



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

Wednesday, October 28, 2015

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 300 (Madison Municipal Building)

Present: 4 - Michael E. Verveer; Zach Wood; Marlys M. Miller and Sean Lee

Absent: 1 - Aaron D. Collins

Excused: 4 - Sarah M. Larson; Saran Ouk; Maureen K. O'Grady and Peter J. McElvanna

CALL TO ORDER / ROLL CALL

Chair Miller called the meeting to order at 5:09 p.m. with a quorum present.
New voting member Chaitannya "Chet" Agni was also present.

APPROVAL OF MINUTES

Wood moved and Verveer seconded that the minutes of the September 30, 2015 meeting be approved. The motion carried.

PUBLIC COMMENT

There were none. Verveer asked Agni to introduce himself to the committee, which he did. Verveer also asked Street Vending Monitor Eric Melton-White to explain his job functions to Agni.

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

1. [40531](#) Accepting Nominations for the 2015 Jeffrey Clay Erlanger Award

Attachments: [erlanger info with app 2015.pdf](#)

There were none.

2. [40588](#) Approve Revised Capitol Square Street Vending Map

Attachments: [Capitol Square Vending Map 10-28-15.pdf](#)

Verveer asked Hansen about revisions to the Capitol Square Street Vending map, including provisions for working around Anchor Bank construction and the new sidewalk cafe on E. Main Street. There were no changes to the vending map of the 700 and 800 blocks of State Street (both maps also known as Exhibit One, page 1 of 2 and page 2 of 2). Verveer moved and Wood seconded that the maps be approved. The motion passed.

3. [39815](#) Requiring LP-gas Detectors in all Food Carts

Verveer asked Hansen to request that Assistant City Attorney Lara Mainella draft appropriate language for this item. Verveer moved for referral of this item and Wood seconded. The motion passed.

4. [39816](#) Draft Resolution amending "Regulations Governing Vending on the State Street Mall/Capitol Concourse" to update information required to be displayed on a Mall/Concourse Food Vendor License

Verveer asked Hansen to request of Mainella that she create a final draft of this Resolution, with Verveer and Wood agreeing to sponsor.

REPORTS

36949

Street Vending Coordinator's Report, including enforcement, activity, licensing and permitting numbers, the number of chairs in each sidewalk cafe

Attachments: [VOC Staff Report Oct 2015.pdf](#)
[Vendor Final Ranking Score Sheet 10-15-15.pdf](#)
[VOC Staff Report Sept 2015.pdf](#)
[VOC Staff Report Aug 2015.pdf](#)
[VOC Staff Report July 2015.pdf](#)
[VOC Staff Report May 2015.pdf](#)
[VOC Staff Report April 2015.pdf](#)
[VOC Staff Report Feb 2015.pdf](#)
[VOC Staff Report Jan 2015.pdf](#)

Hansen provided an overview of the 2015 food cart review and its results. He pointed out that no vendor had scored less than 80 points, which indicated a generally higher quality. For Agni's benefit, Verveer asked Hansen to speak of other food vending opportunities now available outside the downtown.

ANNOUNCEMENTS

Verveer said that the square foot sidewalk cafe fee item had been passed. Hansen said that he had already been in communication with the IT department to set up the fees in the online licensing system. Verveer said that there had been agreement among restaurant operators that fees for all Madison food vendors should be raised as well. Verveer said that the specific new fees could be introduced at the December Common Council meeting.

ADJOURNMENT

After some discussion, the committee decided not to meet in November or December of 2015. Miller suggested adjournment. Wood moved and Agni seconded that the meeting be adjourned. The motion passed. Miller adjourned the meeting at 6:06 p.m.

The next meeting of the Vending Oversight Committee is scheduled for January 27, 2016.