

Madison Public Library Compliance Resolution

WHEREAS, The State of Wisconsin has enacted Chapter 43, Wisconsin Statutes, to govern the administration of public libraries and has empowered the Department of Public Instruction, Division for Libraries, Technology and Community Learning to administer Chapter 43, Wisconsin Statutes; and,

WHEREAS, the Department of Public Instruction, Division for Libraries, Technology and Community Living has promulgated Wisconsin Administrative Code Chapter PI 6 to set forth the certification requirements for Public Libraries; and,

WHEREAS, since such certification is required if a library intends to participate in several state operated library programs, including obtaining public library system membership and eligibility for certain funding programs, a public library must maintain clearly articulated policies setting forth the personnel, financial and administrative policies of the library; and,

WHEREAS, the Madison Public Library desires to maintain its certification with the Department of Public Instruction, Division for Libraries, Technology and Community Learning, and,

WHEREAS, the Madison Public Library has been operating under the terms of a resolution entitled Compliance Resolution that was passed by the Library Board on July 3, 1990, the terms of which the Board desires to update; and,

WHEREAS, all employees of the Madison Public Library, with the exception of the Library Director, have been and will continue to be City of Madison employees, employed under and covered by the Civil Service system set forth in section 3.35, Madison General Ordinances, and are compensated according to Sec 3.38, Madison General Ordinances; and,

WHEREAS, the Library Board has the statutory responsibility to hire, supervise, and review the performance of the Library Director whose compensation and terms of employment are and shall be determined based upon a contract executed between the Library Director and the City of Madison; and,

WHEREAS, the City of Madison has and shall continue to conduct the negotiation, ratification and administration of all labor agreements involving City of Madison Employees and administers the compensation system for all such employees; and,

WHEREAS, the City of Madison Human Resources Department has been responsible for determining proper occupational classifications and for filling Library vacancies through recruitment and certification in accordance with established policies and ordinances of the City of Madison; and,

WHEREAS, the Mayor and the Common Council of the City of Madison establish and collect annual levy on behalf of the Madison Public Library; and,

WHEREAS, the Library Board develops a budget proposal that is submitted to the Mayor and the Common Council and the Library Board administers the approved budget by adhering to the guidelines and guidance of the City of Madison Office of the Comptroller; and,

WHEREAS, all lease agreements for Library facilities are negotiated by the City's Real Estate Development Service of the Community & Economic Development Unit of the Department of Planning and Development and such leases require the approval of the City of Madison; and,

WHEREAS, The Library Board is solely responsible for establishing library policies, creating strategic plans for the library, determining the profile for public library services, overseeing traditional collections and access to digital sources and for approving library purchases and contractual agreements;

NOW, THEREFORE, BE IT RESOLVED that the Madison Public Library Board, in order to fully comply with the provisions of Chapter 43, Wisconsin Statutes, Wisconsin Administrative Code Chapter 6, and the Wisconsin Library System membership requirements, does hereby reaffirm its commitment to the above recited practices and agreements; and,

BE IT FURTHER RESOLVED that the Board shall retain its authority to select and appoint the Library Director subject to the City of Madison's ability to successfully negotiate an employment contract with said Library Director; further, the Board shall annually review the Director's performance; and,

BE IT FURTHER RESOLVED, that the Library Director is the appointing authority for all other Library employees, and shall retain the right, within the terms of the City's occupational classification system, to establish professional qualifications for librarians; and,

BE IT FURTHER RESOLVED that the Library Board requires a reasonable turn around time in the filling of vacant employment positions; and,

BE IT FURTHER RESOLVED that all leases for library facilities will be negotiated by the Real Estate Development Service section of the City of Madison's Department of Planning and Development and shall be approved and co-signed by the Library Board and the City of Madison; and,

BE IT FURTHER RESOLVED that the library will continue to contract for its own purchases of goods and services within the limits of its budget, shall retain control over line item changes and allocations, all by adhering to the guidelines and guidance of the City of Madison Office of the Comptroller; and,

BE IT FURTHER RESOLVED that the City shall continue to annually establish a library levy that shall provide funding for library services and that such funds shall not be decreased based upon the Library's ability to raise additional revenues from other sources and further, that such levy shall continue to be shown separately in the City budget; and,

BE IT FURTHER RESOLVED that upon the adoption of this resolution the Library Board reaffirms its compliance with the provisions of Chapter 43, Wisconsin Statutes, Wisconsin Administrative Code Chapter 6, and the Wisconsin Library System membership requirement.

Approved by the Library Board September 1, 2011

President