

2021 Operating Budget: Finance Committee Amendments-Recommended

2021 General Fund Budget			
	Expenditures	Revenue	Levy
Executive Budget	\$ 349,100,000	90,691,981	255,534,780
Finance Cmt Proposed	290,845	0	255,825,625
Finance Cmt Recommended	\$ (76,207)	\$ -	255,458,573
Total Finance Committee Recommended Budget	\$ 349,023,793	\$ 90,691,981	\$ 255,458,573
Maximum Allowed Levy			\$ 256,055,503
Remaining Levy Capacity			\$ 596,930

Number	Agency	Amendment Title	Sponsor	Action	General Fund			Other Funds
					Revenue	Expense	TOAH Impact	Expense
1	Landfill, Sewer, Stormwater	Technical Correction-Adjustments in Landfill, Sewer, and Stormwater Budgets	Mayor Rhodes-Conway	Adopted	0	0	0.00	-20,402
2	Stormwater, Streets	Technical Correction-Transfer Street Sweeping Non-Personnel Expenses	Mayor Rhodes-Conway	Adopted	0	0	0.00	0
3	CDA Housing Operations, CDA Redevelopment	Technical Adjustment - CDA Transfer out to General	Mayor Rhodes-Conway	Adopted	0	0	0.00	0
4	Police, Traffic Engineering	Technical Correction-Transfer Funding for Crossing Guard Supervisors	Mayor Rhodes-Conway	Adopted	0	0	0.00	0
5	Parking, Police	Transfer the Parking Enforcement Service to Parking Utility	Alder Bidar	Adopted	0	0	0.00	0
6a	Parking, Police	Transfer funding for Parking Enforcement Non-personnel Expenses	Alder Carter	Adopted	0	-367,085	-3.91	367,085
6b	Parking, Police	Transfer a Portion of Parking Enforcement Costs	Alder Kemble	Place on File	0	-170,000	-1.81	170,000
7	Parking	Increase the Residential Parking Permit Fees	Alder Kemble	Failed	0	0	0.00	243,000
8	Traffic Engineering	Restore Funding for Pavement Markings	Alder Kemble	Adopted	0	170,000	1.81	0
9	Police	Accept the 2020 COPS Grant	Alder Carter	Failed	0	117,052	1.25	230,528
10	Parks	Add New Park Ranger	Alder McKinney	Failed	0	67,000	0.71	0
11	Community Development Division	Increase Funding for Street Outreach and Related Housing Support	Alder McKinney, Alder Verveer	Refer	0	183,000	1.95	0
12	Common Council	Reduce Alder Salaries	Alder Carter	Adopted	0	-16,193	-0.17	0
13	Common Council	Create a Director of Resident and Community Engagement	Alder Furman, Alder Kemble	Failed	0	0	0.00	0
14	Community Development Division	Financial Literacy/Homebuyer Readiness	Alder Bidar	Adopted	0	30,000	0.32	0
15	Community Development Division	Housing Assistance Street Outreach	Alder Verveer	Adopted	0	50,000	0.53	0
16	Community Development Division	COVID Relief Fund	Alder Bidar	Adopted	0	0	0.00	0
17	Community Development Division, Direct Appropriations	Peer Support - Focused Interruption Coalition/Nehemiah	Alder Bidar	Adopted	0	0	0.00	0

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18-Alt	Engineering, Parks, Streets	Require Tracking of Snow Removal Costs	Alder Kemble	Adopted	0	0	0.00	0
19	Fire, Police	Increase Funding for the Crisis Response Team	Alder Kemble	Adopted	0	0	0.00	0
20	Human Resources	Transfer Funding for Inclusive Workplace Training	Alder Verveer	Adopted	0	3,300	0.04	0
21	Parking	Restore Funding for Unfunded Parking Cashiers	Alder Verveer	Adopted	0	0	0.00	536,194
22	Parks	Restore Reductions to Mall Maintenance Program	Alder Verveer	Adopted	0	45,771	0.49	0
22-Alt	Parks	Restore Mall Maintenance Cuts (Alternate)	Alder Verveer		0	0	0.00	0
23	Public Health	Licensed Establishments Fee and Positions	Alder Bidar, Alder Verveer	Adopted	0	0	0.00	-231,615
24	Streets	Restore Funding for Evening Hours at Streets Drop-Off Site	Alder Verveer	Adopted	0	8,000	0.09	0
25	Water	Fund Crowley Station Improvements	Alder Verveer	Adopted	0	0	0.00	0
TOTAL PROPOSED					\$ -	\$ 120,845	\$ 1.29	\$1,294,790
TOTAL UNDUPLICATED*						\$ 290,845		\$ 1,124,790
TOTAL APPROVED						\$ (76,207)	\$ (0.81)	

*Unduplicated amounts remove Amend 22-Alt (Restoring Mall Maintenance costs) and Amend 6B (Partially transferring portion of Parking Enforcement costs to Parking Enterprise Fund).

