



Department of Public Works  
**Streets Division - Forestry**  
Charlie Romines, Superintendent  
1402 Wingra Creek Pkwy.  
Madison, WI 53715  
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[cityofmadison.com/forestry](http://cityofmadison.com/forestry)

## Consulting Arborist Report - Building Move Application

**Madison General Ordinances Section 28.185(7) (a) 5** requires the Plan Commission to consider a report of the City forester regarding the impact a proposed building relocation could have on City street trees, Section 29.12(2)(a) requires that the City forester approve the route along which a building will travel, and Section 29.12(2)(f) requires that no tree or shrub be trimmed or disturbed without the approval of the city forester or property owner.

In exercising its responsibility under the foregoing ordinances, the forestry section requires the applicant to submit a street tree report from a certified arborist. The forestry section will evaluate the report below for street tree pruning and removal as part of the approval process. The forestry section will charge the applicant for street tree pruning for road clearance beyond the standard 14 feet and any street tree removal and work will be completed on overtime. If it is necessary to remove a street tree, the applicant will be responsible for the cost of street tree replacement(s) and the removal of the stump. The street tree replacement will be a minimum of 2-inches in diameter per tree. Forestry will designate tree type and planting location.

The actual size, width and height of the building during the move is critical to understanding the impacts upon public and private trees during the move. The forestry section must be informed of any change in this information as it could impact the forestry section's report and approval.

Please note that pruning beyond what is considered to be acceptable by **ANSI A300 Pruning Standards** or if street tree removal is needed, the applicant is required to be present at a public hearing of the habitat stewardship committee. The applicant shall be required to notify affected property owners of this hearing following the requirements of Madison General Ordinance 10.101. A deposit is required once the application is approved and before any work is scheduled.

A building move permit does not grant the applicant the authority to trim or remove any private tree. It is the responsibility of the applicant to make arrangements for the pruning of private trees for the building move. The applicant must get homeowner approval in writing prior to pruning or disturbing any private trees. Additionally, the applicant should have a private tree care company onsite during the building move to address any unforeseen pruning of private tree branches/limbs.

### SECTION 1 - APPLICANT INFORMATION AND PROPOSED ROUTE

#### APPLICANT

NAME Brandon Cook  
BUSINESS PHONE \_\_\_\_\_ CELL PHONE 608-279-7962 EMAIL johnfontainrealty@gmail.com  
MAILING ADDRESS PO BOX 694  
CITY Madison STATE WI ZIP 53701

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**BUILDING MOVER COMPANY**

NAME Heritage House Movers  
BUSINESS PHONE \_\_\_\_\_ CELL PHONE 608-485-1612 EMAIL \_\_\_\_\_  
MAILING ADDRESS 102 S East St  
CITY Blue River STATE WI ZIP 53518

**ARBORIST CONSULTING FIRM**

NAME Heartwood Tree Company  
BUSINESS PHONE (608) 284-8362 CELL PHONE \_\_\_\_\_ EMAIL hunter@heartwoodtreecompany.com  
MAILING ADDRESS 2106 W Badger Rd  
CITY Madison STATE WI ZIP 53713  
CONSULTING ARBORIST PROVIDING REVIEW Hunter Gosda ISA CERTIFICATION NUMBER WI-1080A

**WORK LOCATION**

STREET ADDRESS 438 and 432 W Dayton Street  
CROSS STREETS Bassett  
DATE OF PROPOSED HOUSE MOVE Approximately June 15, 2025

438 W Dayton - BUILDING SIZE: LENGTH 83' FEET WIDTH 23' FEET HEIGHT 47' FEET  
432 W Dayton - BUILDING SIZE: LENGTH 34' FEET WIDTH 23' FEET HEIGHT 30' FEET

**PROPOSED ROUTE WITH STREET NAMES AND BLOCK NUMBERS LISTED:**

Start at 438 W Dayton St and remove both structures out the front of this lot  
Head west on 400 block of W Dayton St, turn south on 100 block of N Bassett St, turn west on 500 block of W Mifflin St and end at 531 W Mifflin St.

PLEASE ATTACH A MAP OF PROPOSED ROUTE WITH TREES CORRESPONDING WITH LOCALTON ON MAP.

