



Department of Public Works
City Engineering Division

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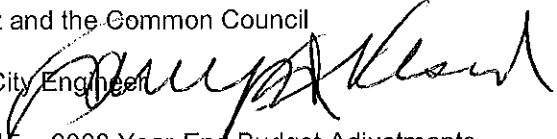
Principal Engineers
Michael R. Dalley, P.E.
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John S. Fahrney, P.E.
Gregory T. Fries, P.E.

Facilities & Sustainability
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Operations Manager
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GIS Manager
David A. Davis, R.L.S.

Financial Officer
Steven B. Danner-Rivers

TO: Mayor Cieslewicz and the Common Council
FROM: Larry D Nelson, City Engineer 
SUBJECT: Legistar File 12715 – 2008 Year-End Budget Adjustments

City Engineering's role in this year's year-end budget adjustment resolution is as a donor of almost \$250,000 in levy funding to help offset budget overruns in other departments. This was made possible through a variety of contributing factors:

1. Permanent Salaries (51100) projected to be under budget due to increased salary savings:
 - Hydrogeologist position left open since April in order to provide former incumbent the opportunity to complete trial period in Water Utility.
 - Accountant 2 position left open for 4.5 months
 - Engineer 2 position left open for 7 months (Salary Savings in 2009 Budget.)
 - Engineer 4 position left open for 4 months (Deputy Construction Engineer Bryan Manning.)
 - Street Sewer Maintenance Worker 3 position left open for 6 months before being recreated as an Engineering Field Aide
 - Several positions under filled for most or all of the year
2. Hourly Pay (51200) and Overtime (51300) over budget primarily due to the unplanned vacancies above and the additional work required for snow removal and the summer flooding.
3. Capital Outlay (58000) of \$12,000 not needed due to a change in plans for the City's GIS system.
4. Increased payments from the Sewer Utility (59540) and the Stormwater Utility (59560) due to increased staff time in those services. Snow removal and flood related work contributed to this shift in staff time.
5. Increase in capital funding (59810) due to revised projections of eligible staff time that could be charged to capital improvement projects.

2008's results are not typical and represent about 0.6% of the Engineering Division total budget. Of course the year is not over but we are generally confident in the numbers that we have submitted to the Comptroller. If you have any further questions, please let me know.

cc. Dean Brassler, Comptroller