Finance Committee Amendments-Recommended

Amendment Title: Technical Correction-Adjustments in Landfill, Sewer, and Stormwater Budgets

Agency: Landfill, Sewer, Stormwater

Sponsors: Mayor Rhodes-Conway

Co-Sponsor (s):

Amendment

Amendment Narrative

Make the following adjustments to the Utility budgets:

Landfill: Increase inter-departmental billings by 14,813 (funded by increase in Landfill Fund Balance applied)

Sewer: Decrease fund balance applied & generated amounts by \$26,852

Stormwater: Decrease fund balance applied & generated amounts by \$8,363

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	20,402
Expenditure	0	(20,402)
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	20,402
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>(35,215)</u>
	-\$14,813

Vote

Action

Action: Adopted
Vote: Unanimous

Discussion

Amendment Impact

Recurrence: One-Time
Annualized Cost: 0

Finance Committee Amendments-Recommended

Amendment Analysis

The proposed amendment makes corrections to amounts that were included reflected in the Executive Budget. The adjustments to the Sewer & Stormwater Utilities do not impact the overall 2021 budgeted amount in these funds. The increase in the Landfill expenses will be funded through increased Landfill Fund Balance applied.

Finance Committee Amendments-Recommended

Amendment Title: Technical Correction-Transfer Street Sweeping Non-Personnel Expenses

Agency: Stormwater, Streets

Sponsors: Mayor Rhodes-Conway

Co-Sponsor (s): Alder Abbas, Alder Carter

Amendment

Amendment Narrative

Transfer remaining expenses (\$657,683) from Stormwater Operations in the Stormwater Utility to Street Sweeping in the Streets Division. These costs will continue to be funded by the Stormwater Utility. The service budget, by fund, will be as follows:

Stormwater Utility: 3,049,386

General Fund: 246,624

Total: \$3,296,010

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action:	Adopted
Vote:	Unanimous

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Finance Committee Amendments-Recommended

Amendment Analysis

The Stormwater Utility provides funding for the Street Sweeping and Leaf Removal services performed by the Streets Division. In previous budget presentations, the share of costs for these services that are funded by the Stormwater Utility were presented as part of the Stormwater Operations service. In the 2021 Executive Budget the portion of costs funded by the Stormwater Utility were shown in the Streets Division as part of the Street Sweeping service budget. This change allows us to show the full cost of providing service along with how the service is funded in one spot within the City's operating budget.

When making this change only the funding for personnel costs were moved to appropriate service. This amendment transfers the remaining expense budget from Stormwater Operations to Street Sweeping. The total change is \$657,683 broken out across the following majors: \$128k hourly and overtime wages, \$108k for supplies, \$149k for purchased services, and \$273k for inter-departmental billings.

This amendment has no service impact and does not change the overall budget for this service. The amendment does not impact the General Fund appropriation for the service.

Finance Committee Amendments-Recommended

Amendment Title: Technical Adjustment - CDA Transfer out to General

Agency: CDA Housing Operations, CDA Redevelopment

Sponsors: Mayor Rhodes-Conway

Co-Sponsor (s):

Amendment

Amendment Narrative

Make the following adjustments to Transfer out to General for CDA Housing Operations and CDA Redevelopment:

CDA Housing Operations – decrease Transfer out to General and Fund Balance Applied by \$75,000

CDA Redevelopment – increase Transfer out to General and Reimbursement of Expense by \$75,000

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action:	Adopted
Vote:	Unanimous

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Finance Committee Amendments-Recommended

Amendment Analysis

The proposed amendment adjusts the budget for the CDA's Payment in Lieu of Taxes (PILOT) so that the PILOT payments are budgeted in the appropriate agency. The total transfer in from the CDA into General Fund Revenues is \$295,000, which is split between CDA Housing and CDA Redevelopment. The Executive Budget included this entire payment in CDA Housing. This amendment results in the CDA Redevelopment budget including its PILOT payment and an appropriate reduction of fund balance applied for CDA Housing Operations.

Finance Committee Amendments-Recommended

Amendment Title: Technical Correction-Transfer Funding for Crossing Guard Supervisors
Agency: Police, Traffic Engineering
Sponsors: Mayor Rhodes-Conway
Co-Sponsor (s): Alder Carter

Amendment

Amendment Narrative

Correcting an error in the Executive Budget that transferred the permanent Crossing Guard positions from Police to Traffic Engineering but did not transfer the full funding amount for these positions. The amendment transfers \$160,025 from the Police Department-Police Field to Traffic Engineering Division-Bicycle and Pedestrian Services for these positions.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted
 Vote: Unanimous

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Finance Committee Amendments-Recommended

Amendment Analysis

The 2021 Executive Operating Budget transferred the Crossing Guard program from the Police Department-Police Field to Traffic Engineering Division-Bicycle and Pedestrian Services. The positions are correctly reflected on the Position Summary for the Traffic Engineering Division. In error, the salaries and benefits for the two Crossing Guard supervisors were not transferred. This amendment corrects the error. The amount to be transferred is \$160,265. The funding source does not change and there is no General Fund impact of the change.

