

Application for Neighborhood and Community Development Funds

Submit original and 27 complete copies of this application to the CD Office by 4:30 p.m. by the 15th of the month, to be reviewed by the CDBG Commission on the first Thursday of the following month.

Program Title: Homeless Shelter Surveillance Amount Requested: \$ 9,000
Agency: Porchlight, Inc.
Address: 306 N. Brooks St., Madison, WI 53715
Contact Person: Brad Hinkfuss Telephone: (608) 257-2534 ext. 26
Email: bhinkfuss@porchlightinc.org Fax: (608) 257-2507

1. **Program Abstract:** Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

This project provides for the installation of a video surveillance system at the Porchlight Homeless Men's Drop-In Shelter located in downtown Madison. The shelter provides safe sleeping arrangements and meals for homeless men on a temporary, emergency basis. Because the homeless population includes some number of disruptive guests who may have problems with substance abuse or other issues there is a need to monitor guest behavior and to identify those guests who engage in problem behaviors. Additionally, it will be helpful to monitor staff responses to guests. The proposed system may also enable shelter staff to assist the Madison Police Department in positively identifying suspects who may be using the shelter. The goal of the proposed surveillance system is to address problem behaviors more quickly and accurately. The expected outcome is a safer shelter for all guests and a more peaceful downtown environment in general.

2. **Target Population:** Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups.

The target population for this program is adult (18+) men who are homeless. The following data points indicate some of the key characteristics of this group for 2008:

- 74% of the men's shelter guests lived in Dane County 1 year or more prior to seeking shelter
- 86% of the homeless men report being homeless less than 1 month upon shelter entry
- 59% of homeless men are of racial minorities, and 55% identify as non-white
- 34% report histories and problems with alcohol or other drugs
- 27% suffer from some type of mental illness

1,300 # unduplicated individuals estimated to be served by this project.

1,300 # unduplicated households estimated to be served by this project.

3. Program Objectives: The 5-Year Plan lists 9 project objectives (A through N). Circle the one most applicable to your proposal and describe how this project addresses that objective.

- | | |
|---|---|
| A. Housing – Existing Owner-Occupied | G. Neighborhood Civic Places |
| B. Housing – For Buyers | K. Community-based Facilities |
| C. Housing – Rental Housing | L. Neighborhood Revitalization |
| E. Economic Dev. – Business Creating Jobs | N. <u>Access to Housing Resources</u> |
| F. Economic Dev. – Micro-enterprise | |

The project will help to ensure the safe and reliable operation of the Homeless Men’s Drop-In Shelter. For homeless men in Madison, this shelter is often the only housing resource available – particularly on an emergency basis. The funds required to operate the shelter consistently fall below the level needed. Therefore, Porchlight must rely heavily on grant funding, volunteer time and charitable contributions to keep the shelter operating. The funding situation dictates minimal staffing levels; typically there are two staff members present during intake and only one staff member present overnight. The proposed surveillance system will enable shelter staff to see (and record) more than any single individual could possibly do on his or her own.

4. Fund Objectives: Check the fund program objective which this project meets. (Check all for which you seek funding.)

- | | | | |
|-----------------------|---|----------|---|
| Acquisition/
Rehab | <input type="checkbox"/> New Construction, Acquisition,
Expansion of Existing Building | Futures | <input type="checkbox"/> Prototype |
| | <input type="checkbox"/> Accessibility | | <input type="checkbox"/> Feasibility Study |
| | <input type="checkbox"/> Maintenance/Rehab | | <input type="checkbox"/> Revitalization Opportunity |
| | <input type="checkbox"/> Other | | <input type="checkbox"/> New Method or Approach |
| Housing | <input type="checkbox"/> Rental Housing | Homeless | <input checked="" type="checkbox"/> Housing |
| | <input type="checkbox"/> Housing For Buyers | | <input type="checkbox"/> Services |

