



FEE MODIFICATION FORM

1. **Organization/ Individual:** Madison School & Community Recreation (MSCR) Attn:
Emily Pepper 328 E. Lakeside St Madison, WI 53715
2. **Park (s):** Olin Park Boat Launch
3. **Overview of Organization**

MSCR is this public recreation provider for Madison residents within the Madison Metropolitan School District (MMSD) boundaries. MSCR is a department of the MMSD and has served the Madison community since 1926. MSCR has had a longstanding relationship with the City to provide recreational programs and services to residents of the City at various City parks and facilities.

The MSCR paddling program requests space to store their canoe and kayak paddling supplies to run programming during the summer of 2023. Equipment includes one canoe trailer, approximately 30ft in length and one kayak trailer, approximately 19ft long, and one enclosed storage trailer, which is 5x8ft. MSCR would like one trailer parking stall to house both the boat trailers and to park the smaller storage trailer on the grassy area beside the boat launch. The setup would be Monday, June 5, 2023, and removal on Monday, August 28, 2023.

As part of the implementation of the Connecting Children to Nature grant, Madison Parks is supportive of partnerships that address two main goals: 1) Ensure that every Madison child has regular opportunities to connect to nature to achieve optimal physical, social and emotional well-being; and 2) Increase community connectedness and a sense of belonging in nature in Madison's neighborhoods, particularly among communities of color. Madison Parks is committed to equitable nature access for children and families across the City of Madison. The programs provided by MSCR align with the goals of Madison Parks Connecting Children to Nature. MSCR and Madison Parks agree to the following fee modification conditions:



4. Term of Fee Modification (May only be for a period of up to three years)

Agreement shall be for one (1) term, beginning on June 5, 2023, and terminating on August 28, 2023.

5. Summary of Requested Use of Park Land

Parks will allow one designated stall for canoe and kayak trailer and one designated space on the grass next to the boat storage racks for an equipment trailer at Olin Park boat launch for MSCR outdoor programming including canoe and kayak.

Any other uses beyond watercraft storage (i.e., organized programs, camps, classes, vending, etc.) are subject to standard Parks fees and permitting requirements.

6. Reason for Considering to Authorize a Fee Modification (check box that applies)

- ☐ Legacy user group that predates establishment of a new fee.
- ☐ A pilot concept for a use that would have minimal impact, only occur at one park location and does not have an established fee in the Park Division fee schedule.
- ☐ Uses that align with the citywide goal of Racial Equity and Social Justice:
- ☒ Other: Aligns with Connecting Children to Nature Initiative

7. Fee Modification Proposed (Include Use, Permit and all other fees)

MSCR shall pay the City for use of a parking stall and equipment storage fees as follows;

\$200 - Overnight fee for one designated trailer parking lot stall

\$50 - Lake Access permit fee for vehicle/trailer parked in designated trailer stall

\$150 – Equipment trailer storage fee on grass by boat storage racks

Total=\$400



8. Standard Fee, if No Fee Modification is Provided (Use, Permit and all other fees)

Standard storage fee per space (based on 2023 standard rate):

\$200 – Overnight fee for utilizing one trailered stall

\$50 - Lake Access permit fee for each vehicle parked in launch lot

9. Is the Fee Modification More Than a 50% reduction?

☐ Yes ☐ No ☒ N/A

10. Roles/Responsibilities of Organization/Individual (Conditions of Approval)

- a. Provide all equipment and trailers as described to operate programs.
- b. Obtain all necessary permits.
- c. The Parks Superintendent or designee must approve use of additional parking stalls or square footage for storage.
- d. Trailer must be removed at the end of the season by August 28, 2023, and the area must be restored to its original condition.
- e. Keep areas around equipment trailer and those used for programming neat and orderly, including removing trash and placing in trash cans and maintaining areas around the equipment trailer.
- f. No permanent or semi-permanent advertising signs or billboards are permitted.



11. Roles/Responsibilities of Parks Division

- a. Provide access to one parking stall, space on the grass beside the watercraft storage racks, and issue payment receipts.
- b. Parks Finance will bill MSCR on October 9, 2023.

12. Damage

If Madison Parks or MSCR identify damage at the park, the parties will work together to identify the cause of the damage and a plan for repair. Damage caused by MSCR, beyond normal wear and tear, will be the responsibility of MSCR to repair or pay Madison Parks to repair.

13. List of Attachments (Maps, schedules, signs, etc)

Attachment A – Map of Olin Park Boat Launch

14. Suspension, Cancellation and Termination – The Parks Superintendent has the discretion to discontinue this use in the park, if, at any time the terms of the fee modification are not followed and/or if there is damage caused to the park.

15. Compliance with Laws – Organization/Individual will comply with all City, State and Federal statutes, ordinances and regulations.

16. Approval *(only required when fee is more than a 50% reduction in standard rate fees)*

Board of Parks Commissioners File Number

77882

Date of Meeting Approval

05/17/23

17. Signature by Organization/Individual

Name (signature)

Date

Name (printed)



Attachment A
(Map of Olin Park Boat Launch)