Finance Committee Amendments-Recommended

Amendment Title: Transfer the Parking Enforcement Service to Parking Utility
Agency: Parking, Police
Sponsors: Alder Bidar
Co-Sponsor (s): Alder Abbas, Alder Evers, Alder Foster, Alder Kemble, Alder Furman

Amendment

Amendment Narrative

Transfer the Parking Enforcement service from the Police Department to the Parking Utility. The transfer will include \$1,402,439 for personnel costs currently shown in the Parking Enforcement service funded by the Parking Utility and \$367,085 currently shown in the Police Field service funded by the General Fund. The service budget by fund will be as follows:
 Parking Utility: 1,402,439
 General Fund: 367,085
 Total: \$1,769,524

Transfer management of the Parking Enforcement service to the Parking Utility by March 31, 2021 pending the results of a study currently underway.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted
 Vote: Unanimous
 Notes: Verveer moved the following modifications to the amendment (seconded by Harrington McKinney).
 Change the last sentence of the amendment to read:
 Transfer management of the Parking Enforcement service to the Parking Utility by March 31, 2021 pending adoption of a Common Council resolution.
 Amended amendment passed unanimously.

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Amendment Analysis

In the 2020 Adopted Operating Budget the Parking Enterprise Fund began funding the full personnel costs for Parking Enforcement. While the Parking Utility began funding Parking Enforcement activities, the service remained within the Police Department. In 2020 (and prior) the budget for Parking Enforcement was included in the Police Field service budget.

The 2021 Executive Budget maintained the structure adopted in the 2020 budget, but moved Parking Enforcement into its own service. When the new service was created only personnel costs were moved from Police Field. This amendment proposes transferring the non-personnel costs from Police Field to the Parking Enforcement service. These costs will continue to be funded by the General Fund. Non-personnel costs for this service include: annual software subscriptions (\$85,775) and towing services (\$281,310). The proposed change will not impact the current level of service.

There is currently a staff study underway examining the feasibility and process for transferring this service organizationally from the Police Department to the Parking Utility. This amendment calls for that transfer to take place by March 31st, 2021 pending the final recommendations of the study.

Finance Committee Amendments-Recommended

Amendment Title: Transfer funding for Parking Enforcement Non-personnel Expenses

Agency: Parking, Police

Sponsors: Alder Carter

Co-Sponsor (s): Alder Henak, Alder Baldeh

Amendment

Amendment Narrative

Transfer the remaining non-personnel costs for Parking Enforcement from the Police Field service.

Change the funding source for these expenses from the General Fund to the Parking Utility. Increase Parking Utility fund balance applied by \$367,085 to offset the increased expense.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	(367,085)
Expenditure	(367,085)	367,085
TOTAL	-\$367,085	\$0
<i>TOAH Impact</i>	<i>-\$3.91</i>	<i>n/a</i>

Amendment by Major

Revenue	(367,085)
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	-\$367,085

Vote

Action

Action: Adopted

Vote: Roll Call

Yes	No
Carter, Kemble, McKinney, Verveer	Bidar, Furman

Notes:

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>367,085</u>

Amendment Analysis

In the 2020 Adopted Operating Budget the Parking Enterprise Fund began funding the full personnel costs for Parking Enforcement. While the Parking Utility began funding Parking Enforcement activities, the service remained within the Police Department. In 2020 (and prior) the budget for Parking Enforcement was included in the Police Field service budget.

The 2021 Executive Budget maintained the structure adopted in the 2020 budget, but moved Parking Enforcement into its own service. When the new service was created only personnel costs were moved from Police Field. This amendment proposes transferring the non-personnel costs from Police Field to the Parking Enforcement service. This amendment also proposes transferring these remaining costs from the General Fund to the Parking Utility fund. The increased costs in the Parking Utility fund will require the use of additional fund balance in 2021.

Use of Parking Utility fund balance in 2021 is assumed as a one-time funding source. In order to continue the program at the same level of service, the Parking Utility will need to factor the annualized cost into their rate structure for 2022 and beyond.

