



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft WATER UTILITY BOARD

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Tuesday, June 25, 2019

4:30 PM

Madison Water Utility- 119 E. Olin Ave.  
Conference Room A&B

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### CALL TO ORDER / ROLL CALL

Patrick Delmore called the meeting to order at 4:30 pm.

**Present:** 5 - Marsha A. Rummel; Patrick E. Delmore; Michael R. Dailey; Debra R. Simon and Michael J. Tierney

**Excused:** 3 - Lauren Cnare; Eugene L. McLinn and Doug Voegeli

### APPROVAL OF MINUTES

A motion was made by Tierney, seconded by Dailey, to Approve the Minutes of the April 23, May 23, and May 28 meetings. The motion passed by voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### CONSENT AGENDA

A motion was made by Dailey, seconded by Tierney, to Adopt the Consent Agenda, which included items 1, 4, and 5 (marked with an asterisk). The motion passed by voice vote.

### UNFINISHED BUSINESS

\*1. [56041](#) Affordability Monitoring Report

**Attachments:** [O-2D Affordability May 2019.pdf](#)  
[Residential Bill Comparison 2019.pdf](#)  
[Public Fire Protection Charges WI Class AB.pdf](#)  
[Affordability Policy Revised 20190528.pdf](#)

A motion was made by Dailey, seconded by Tierney, to Approve the General Manager's interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.

**NEW BUSINESS**

2. [56379](#) Approving a Memorandum of Understanding between Madison Water Utility, WaterNow Alliance, and Polco regarding community engagement and the development of an updated Water Conservation and Sustainability Plan.
- A motion was made by Rummel, seconded by Simon, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.**

**OTHER BUSINESS**

3. [22206](#) Notification of any noncompliance with Water Utility Board Policies.
- There was no noncompliance reported.**
- \*4. [56428](#) Treatment of Staff Monitoring Report
- Attachments:** [EL-2B Treatment of Staff 2019.pdf](#)
- A motion was made by Dailey, seconded by Tierney, to Approve the General Manager's interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.**
- \*5. [56432](#) Emergency General Manager Succession Monitoring Report
- Attachments:** [EL-2E Emergency General Manager Succession.pdf](#)
- A motion was made by Dailey, seconded by Tierney, to Approve the General Manager's interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.**
6. [53585](#) Financial Update including Rate Case
- Chief Financial Officer Jeffrey Stanek and General Manager Tom Heikkinen addressed the board.**
7. [45865](#) Water Conservation House Project Update
- General Manager Tom Heikkinen gave an update to the board.**
8. [28907](#) Report from the Committee on the Environment.
- Patrick Delmore provided an update to the board.**
9. [20013](#) Meeting Evaluation and Discussion
- Attachments:** [Board Self-Evaluation Form- updated 2019.pdf](#)
- The board will use its new self-evaluation form beginning in July.**

10. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

**No future agenda items were introduced.**

11. [54829](#) Annual Review of the Madison Water Utility General Manager

**Attachments:** [BED-2D Monitoring the General Manager's Performance.pdf](#)  
[2019 Monitoring Overview Version 2.pdf](#)  
[Madison Water Utility Board Evaluation of MWU General Manager for 2018.p](#)

**A motion was made by Dailey, seconded by Tierney, to go into closed session at 5:08 pm. The motion passed by voice vote.**

**Members discussed a draft letter of evaluation of the Madison Water Utility General Manager that had been prepared by Lauren Cnare.**

**Rummel left the meeting at 5:30 pm.**

**A motion was made by Dailey, seconded by Tierney, to approve the letter with revisions, and to authorize Board President Lauren Cnare to send the revised letter to the Mayor and General Manager (see attached). The motion passed by unanimous voice vote.**

**A motion was made by Simon, seconded by Tierney, to adjourn the closed session. The motion passed by unanimous voice vote.**

**A motion was made by Dailey, seconded by Simon, to move into open session. The motion passed by unanimous voice vote.**

**Present:** 4 - Patrick E. Delmore; Michael R. Dailey; Debra R. Simon and Michael J. Tierney

**Excused:** 4 - Marsha A. Rummel; Lauren Cnare; Eugene L. McLinn and Doug Voegeli

## ADJOURNMENT

**A motion was made by Tierney, seconded by Simon, to Adjourn at 5:55 pm. The motion passed by voice vote.**