



Department of Planning & Community & Economic Development
Community Development Division

Madison Municipal Building, Suite 225
215 Martin Luther King, Jr. Boulevard
P.O. Box 2627
Madison, Wisconsin 53701-2627
PH 608 266 6520
FAX 608 261 9626

April 10, 2013

Center Name & Address
Madison, WI 53711

Dear,

The Office of Community Services will continue Child Care Stabilization funding with the centers that were awarded 2012 contracts.

Center name is awarded for the second year the amount of \$ to be paid in installments of \$ per period. Payments will be made with child care assistance payments over ten billing periods (periods 4-13).

Please review, sign, and return the attached contract for 2013 Child Care Stabilization Funds to the Community Development Division by **April 12, 2013**. This will allow payments to begin with billing period four (03/17/13-04/13/13). In order to begin payments, we must receive the signed contract. Please keep a copy of the signed contract for your records.

If you have any questions or concerns you may contact me directly at (608) 267-4996 or via e-mail at vdelmoral@cityofmadison.com.

Sincerely,

Varinia del Moral
Child Care Assistance Coordinator