Finance Committee Amendments-Recommended

Amendment Title: Transfer a Portion of Parking Enforcement Costs
Agency: Parking, Police
Sponsors: Alder Kemble
Co-Sponsor (s): Alder Abbas, Alder Foster

Amendment

Amendment Narrative

Transfer \$170,000 of Parking Enforcement costs from the General Fund to the Parking Utility. These costs will remain in the Parking Enforcement service and will be funded by fund balance in the Parking Enterprise fund.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	(170,000)
Expenditure	(170,000)	170,000
TOTAL	-\$170,000	\$0
<i>TOAH Impact</i>	<i>-\$1.81</i>	<i>n/a</i>

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Place on File
 Vote: Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Amendment Analysis

The proposed amendment transfers a portion of Parking Enforcement costs currently funded in the General Fund to the Parking Utility fund. These costs include annual software subscriptions and towing costs associated with the service.

Finance Committee Amendments-Recommended

Amendment Title: Increase the Residential Parking Permit Fees

Agency: Parking

Sponsors: Alder Kemble

Co-Sponsor (s): Alder Foster

Amendment

Amendment Narrative

Increases Parking Utility revenues from the Residential Parking Permit Program from \$160,000 to \$406,000. This additional revenue will be achieved by increasing the annual permit fee from \$42 to \$105. The fee to replace a permit would increase from \$11 to \$26.

The increased revenue will be used to lower the Agency's use of fund balance.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	(243,000)
Expenditure	0	243,000
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	(243,000)
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>243,000</u>
	\$0

Vote

Action

Action: Failed

Vote: Roll Call

Yes	No
Kemble	Bidar, Carter, Furman, McKinney, Verveer

Notes:

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>(463,000)</u>

Amendment Analysis

The proposed amendment would increase revenues from the Residential Parking Program by \$246,000 within Parking Utility's budget. The proposed fee, \$105 for a full permit and \$26 for a replacement, would be in effect for the 9/1/2021 to 8/31/2022 permit year. Through September 2021, permit fees will be at the current rate of \$42 for a full permit and \$11 for a replacement. Plans to increase the permit fees were initially expected to occur incrementally over several years. The proposed amendment accelerates the planned increase. Once annualized, the increased fee is projected to generate \$463,000 annually through this program.

Expenses for the Residential Parking Permit Program in the 2021 Executive Budget total \$469,000. As such, additional revenues generated by the fee increase are not expected to exceed costs to operate the program, as required by state statute. The additional revenues generated by the fee increase will be used to lower the Agency's use of fund balance, which is currently at \$4.8 million in the Executive Budget.

The fees for Residential Parking Permits are codified in the Madison General Ordinances. Parking Utility will prepare legislation to update the ordinances to be approved after the adoption of the budget.

Finance Committee Amendments-Recommended

Amendment Title: Restore Funding for Pavement Markings

Agency: Traffic Engineering

Sponsors: Alder Kemble

Co-Sponsor (s): Alder Abbas, Alder Foster

Amendment

Amendment Narrative

Add \$170,000 to the Traffic Engineering-Pavement Marking purchased service budget to fund an external contract for epoxy pavement markings.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	170,000	0
TOTAL	\$170,000	\$0
<i>TOAH Impact</i>	\$1.81	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	170,000
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$170,000

Vote

Action

Action:	Adopted
Vote:	Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>170,000</u>

Amendment Analysis

The proposed amendment restores funding for an external contract to install epoxy pavement markings as part of the City's pavement marking program. The Executive Budget proposed eliminating funding for contract based. The proposed level of spending is consistent with 2018 and 2019 actual expenditures.

Finance Committee Amendments-Recommended

Amendment Title: Accept the 2020 COPS Grant

Agency: Police

Sponsors: Alder Carter

Co-Sponsor (s): Alder Henak

Amendment

Amendment Narrative

Authorize accepting the 2020 COPS grant to create the Downtown Entertainment Zone team. Accepting this grant will amend the Police Department-Police Field budget as follows:

Create four Police Officer positions and reclassify one Police Officer position to a Sergeant

Appropriate \$347,580 for grant related expenses (COPS Grant=\$230,528; General Fund=\$117,052).

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	(230,528)
Expenditure	117,052	230,528
TOTAL	\$117,052	\$0
<i>TOAH Impact</i>	\$1.25	n/a

Amendment by Major

Revenue	(230,528)
Permanent Salaries	260,407
Benefits	87,173
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$117,052

Vote

Action

Action: Failed

Vote: Roll Call

Yes	No
Carter, McKinney	Bidar, Furman, Kemble, Verveer

Notes:

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>390,500</u>

Amendment Analysis

On June 7, 2020 the Police Department received notice of award of a 2020 COPS grant to fund a portion of four Police Officer positions for a Downtown Entertainment Zone Team (Team). The proposed amendment authorizes accepting the grant and creates four Police Office positions and reclassifies one Police Officer to a Sergeant to staff the Team.

The grant covers a portion of the salaries and benefits of these positions on a sliding scale over a three year period, with the grant funding reduced each year. The total grant award is \$500,000. Over the three-year period, the City's local match for this grant will total \$586,600. The cost of the positions will be fully funded by the City levy in 2024 (\$390,423). The table below shows the City and grant funding for each year.

