



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved

### PRESIDENT'S WORK GROUP TO REVIEW COUNCIL COMMUNICATION TOOLS & PROCESSES

---

Thursday, December 19, 2019

12:15 PM

Room 206, Madison Municipal Building  
215 Martin Luther King, Jr. Blvd.

---

**Note: Quorum of the Common Council may be present at this meeting.**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Contact: Lisa Veldran, Legislative Services, Common Council Office, (608) 266-4071 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

The work group may at any time move to suspend Robert's Rules of Order and stand informally to allow open dialogue and discussion among its members and the public in attendance on any agenda items listed as "Discussion Items" or "Updates".

**1. CALL TO ORDER / ROLL CALL**

**2. APPROVAL OF MINUTES**

Approval of the December 5, 2019 President's Work Group to Review Council Communication Tools & Processes meeting minutes:  
<http://madison.legistar.com/Calendar.aspx>

**3. PUBLIC COMMENT**

**4. DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**5. UPDATES FROM CHAIR - ALD. GRANT FOSTER**

**DISCUSSION ITEMS**

6. [58572](#) Discussion Item: Review Goals & Objectives (Updated by Ald. Foster)  
**Attachments:** [12/5/19 Work Group Revised List of Priorities Goals Objectives.pdf](#)  
[11/14/19 Work Group Goals.pdf](#)
7. [58700](#) Discussion Item: Resident Engagement - Survey, Use of RESJI Tools
8. [58694](#) Discussion Item: Short Term Improvements (E. Olson, IT Department)
9. [58705](#) Discussion Item: Development of Weekly Summary Content for Alders to Share

10. **ACTION ITEMS / NEXT STEPS**

11. **ADJOURNMENT**

**UPCOMING MEETINGS**

January 9, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

January 23, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

February 13, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

February 27, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

March 12, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

March 26, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building