission staff will preliminarily review projects related to the construction of additions and/or new construction with Zoning staff in order to determine the completeness of the submission materials. Applicants are encouraged to contact Zoning staff to discuss projects early in the process to ensure the project considered by the Landmarks Commission meets Zoning requirements.*

**CONTACT THE PRESERVATION PLANNER:**

Please contact the Preservation Planner with any questions.

City of Madison Planning Division  
215 Martin Luther King Jr Blvd, Suite 017  
PO Box 2985 (mailing address)  
Madison, WI 53701-2985  
[landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com)  
(608) 266-6552

LETTER OF INTENT FOR LANDMARKS COMMISSION  
March 19, 2024

Regarding property in the University Heights Historic District located at:  
2003 Van Hise Avenue  
Madison, WI

Owners: Steve Cain and Sarah Marty

Architect: Jeannie Kowing, AIA, Jeannie Kowing Design LLC

Dear Commission Members,

This application is an updated application for 2021. The homeowners received approval at that time, however the rapidly increasing costs and inability to secure a contractor in a timely manner put this project on hold until now. Now that the time has come to move forward with their plans, the homeowners above seek your approval on alterations to the property at the above address in the University Heights Historic District. These alterations consist of:

Replacement of current 12' x 20' garage which is in poor condition.

- a. The new design will be a 22' x 20' two-car garage which takes on the same low hip-roof design of the existing garage.
- b. We are proposing it be finished in smooth HardyPlank Lap Siding or cedar siding with an opaque stain to match the house.
- c. Roofing will also match the current house shingles.

Please note, the back porch replacement, previously approved by Landmarks Commission is not a part of this application, as it was in May of 2021. A different designer/contractor will be seeking Landmarks Commission approval on that part of the project.

Furthermore, the owners are aware that a Variance will be required to replace the garage in the location it currently sits.

Thank you for your time in considering this project.

*Jeannie Kowing, AIA*

Jeannie Kowing, AIA

## Existing Structure



FRONT OF EXISTING GARAGE



SIDE OF EXISTING GARAGE

## PRODUCT INFORMATION

### Garage Service Door



Masonite VistaGrande

A fiberglass door, painted. Has more lite like a wood door, but is a practical, durable fiberglass door. The “stops” around the windows are low profile fitting of a miter, not ogee profile which is typical of other steel or fiberglass doors. These details make it look more sympathetic to a historic house with a wood front door, but it is much more sensible for a door which will have snow lingering on it during the winter.



### Vehicle Garage Door

Overhead Door, Inc.  
Carriage House Collection

This steel door has a recessed panels and three sections giving it the look of

Landmarks Commission Application

a traditional wood door, not a raised pressed panel. Because the door is divided into three panels the windows are taller and have the look of the front craftsman door. As with the service door, using a non-wood door is a sensible choice for the vehicle overhead door.

## Windows



Interior

CUSTOM SIZES

**The best value for a wood product**

Andersen® 200 Series double-hung windows have low-maintenance Perma-Shield® exteriors, clear pine interiors or a white interior finish. They come in our most popular sizes and our most requested options for easy selection.

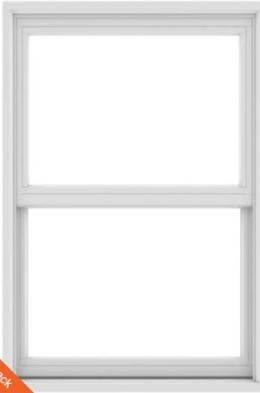
★★★★ 4.1 (42) | \$\$\$

[Request a quote →](#)

MOST POPULAR INTERIOR OPTIONS

Pine  White

[View all options →](#)



Exterior

## Light Fixture



The light fixtures, 3 for the garage and one for the screen door would be like this fixture, with a nod to arts and crafts style without replicating it. These fixtures are 14.5” long and 9” wide, a nice scale for the garage and porch. This may not be the exact fixture used, but the selected fixture will resemble this fixture.

James Hardie's primed for paint collection gives you the power to choose paint for your home's exterior. It's primed. It's ready for field painting. It's a durable, high-performance canvas.