2021 - City \$117,052	Grant \$230,528	Total \$347,580
2022 - City \$191,872	Grant \$170,838	Total \$362,710
2023 - City \$277,677	Grant \$98,634	Total \$376,311
2024 - City \$390,423	Grant \$0	Total \$390,423

Finance Committee Amendments-Recommended

Amendment Title: Add New Park Ranger
Agency: Parks
Sponsors: Alder McKinney
Co-Sponsor (s): Alder Henak, Alder Baldeh

Amendment

Amendment Narrative

Add \$67,000 to create a new Park Ranger (1.0 FTE) in the Parks Division-Community Recreation Services.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	67,000	0
TOTAL	\$67,000	\$0
<i>TOAH Impact</i>	\$0.71	n/a

Amendment by Major

Revenue	0
Permanent Salaries	52,000
Benefits	15,000
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$67,000

Vote

Action

Action: Failed

Vote: Roll Call

Yes	No
Carter, McKinney	Bidar, Furman, Kemle, Verveer

Notes:

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>67,000</u>

Amendment Analysis

The amendment proposes creating a new Park Ranger position (1.0 FTE) in the Parks Division. The Parks Division currently has 1 Park Ranger Leadworker (1.0 FTE) and 3 Park Rangers (2.6 FTE). If adopted, there will be 4.6 FTE Park Rangers in the Parks Division budget.

This personnel increase is funded by reductions to the General Fund support for Parking Utility non-personnel costs, as proposed under Finance Committee Amendment 9.

Finance Committee Amendments-Recommended

Amendment Title: Increase Funding for Street Outreach and Related Housing Support

Agency: Community Development Division

Sponsors: Alder McKinney, Alder Verveer

Co-Sponsor (s): Alder Henak, Alder Baldeh

Amendment

Amendment Narrative

Increase Community Development Division - Affordable Housing budget by \$183,000 to fund increases to street outreach staffing and housing strategies. These programs are intended to support the identification of unsheltered individuals and their placement into suitable housing solutions.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	183,000	0
TOTAL	\$183,000	\$0
<i>TOAH Impact</i>	\$1.95	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	183,000
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$183,000

Vote

Action

Action: Refer

Vote: Unanimous

Notes: Carter (seconded by Verveer) made friendly amendment to replace reference to Rapid Re-Housing in the amendment title to 'Related Housing Support.' This item was considered friendly and reflected.

Harrington-McKinney (seconded by Bidar) made motion to refer amendment to November Common Council deliberation. The motion to refer passed unanimously.

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>183,000</u>

Amendment Analysis

The 2021 Executive Operating Budget includes \$250,000 for street outreach funding. Supported housing strategies could include, for example, help with security deposits and initial rent payments. This \$183,000 increase is funded by reductions to the general fund support for Parking Utility non-personnel costs, as proposed under Finance Committee Amendment 9.

Finance Committee Amendments-Recommended

Amendment Title: Reduce Alder Salaries
Agency: Common Council
Sponsors: Alder Carter
Co-Sponsor (s): Alder Harrington-McKinney, Alder Skidmore, Alder Henak

Amendment

Amendment Narrative

Decrease the salaries of the Council members by 5% in 2021.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	(16,193)	0
TOTAL	-\$16,193	\$0
<i>TOAH Impact</i>	<i>-\$0.17</i>	<i>n/a</i>

Amendment by Major

Revenue	0
Permanent Salaries	(14,570)
Benefits	(1,623)
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	-\$16,193

Vote

Action

Action:	Adopted
Vote:	Roll Call
Yes	No
Bidar, Carter, Furman, Verveer	Kemble, McKinney

Notes: Furman (seconded by Carter) made motion change percentage decrease to 3.25% for Alder salaries in 2021. This item passed on a 4-2 vote (Ayes: Bidar-Carter-Furman-Verveer; No: Kemble-Harrington McKinney)

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Amendment Analysis

The 2021 Executive Operating Budget includes the required increase for the Council members which is a 3.25% increase effective April 20, 2021. The 2021 annual salaries are \$17,470 for the President, \$15,488 for the Vice President, and \$14,357 for each of the remaining eighteen Alders.

The proposed amendment decreases the Council members' salaries by 5%. The Council may not change their salaries in the current term, therefore, the change would be effective April 20, 2021. The new 2021 annual salaries would be \$16,597 for the President, \$14,714 for the Vice President, and \$13,640 for each of the remaining eighteen Alders. The total salary savings is \$14,570. Additional savings would accrue from benefits of approximately \$1,623 for an estimated total savings of \$16,193.

Alder pay is determined by City ordinance (MGO 3.50(1)(a)). The ordinance establishes that Alder pay is increased based on the two-year average of increases provided to the City's managerial employees. Pay increases for Alders go into effect the second pay period of April. This ordinance was last updated in 2017.

