



**City of Madison**  
**Minutes - Approved**  
**Task Force on Structure of City Government**  
**Executive Subcommittee**

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

Thursday, February 21, 2018

12:00 noon

City-County Building, Room GR-27  
210 Martin Luther King, Jr. Blvd.

---

**NOTE: POSSIBLE QUORUM OF THE COMMON COUNCIL  
EXISTS AT THIS MEETING.**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Office of the City Attorney (608) 266-4511

[Legislative File No. 50732](#) - DOCUMENTS RELATED TO THE TASK FORCE

**1. CALL TO ORDER / ROLL CALL**

Meeting Called to Order at 12:00 p.m.

Present: Justice Castañeda, John Rothschild, and Eileen Harrington (by phone)

Absent: Eric Upchurch, Maggie Northrop

Also Present: City Attorney Mike May, Assistant City Attorney John Strange, Nick Zavos, Karen Kapusta-Pofahl, and Brenda Konkel

**2. APPROVAL OF MINUTES**

Motion by Castañeda, second by Rothschild to approve minutes of October 18, 2018 meeting.  
Motion passed on voice vote

**3. PUBLIC COMMENT**

There was no public comment at this meeting.

Motion by Castañeda, second by Rothschild, to suspend Robert's Rules to allow for public discussion and engagement on any agenda item. Passed on voice vote.

**4. DISCLOSURES AND RECUSALS**

There were no disclosures or recusals from the members present.

**5. DISCUSSION OF THE STRUCTURE OF THE MAYOR'S OFFICE AND DUTIES OF THE MAYOR**

- A. Number Direct Reports to the Mayor**
- B. Role and Function of Deputy Mayors**
- C. The extent to which the organizational structure of the Mayor's office influences or reflects the overall organizational structure of the City.**

The Subcommittee discussed the extent to which the Task Force should discuss issues related to the Mayor's Office and noted items in the Resolution creating the Task Force that it should discuss, including, 1) the mayor's authority to hire and fire department heads, 2) the number of direct reports to the mayor, and 3) the size and cost of the Mayor's office.

The Subcommittee agreed it should not get into specifics about how each mayor chooses to organize the mayor's office with respect to Deputy Mayors.

The Subcommittee also decided that it would be most efficient to take these matters up in the Executive Subcommittee rather than forming a new Subcommittee.

**6. DISCUSSION OF FUTURE MEETINGS AND AGENDA ITEMS**

The Subcommittee asked staff to organize another meeting of the Subcommittee on February 26, 2019 at 12:30 p.m. and to invite Roger Goodwin, David Ahrens, and Enis Ragland to the meeting.

**7. ADJOURNMENT**

Motion by Rothschild, second by Castañeda to adjourn. The meeting adjourned at 12:46 p.m.