**SECTION 2 - STREET TREE INVENTORY OF PROPOSED HOUSE MOVE**

T R E E	Address	Species	Location Description	Trunk Diameter - (Inch) (dbh)	Canopy Spread (Ft)	Current limb height (Ft.) (Over the Road)	Total number of limbs to be pruned that hang lower than 14 feet.	Removal (R) **Photos required**	Trunk/Roots Structure/Health	Tree Canopy - Structure/Health/Decline %	Additional Notes Attached Below? (Yes/No)
1	See Excel attachment										Yes No
2											Yes No
3											Yes No
4											Yes No
5											Yes No
6											Yes No
7											Yes No
8											Yes No
9											Yes No
10											Yes No

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Additional notes:

See Excel Attachment
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Describe impacts and any mitigation actions employed:

See Excel attachment
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Identify the addresses of privately owned trees impacted by the building move and the work to be completed by private tree care company. Please note that any oak tree pruning or removal from April 1 thru October 15 will need approval from City Forestry per Madison General Ordinance 23.40.

	Address	Tree Species	Work to be Completed
1	521 W Mifflin St. (Tree #28)	Boxelder	Removal
2			
3			
4			
5			
6			
7			
8			

**SECTION 3 - PHOTO DOCUMENTATION**

Please attach photos. The group of photos must include:

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- A photo to best depict the street tree relative to building move impact
- Timestamp

**SIGNATURE CERTIFICATION**

I hereby certify that I have presented an accurate and truthful representation of the proposed building move including the height and width of the building to be moved, a proposed move route and an inventory of affected street trees and their condition herein, and that I will update this information and this report should any of this information change. I have worked to ensure compliance with all accepted professional standards in arboricultural practices and to ensure compliance with all applicable laws, regulations, policies and ethical standards. In the event the house move contractor has failed to comply with all applicable laws, regulations, policies and ethical standards; or created conditions that may present a hazard to people or property, I have immediately notified the appropriate representative of City of Madison Forestry Section.

*Brent Valentine*  
Authentisign  
8/31/2023 7:01:12 PM GMT

WI-1080A

CONSULTING ARBORIST SIGNATURE

ISA CERTIFICATION #

*Matt Childs*      *Brandon Cook*  
Authentisign      Authentisign  
8/31/2023 10:11:58 PM GMT      8/31/2023 3:10:32 PM GMT

BUILDING MOVER REPRESENTATIVE SIGNATURE

DO NOT WRITE BELOW THIS LINE

CITY OF MADISON FORESTRY SECTION OFFICE USE ONLY:

CONSULTING ARBORIST REPORT

APPROVED

REJECTED

DATE: 1-31-2024

REVISED DATE \_\_\_\_\_

CITY EMPLOYEE NAME Brad Hofmann

TITLE Forestry Specialist

SIGNATURE OF CITY EMPLOYEE Brad Hofmann

DEPOSIT REQUIRED \$ \$4,423.98 estimate as of 1-31-2024

DEPOSIT RECEIVED \_\_\_\_\_



**Forestry Section House Move Deposit Estimate  
as of 1-31-2024 for 432 & 438 W Dayton St to  
531 W Mifflin St**

Value of Trees Being Removed						
House #	Street	Location	Species	DBH (in)	Value per Diameter Inch (\$)	Total Value (\$)
110	N Bassett St	CFT	Linden	24	\$125.00	\$3,000.00
					<b>Total Value</b>	<b>\$3,000.00</b>

Cost Estimate for Pruning and Removals				
	Number of Employees	Avg OT Wage (\$)	Estimated Hours	Estimated Cost for OT (\$)
Crew	5	\$52.74	15	\$791.10
			<b>Labor Cost Estimate</b>	<b>\$791.10</b>

Cost Estimate for Staffing the Move			
Number of Employees	Avg OT Wage (\$)	Estimated Hours	Estimated Cost for OT (\$)
2	\$52.74	12	\$632.88

<b>Total Value and Labor Cost</b>	<b>\$4,423.98</b>	Make check payable to: <i>City Treasurer</i>
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