Finance Committee Amendments-Recommended

Amendment Title: Create a Director of Resident and Community Engagement

Agency: Common Council

Sponsors: Alder Furman, Alder Kemble

Co-Sponsor (s): Alder Verveer, Alder Abbas, Alder Foster

Amendment

Amendment Narrative

Create a Director of Resident and Community Engagement located in the Common Council office and delete the current Common Council Chief of Staff position.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action:	Failed	
Vote:	Roll Call	
	Yes	No
	Furman, Kemble, Verveer	Bidar, Carter, McKinney

Notes:

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Amendment Analysis

In September 2017, the City of Madison created the Task Force on Government Structure (TFOGS) to examine and make recommendations related to the structure of the Mayor’s Office, Common Council and the City’s Boards, Commissions and Committees (BCCs). TFOGS identified a number of issues related to BCCs that serve as a barrier to engagement in city processes by all residents. In response, TFOGS recommended the creation of an Office of Resident and Neighborhood Support (ORENS), with an initial step of creating an Administrative Staff Team. As envisioned by TFOGS, the purpose of the Administrative Staff Team is to develop systems to facilitate resident participation and feedback and evaluate the City’s BCC system to assist the Common Council Executive Committee in considering changes to improve resident engagement. In September 2020, the Council created the recommended Administrative Services Team (RES-20-00657) consisting of staff from the Mayor’s Office, the Information Technology Department, the Office of the City Attorney, and the City Clerk, and led by the Council Chief of Staff.

The Common Council Chief of Staff position was created in the 2017 budget. The classification of the position was established through resolution and ordinance adopted in June 2017 and the current incumbent was confirmed by the Council in December 2017. The position is in Compensation Group 21, range 18. The 2021 executive operating budget includes \$138,000 in salary and fringe benefits for this position. The Chief of Staff position will become vacant as of mid-November 2020 and the Council has been reviewing the job description for potential changes. In addition to the Chief of Staff position, the Common Council office staff include a legislative analyst, a legislative management system specialist and a program assistant 2.

In order to facilitate the work of the Administrative Services Team and other efforts toward implementing the engagement recommendations of TFOGS, this amendment creates a Director of Resident and Community Engagement in the Council Office and deletes the current Common Council Chief of Staff position. The TFOGS Ad Hoc Alder Implementation Work Group will work with Human Resources to develop the new position description which will be referred to the CCEC and Common Council for final approval. The duties of the new position would include facilitating, in conjunction with the Administrative Services Team created in RES-20-00657, the work of city boards, commissions and committees (BCCs) by helping to establish standards, best practices, training of members and annual evaluation of each BCC; assisting Council members with engaging residents and the community to ensure full communication of all city activities to residents and input of all residents into BCC’s, policy development, agency actions and Council decisions; and, supervising and overseeing workflow and work plans of Common Council office staff.

No change in funding is needed.

Finance Committee Amendments-Recommended

Amendment Title: Financial Literacy/Homebuyer Readiness
Agency: Community Development Division
Sponsors: Alder Bidar
Co-Sponsor (s): Alder Evers, Alder Carter

Amendment

Amendment Narrative

Increase the Community Development Division – Affordable Housing budget for the Financial Literacy/Homebuyer Readiness program by \$30,000 from \$20,000 to \$50,000. Awarding these funds will be subject to an RFP.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	30,000	0
TOTAL	\$30,000	\$0
<i>TOAH Impact</i>	\$0.32	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	30,000
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$30,000

Vote

Action

Action: Adopted
 Vote: Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>30,000</u>

Amendment Analysis

This program was first added to the 2019 operating budget. Since being added in 2019, the budget has included \$20,000 annually for this contract. The program provides funding to an external provider to offer one-on-one counseling and coaching to low and moderate-income households seeking to purchase a home in Madison. A RFP will take place in the 4th Quarter of 2020 to identify the 2021 provider.

Finance Committee Amendments-Recommended

Amendment Title: Housing Assistance Street Outreach
Agency: Community Development Division
Sponsors: Alder Verveer
Co-Sponsor (s): Alder Abbas

Amendment

Amendment Narrative

Increase Community Development Division – Affordable Housing budget by \$50,000 to expand street outreach services to Madison's unsheltered population.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	50,000	0
TOTAL	\$50,000	\$0
<i>TOAH Impact</i>	\$0.53	<i>n/a</i>

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	50,000
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$50,000

Vote

Action

Action: Adopted
 Vote: Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>50,000</u>

Amendment Analysis

The proposed amendment adds \$50,000 for contracted street outreach services for Madison’s unsheltered individuals. The 2021 Executive Operating Budget continues funding for the program at the 2020 Adopted Budget level (\$250,000). The program was expanded during 2020 by an additional \$48,000, funded by one-time savings realized in the PCED Divisions.