## AVAILABLE SIZES

<b>THICKNESS:</b>	0.312"	
<b>LENGTH:</b>	144" boards	
<b>WIDTHS:</b>	9.25"	6.25"
<b>EXPOSURES:</b>	8"	5"
	5.25"	7.25"
	4"	6"
	8.25"	
	7"	

[Warranty Information >](#)

[Request a Quote >](#)

[Request a Sample >](#)



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# *Carriage House* COLLECTION



Charming carriage house design  
paired with the thermal  
performance of insulated steel.

**The Genuine. The Original.**





Cover image: Model 303 8' high, Walnut stained finish with Plain Window Square, decorative hardware  
Image above: Model 307 8' high Gray painted finish, 12 Window Square, decorative hardware

*Carriage House Collection doors combine distinctive carriage house designs and superior insulated steel construction to create a harmonious blend of elegance and strength.*

Model 308 7' high Clay/White painted finish



# Carriage House Collection

## Door Designs

Select your door panel style and color

### 1 Choose a panel style:

#### Square top

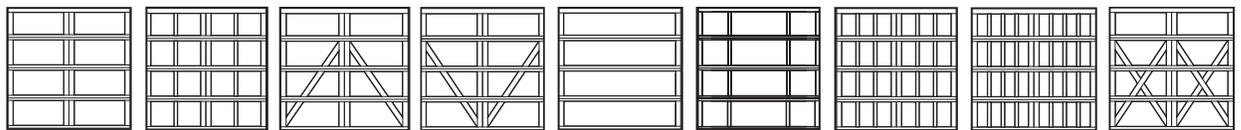
Models:

301 302 303 304 305 306 307 308 309

7'  
tall



8'  
tall

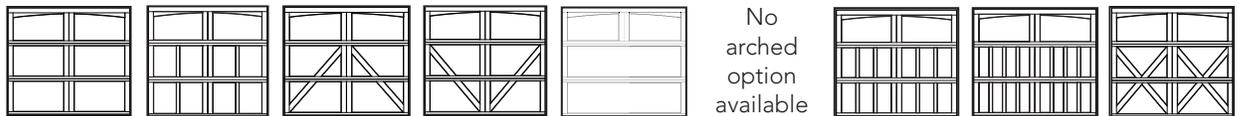


#### Arched top

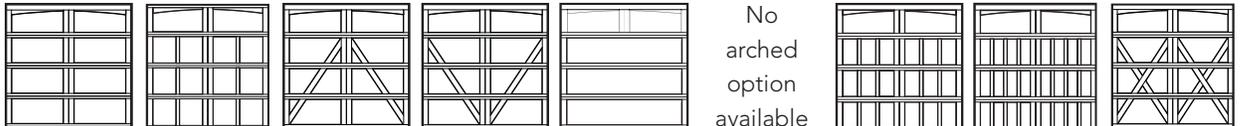
Models:

301 302 303 304 305 306 307 308 309

7'  
tall



8'  
tall



# Carriage House Collection

## *Door Designs*

Select your door panel finish

# 2

## Choose a finish:

Actual colors may vary from brochure due to fluctuations in printing process. Always request a color sample from your Overhead Door™ Distributor for accurate color matching.

### Painted finishes



White



Gray



Clay



Green

White is standard. All other colors are an optional upgrade.

### Two-toned painted finishes



Gray/White



Clay/White



Green/White

With two-tone option the trim boards are white (standard).

### Stained finishes



Mahogany



Walnut



Oak



Red Oak



Honduran  
Mahogany



Gray



Clay



Green



### Applied Products:



Glass	Clear	
Windows	Carriage House Collection	16 Window Square 7'
Gray Stain		
Hardware	Pull Handle	Large Bean 16' x 7'
Garage Door	Carriage House Collection	Model 302 16' x 7'

## Barton 1 - Bulb Outdoor Wall Lantern

SKU: LATD3346

By: Latitude Run®

### Size

14.25" H x 8" W x 9" D

### Fixture Finish

Olde Bronze

### Features

- Uses 150 watt (max.) bulb equivalent (not included)
- Material: Epmm
- Clear, hammered glass mimics a rippling stream of water
- Inspired by classic craftsman architecture, this fixture boasts clean lines and a transitional style
- Bulb type: A19 Medium Base Incandescent bulb (not included)
- Safety rated: Wet

### Weights & Dimensions

- Overall: 12" H x 6.5" W



Contact: Jeannie Kowing

, , | 6082251914

jeannie@jeanniekowing.com



**Interior**



**Exterior**

Tap and Hold to Zoom