



Department of Planning & Community & Economic Development
Community Development Division

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May 24, 2013

This summer we will be implementing an application for funding process for new and existing Neighborhood Centers for 2014 funding. At the same time, we will continue to discuss the neighborhood center study/report and keep moving that toward completion.

- ✓ Applications for centers currently contracted with the City will be distributed June 4 and will be due June 14. We will be using the same application form (with some edits and additions) that was used in 2011-12. In an effort to assist centers in completing the application quickly, we will pre-fill many of the narrative sections of the application from information recently received through the creation of your last contracts. You will be able to edit sections to reflect changes for 2014. In order to prepare for this application process you may want to start assembling your proposed program and agency budget. The budget reporting sections will not change. We will be sending you your individualized prefilled application via email on June 4.
- ✓ The 2014 application will include a program application worksheet that specifically addresses information related to neighborhood center support. We received feedback in the last funding process that the given program format did not lend itself to addressing information relevant to the intent of neighborhood center support funding. The questions in the new support program section will help us as we craft a new model for support funding in the future.
- ✓ The Community Development Division will hold an application workshop on June 6, 2013 from 9:00 – 11:30 am at the Villager Mall. We will review timeline, including committee meetings, and instructions for the application. We will structure the agenda so that if you are confident in your ability to work with the excel workbook application you will not have to stay for the entire scheduled time. Staff will be available to walk through the application with new applicants and/or any staff that would like that review.
- ✓ New centers will be allowed to apply, and new programs at existing centers will be considered, however there is no guarantee of new funds.
- ✓ Program funding framework will utilize the Community Development Program Goals and Objectives established in the 2013-2014 funding process.
- ✓ Applications for increased center support or program funding will need to demonstrate substantial increase in need for programs or expense in order to be considered for increases at this time. Final funding allocations for neighborhood centers will ultimately hinge on decisions the Common Council and Mayor will make later this year with respect to the City's 2014 Budget. Our presumption is that funding levels for neighborhood centers in 2014 will be unchanged from 2013 levels. However, a whole host of factors, including such things as actions taken by Congress or the State Legislature, health insurance premiums and fuel costs, and the pace of new developments within Madison, to name just a few, can influence the City's budget outlook, and the impacts of many of these remain unclear at this point. We proceed, therefore, not knowing for certain whether circumstances will make additional resources available or require spending cuts in 2014.

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- ✓ Reminder- Under the Living Wage ordinance, at Sec. 4.20, MGO, each employee employed in the performance of a service contract with the City shall receive the full living wage. In 2014 the City's Living wage rate will be \$12.45 hourly. This is a 2.6 % increase over last year's living wage rate of 12.19. Every position described as staff in your program applications should demonstrate a minimum wage of \$12.45 in the personnel schedule in your application.

A detailed timeline of Funding process committee meetings will be available at the workshop on June 6.

Please contact Lorri Wendorf-Corrigan, or Laura Noel with any questions.

Thank you,

Jim O'Keefe