Street outreach contractors provide outreach to unsheltered individuals and direct them towards homeless services such as housing, medical care, and mental health services.

Finance Committee Amendments-Recommended

Amendment Title: COVID Relief Fund
Agency: Community Development Division
Sponsors: Alder Bidar
Co-Sponsor (s): Alder Harrington-McKinney, Alder Abbas, Alder Evers, Alder Carter

Amendment

Amendment Narrative

Transfer \$75,000 for violence prevention community agency contracts across services within the Community Development Division budget (from Community Support Services to Overall Program Administration). The funding will be added to the COVID Relief Fund increasing the total amount from \$400,000 to \$475,000.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted
 Vote: Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	One-Time
Annualized Cost:	<u>0</u>

Amendment Analysis

The Executive Budget proposed increasing funding for violence prevention contracts by \$75,000. It was intended these funds would be allocated through an RFP process in 2021 in coordination with the Public Health Violence Prevention program. These funds are in addition to \$400,000 for additional violence prevention contracts included in the Community Development-Community Services budget.

The proposed amendment transfers this additional funding from violence to the COVID Relief Fund, increasing the total funding for this program to \$475,000. The Executive Budget proposed creating this new fund by transferring funding from Community Building and Engagement (\$250,000) and the Emerging Opportunities Program (\$150,000). Any disbursement from the COVID Relief Fund will be awarded through a competitive RFP process in 2021.

Finance Committee Amendments-Recommended

Amendment Title: Peer Support - Focused Interruption Coalition/Nehemiah
Agency: Community Development Division, Direct Appropriations
Sponsors: Alder Bidar
Co-Sponsor (s): Alder Harrington-McKinney, Alder Abbas, Alder Evers, Alder Carter

Amendment

Amendment Narrative

Transfer \$100,000 from Direct Appropriations to the Community Development Division – Community Support Services. The transfer increases funding for the Peer Support contract funding with the Focused Interruption Coalition (Nehemiah as fiscal agent) by \$100,000 from \$200,000 to \$300,000.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action:	Adopted
Vote:	Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	One-Time
Annualized Cost:	<u>0</u>

Amendment Analysis

The 2021 Executive Operating Budget includes \$200,000 for a Peer Support community agency contract with Focused Interruption Coalition. This amount is presented as a contract with Nehemiah, the fiscal agent for Focused Interruption Coalition, in the Community Development Division – Community Support Services. The proposed amendment will increase this contract by \$100,000 from \$200,000 to \$300,000.

The proposed increase will be funded by removing the 2021 appropriation for the Gift Card to WIC Recipients that was first included in the 2020 operating budget. This program was added to the budget to offset cost from the newly implemented vehicle registration fee for WIC recipients. Under the program, WIC recipients can receive a \$40 gift card to offset the fee. As of October 2020, 700 gift cards have been purchased and 43 have been distributed. There are 657 remaining gift cards on hand and \$72,000 of remaining budget authority.

This amendment assumes the remaining 2020 budget authority will be used to purchase an inventory of gift cards that can be distributed throughout 2021. In order to continue the program in 2022 additional funding will have to be added to the operating budget.

Finance Committee Amendments-Recommended

Amendment Title: Require Tracking of Snow Removal Costs

Agency: Engineering, Parks, Streets

Sponsors: Alder Kemble

Co-Sponsor (s): Alder Foster

Amendment

Amendment Narrative

Require Public Works agencies providing snow removal services to track snow removal costs by type of snow removal (streets, shared use paths, sidewalks, and bus stops). Require staff from these agencies to develop ongoing changes to cost tracking to allow for a comprehensive picture of citywide costs of snow removal that are operationalized with adoption of the 2022 Operating Budget.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted
Vote: Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>0</u>

Amendment Analysis

The proposed amendment would require Public Works agencies that provide snow removal services to track snow removal costs by type of snow removal, including snow removal on streets, shared use paths, sidewalks, and bus stops. It would also require staff from these agencies to collaborate to develop a system for comprehensively tracking citywide snow removal costs.

There is a Snow & Ice Control service under the Streets Division that tracks costs associated with the majority of the City's snow removal activities. However, separate clearing activities by Engineering and Parks are not tied back to a snow removal service. Instead, they are grouped in with broader maintenance activities performed by the two Divisions, presenting challenges in aggregating snow removal costs citywide.

The amendment aligns with the goal to show the full cost of City snow removal services under one service in the City's budget, with subservices delineating the type of snow removal activity. Moving forward, the results of this cost tracking will be used to move additional components of the City's snow removal activities to the Snow & Ice Control service in the Streets Division to allow for more comprehensive tracking of the City's snow-related expenditures.

