



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 46324

File ID: 46324

File Type: Resolution

Status: Council New
Business

Version: 3

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 02/28/2017

File Name: Establishing procedures for application of the RESJI
Equity Impact Analysis Tool

Final Action:

Title: ALTERNATE - Establishing procedures for application of the RESJI Equity Impact
Analysis Tool to identified budget projects.

Notes: Referral to CCOC and BOE. For introduction on 3/7.

Sponsors: Shiva Bidar-Sielaff and Denise DeMarb

Effective Date:

Attachments: 46324 v 1.pdf, 46324 v 2.pdf

Enactment Number:

Author: City Attorney Michael May

Hearing Date:

Entered by: lveldran@cityofmadison.com

Published Date:

Approval History

Version	Date	Approver	Action
1	02/28/2017	Travis J. Martin	Approve
2	06/02/2017	Travis J. Martin	Approve
3	06/09/2017	Travis J. Martin	Approve

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Civil Rights Department	02/28/2017	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:		Board of Estimates, Common Council Organizational Committee				
1	COMMON COUNCIL	03/07/2017	Refer	BOARD OF ESTIMATES (ended 4/2017)			Pass

Action Text: A motion was made by Verveer, seconded by Rummel, to Refer to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Notes: Additional referral to Common Council Organizational Committee

1 BOARD OF ESTIMATES 03/07/2017 Refer COMMON COUNCIL ORGANIZATIONAL COMMITTEE (ended 4/2017)

Action Text: This Resolution was Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Notes:

1 COMMON COUNCIL ORGANIZATIONAL COMMITTEE (ended 4/2017) 03/21/2017 Re-refer COMMON COUNCIL EXECUTIVE COMMITTEE 05/16/2017 06/06/2017 Pass

Action Text: A motion was made by Ald. Marsha Rummel, seconded by Ald. Rebecca Kemble, to re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE and should be returned by 5/16/2017. The motion passed by voice vote/other.

2 COMMON COUNCIL EXECUTIVE COMMITTEE 06/06/2017 Return to Lead with the Recommendation for Approval FINANCE COMMITTEE 06/12/2017 Pass

Action Text: Ald. Sheri Carter moved to approve, seconded by Ald. Matt Phair.

Ald. Rebecca Kemble moved an amendment to strike the last "Be It Finally Resolved", seconded by Ald. Sheri Carter. Motion was approved.

Ald. Denise DeMarb moved to refer to the 6/20/17 CCEC meeting, seconded by Ald. Shiva Bidar-Sielaff.

There was extensive discussion on the resolution and concerns with RESJI training for agency heads, reference to a future Mayoral APM, budget timeline and the need for more RESJI capacity.

Ald. Denise Demarb withdrew her motion. Ald. Shiva Bidar-Sielaff and Ald. Denise DeMarb volunteered to write a substitute resolution to address the committee's concerns. Lisa Veldran noted that the substitute (or alternate) would need to be drafted by Thursday, June 7 for the Monday, June 12 Finance Committee meeting.

A motion was made by Ald. Denise DeMarb, seconded by Ald. Shiva Bidar-Sielaff, to Return to Lead with the Recommendation for Approval SUBSTITUTE to the FINANCE COMMITTEE and should be returned by 6/12/2017. The motion passed by voice vote/other.

2 FINANCE COMMITTEE 06/12/2017

Text of Legislative File 46324

Fiscal Note

No appropriation required

Title

ALTERNATE - Establishing procedures for application of the RESJI Equity Impact Analysis Tool to identified budget projects.

