



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, December 5, 2017

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 7 - Marsha A. Rummel; Samba Baldeh; Shiva Bidar-Sielaff; Denise DeMarb;
Matthew J. Phair; Sheri Carter and Michael E. Verveer

Excused: 1 - Rebecca Kemble

Others Present: Eve Galanter, Anne Monks, Susan Hamblin, Joe Schraven, Erin Hillson, Susan Gafner, Heather Allen, Kwasi Obeng, Harper Donahue, City Attorney Mike May, Ald. Sara Eskrich and Ald. Mark Clear

Ald. Marsha Rummel, chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Sheri Carter, to approve the minutes from the November 21, 2017 Common Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION ITEMS

[49556](#)

Discussion Item: Alder Participation on "District Reports" - Eve Galanter, Host

Eve Galanter, Susan Hamblin (District Reports Hosts) and Joe Schraven (IT Media Team) were present to discuss their ideas for District Report programming changes. They asked for feedback from the members of CCEC on taping times and topics (half thematic and half district-specific).

It was requested that Lisa Veldran send out a poll to Council members to get their feedback on best times to tape and any topic ideas.

[49443](#)

Discussion Item: Update on Hiring of City Transportation Director - Anne Monks, Deputy Mayor

Deputy Mayor Anne Monks was present to provide an update on the hiring of a new Transportation Director. Deputy Mayor Monks noted that she has been meeting with Chuck Kamp, David Dryer, Harper Donahue and David Schmidiecke. It is anticipated that there will be a draft job description in January and that the contract would begin in June.

Ald. Denise DeMarb requested regular updates on the Transportation Director hiring process. It was also suggested that someone from the team provide a regular update to the CCEC every month.

[49208](#)

Discussion Item: Onboarding Process of Common Council Chief of Staff - Council President Marsha Rummel

Attachments: [DRAFT On-Boarding-Welcoming Workplace Checklist for CC COS.pdf](#)

Erin Hillson, Harper Donahue and Susan Gafner were present for the discussion on the onboarding process for the new Council Chief of Staff.

UPDATE

[49570](#)

Update: Heather Allen, Common Council Legislative Analyst (December 2017)

Attachments: [12/5/17 Updates Legislative Analyst.pdf](#)

Heather Allen provided an update on her activities (see attached report).

REFERRALS FROM THE COMMON COUNCIL

[49376](#)

Reaffirming the transportation ordinance changes to the transportation department and transportation committee structures as adopted by the Common Council on September 19, 2017 and establishing a timeline for implementing these ordinances as effectuated by the companion ordinance delaying the effective date of the above ordinances until June 29, 2018.

Sponsors: Denise DeMarb, Rebecca Kemble and Ledell Zellers

A motion was made by Ald. Denise DeMarb, seconded by Ald. Samba Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

[49504](#)

Amending Sections 2.31 and 33.01(9)(b) of the Madison General Ordinances to protect the right to breastfeed in the Council chambers and at committee meetings.

Sponsors: Shiva Bidar-Sielaff, Sheri Carter, Mark Clear, Maurice S. Cheeks, Denise DeMarb, Sara Eskrich, Amanda Hall, Barbara Harrington-McKinney, Rebecca Kemble, Steve King, Arvina Martin, Larry Palm, Matthew J. Phair, Marsha A. Rummel, Michael E. Verveer, Zach Wood and Ledell Zellers

Attachments: [Poll results](#)

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Samba Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

FUTURE AGENDA ITEMS

- * Creating CCEC/PSRC collaborative group / Improving Effectiveness - Council President Marsha Rummel
- * Update on TIF Jobs Policy Review - Ald. Sheri Carter
- * OIR Report - Ald. Denise DeMarb
- * Holding Common Council Meetings in Other Community Locations vs. Room 201, CCB - Council Vice- President Samba Baldeh
- * Task Force on Government Structure & RESJI's Community Engagement Piece - Heather Allen, Legislative Analyst
- * Review of Council Policy Guide & Incorporation of APM's - Kwasi Obeng, Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Sheri Carter, seconded by Ald. Mike Verveer, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:40 p.m.