Finance Committee Amendments-Recommended

Amendment Title: Increase Funding for the Crisis Response Team
Agency: Fire, Police
Sponsors: Alder Kemble
Co-Sponsor (s): Alder Verveer, Alder Bidar, Alder Martin, Alder Evers, Alder Carter, Alder Foster, Alder Furman

Amendment

Amendment Narrative

Appropriate \$250,000 for the Crisis Response Team in the Fire Department-Fire Operations Pending Personnel budget. These funds can be transferred across major budget categories as required based on the final model of the program as determined by the Fire Chief.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	58,689
Benefits	(58,689)
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted
 Vote: Roll Call

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	One-Time
Annualized Cost:	<u>0</u>

Amendment Analysis

The 2021 Executive Budget added a Crisis Response Team pilot program and assumes the model will include some combination of Community Paramedics and contracted mental health providers (\$350,000). The proposed amendment adds \$250,000 for this program. The estimated cost to run the program for a full year with 24/7 service is \$1.3 million. The pilot will be evaluated in June and September and adjustments are expected to be made to the program based on data and experience. This amendment will provide for expanded services (hours of operation, geographic coverage, additional vehicles or staff) if they are so recommended in June or September. It is not known at this time if the services will be personnel or non-personnel expenses or some combination.

The 2021 Executive Budget includes \$2.1 million for 39 recruits in the annual academy based on an average three-year attrition rate. The intention is to overhire enough recruits to replace vacancies in the upcoming year. This amendment reduces that amount by \$250,000 which will leave funding for 33-34 recruits. The amendment does not reduce the authorized strength of the Police Department but will result in fewer vacant Police Officer positions being filled. In 2019, there were 34 resignations/retirements. In 2020, there are 40 resignations/retirements year-to-date.

The academy will include recruits hired to fill all commissioned positions vacant at that time. Funding for the additional recruits above the overhire is achieved through the salary savings of the vacancies.

Finance Committee Amendments-Recommended

Amendment Title: Transfer Funding for Inclusive Workplace Training

Agency: Human Resources

Sponsors: Alder Verveer

Co-Sponsor (s):

Amendment

Amendment Narrative

Increase the budget for conferences and training in Human Resources – Organizational and Health Development by \$10,000 to fund an Inclusive Workplace training.

This increase will be funded by: increasing agency revenue (\$4,000), transferring funding from supplies to purchased services (\$2,700), and \$3,300 of remaining levy authority.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	3,300	0
TOTAL	\$3,300	\$0
<i>TOAH Impact</i>	\$0.04	n/a

Amendment by Major

Revenue	(4,000)
Permanent Salaries	0
Benefits	0
Supplies	(2,700)
Purchased Services	10,000
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$3,300

Vote

Action

Action:	Adopted
Vote:	Unanimous

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	One-Time
Annualized Cost:	<u>0</u>

Amendment Analysis

The Inclusive Workplace training will be a new training offered by Human Resources - Organizational and Health Development. The 2021 Executive Operating Budget includes \$54,000 for HR's overall conferences and training, \$41,000 of which is budgeted for Organizational and Health Development trainings. The cost for development of the training will be partly offset by increasing budgeted agency revenue. The Executive Budget does not include any HR agency revenue because of the likelihood of not hosting in-person events that have historically generated revenue, namely the Women's Leadership Series.

The proposed amendment would increase agency revenue by \$4,000, with the expectation that some events may come back in 2021. In 2019, HR received \$12,000 from external participants in training programs. There is no training revenue projected in 2020.

Finance Committee Amendments-Recommended

Amendment Title: Restore Funding for Unfunded Parking Cashiers

Agency: Parking

Sponsors: Alder Verveer

Co-Sponsor (s): Alder Kemble

Amendment

Amendment Narrative

Appropriate \$536,194 to fund Parking Cashier positions that are unfunded, but authorized, in the Executive Budget.

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	(536,194)
Expenditure	0	536,194
TOTAL	\$0	\$0
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	(536,194)
Permanent Salaries	396,033
Benefits	140,161
Supplies	0
Purchased Services	0
Departmental Charges	0
Departmental Billings	0
<u>Other</u>	<u>0</u>
	\$0

Vote

Action

Action: Adopted

Vote: Roll Call

Finance Committee Amendments-Recommended

Discussion

Amendment Impact

Recurrence:	Ongoing
Annualized Cost:	<u>536,194</u>

Amendment Analysis

The Executive Budget proposed a new staffing model at parking garages that included creating 6 new positions (Customer Service Ambassador-3.0 FTE; Parking Maintenance Worker-2.0 FTE; Program Assistant-1.0 FTE) and eliminating part-time Parking Cashiers (15.7 FTEs). The Executive Budget maintained authorization for these positions but removed funding for the positions. The defunded positions would have resulted in 19 layoffs of filled positions.

- The amount proposed in the amendment assumes the following:
- Reclassified positions will be filled by existing Parking Cashiers
 - No vacant Parking Cashier positions will be filled
 - Remaining filled Parking Cashier positions will continue to be funded avoiding layoffs