Body

WHEREAS, the City of Madison is committed to furthering racial equity and social justice, as reflected in activities carried out by staff and elected officials pursuant to previous resolutions of the City (RES-14-00546, Legistar No. 33869, Establishing the City of Madison Racial Equity and Social Justice Initiative; RES-14-00919, Legistar No. 36405, Recognizing the Role of the Common Council in addressing institutionalized bias and proactively advancing racial equity;

RES-16-00839, Legistar No. 40953, Reaffirming the city of Madison's values of inclusion, equity and justice); and,

WHEREAS, part of this commitment includes the application of the comprehensive and fast track impact analysis tools to inform policymakers of the racial equity and social justice impacts of policy decisions (the RESJI impact analysis tools); and,

WHEREAS, as an initial step in the systematic application of the RESJI impact analysis tools, it is necessary to provide guidance to City Departments and staff as to when and how to apply the RESJI impact analysis tools in the City Budget process; and,

WHEREAS, it also is necessary to establish a process for broader policy analyses, when warranted, to complement the comprehensive and fast track impact analysis tool outside of the budget process; and,

WHEREAS, the Council supports efforts to ensure all Department Heads and agency budget contacts will be trained in RESJI and the application of the RESJI analysis tool; and

WHEREAS, the success of the application of the RESJI impact tools requires all Department Heads and agency budget contacts to complete the RESJI training by March 2018, their enrollment should be given priority; and,

NOW THEREFORE BE IT RESOLVED, that each Department and Division shall select ~~include~~, as part of its budget submission to the Mayor, ~~a list of~~ at least one (1) and up to five (5) projects or proposals for which it intends to apply the RESJI impact analysis tools in preparation for the 2019 budget cycle ~~during the following calendar year; and~~,

~~BE IT FURTHER RESOLVED, that the Executive Budget submitted to the Common Council will include the lists of projects or proposals for application of the RESJI impact analysis tools for input from the Council as in other parts of the budget; and,~~

~~BE IT STILL FURTHER RESOLVED, that the identification of these projects does not limit a Department, Division, or Council member from requesting application of the RESJI impact analysis tools to other projects; and,~~

BE IT FURTHER RESOLVED, that each Department and Division will complete the RESJI impact analysis tool(s) for the selected project(s) and submit the completed analysis to the Mayor as part of the 2019 agency request, these materials will also be included in the 2019 Executive Budget transmitted to the Common Council; and

~~BE IT STILL FURTHER RESOLVED, that if it is desired to apply the RESJI impact analysis tool to an item of legislation (resolution or ordinance), the request must be made no later than the time such legislation is introduced to the Council; and,~~

~~BE IT STILL FURTHER RESOLVED, that during the application of the scoping process prior to use of the RESJI impact analysis tool, City staff will examine whether the proposal or project has significant policy implications beyond the scope of the RESJI impact analysis and, if it does, the project or proposal shall also be reviewed by other staff to report on the other policy implications; and,~~

BE IT FURTHER RESOLVED, the projects/proposals selected should be in the planning stage of the projects/proposals to ensure sufficient time for the analysis to be completed before City funds or human capital are committed; and,

BE IT FURTHER RESOLVED, that ongoing projects and processes should be selected for analysis if and only if the agency is prepared to change the ongoing initiatives to reflect the information gathered in the analysis; and

BE IT FURTHER RESOLVED, that the staff should evaluate the current limitation on staff capacity to complete the support and evaluation of this work; and,

BE IT FURTHER RESOLVED, a recommendation of capacity will be sent to the Mayor and the Council by September 1, 2017, providing time for inclusion in the 2018 operating budget; and

BE IT STILL FURTHER RESOLVED, that City staff will prepare and submit to the Mayor and Common Council a report evaluating the process outlined in this resolution ~~later than April 1, 2019, after the 2018 budget year is completed;~~ to be included as part of and as support for the Mayor's 2019 Executive Budget; and,

BE IT FINALLY RESOLVED that the process set forth in this resolution is an initial step in systematic application of the RESJI impact analysis tools and further procedures will be established for application of the RESJI impact analysis tools.

~~BE IT FINALLY RESOLVED, that the procedures outlined in this memorandum shall may be supplemented by detailed procedures in an Administrative Procedure Memorandum to be issued by the Mayor supplemented by the Mayor's Budget directions to City managers.~~