5. Budget: Summarize your project budget by estimated costs, revenue, and fund source.

EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CD REVENUES	AMOUNT OF NON-CD REVENUES	SOURCE OF NON-CD FUNDED PORTION
A. Personnel Costs				
1. Salaries/Wages (attach detail)				
2. Fringe Benefits				
3. Payroll Taxes				
B. Non-Personnel Costs				
1. Office Supplies/Postage				
2. Telephone				
3. Rent/Utilities				
4. Professional Fees & Contract Services				
5. Work Supplies and Tools				
6. Other:				
C. Capital Budget Expenditures (Detail in attachment C)				
1. Capital Cost of Assistance to Individuals (Loans)				
2. Other Capital Costs: *Actual hardware cost is up to \$9,000. The non-CD revenues are in-kind match values as required for ESG.	\$18,000*	9,000	9,000 (in-kind)	Volunteer time & donated meals at the shelter
D. TOTAL (A+B+C)	\$18,000	9,000	9,000	

6. Action Plan/Timetable

Estimated Month of Completion
(If applicable)

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Use the following format:
(Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

Porchlight has already competitively bid the supply and installation of a video surveillance system. Following project approval (anticipated in July 2009), Porchlight staff will select the best bid and set a time table for installation of the system (anticipated in August 2009). The new system will serve shelter guests and staff continuously immediately after installation.

7. What was the response of the alderperson of the district to the project?

The 4th District Alder, Mike Verveer, indicated his full support for this project.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

No Complete Attachment A
 Yes Complete Attachment B and C and one of the following: D Facilities
 E Housing for Buyers
 F Rental Housing and Proforma

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

No Yes - Complete Attachment G.

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

No Yes - Complete Attachment B, C, F, and H


11. Do you seek ESG funds for services to homeless persons?

No Yes - Complete Attachment I

12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

- | | |
|--|---|
| <input type="checkbox"/> Future Fund (Attachment A) | <input type="checkbox"/> Housing for Resale (Attachment E) |
| <input type="checkbox"/> Property Description (Attachment B) | <input type="checkbox"/> Rental Housing and Proforma (Attachment F) |
| <input type="checkbox"/> Capital Budget (Attachment C) | <input type="checkbox"/> CHDO (Attachment G) |
| <input type="checkbox"/> Community Service Facility (Attachment D) | <input type="checkbox"/> Scattered Site Funds Addendum (Attachment H) |
| | <input checked="" type="checkbox"/> ESG Funding Addendum (Attachment I) |

Signature:  Date: 6/10/09
President-Board of Directors/Department Head

Signature:  Date: 6-11-2009
Executive Director DIRECTOR OF PROPERTY DEVELOPMENT & SHELTER OPERATIONS

For additional information or assistance in completing this application, please contact the CD Office at 267-0740.

EMERGENCY SHELTER GRANT FUNDING

- A. Describe how you coordinate tasks and responsibilities or target groups with other agencies. (i.e., agencies from whom you commonly receive referrals or to whom you make referrals, and the sequence of contact.) Describe, if appropriate, how a partnership will be formed among local organizations and individual involved with the implementation of the program.

Porchlight staff maintains an open and ongoing dialogue with other agencies that serve homeless, formerly homeless and low-income clients. This is done through ongoing participation in the Dane County Homeless Services Consortium (monthly meetings) and Emergency Shelter Providers meetings (monthly). The responsibilities for providing emergency shelter services in Madison are clearly delineated between Porchlight (men) and the Salvation Army (women and families). There are some minor deviations for special populations (i.e., Domestic Abuse Intervention Services for battered women).

Other agencies will commonly have their clients submit applications to for housing at Porchlight. Porchlight staff will similarly engage their clients to seek housing or services at other agencies as appropriate. Porchlight has a large support services staff (10) who network with other agencies to find the best resources and services for their clients.

- B. If funds are requested for supportive services or prevention activities, describe how the service qualifies as a new service or how it will be a quantifiable increase in services.

To some degree the proposed surveillance system may be qualified as a new service to the homeless men using the shelter; staff will use it to ensure the problems are more quickly and accurately addressed. The shelter operation should run more smoothly and safely with the addition of this feature. There is no surveillance system of any sort currently at the drop-in shelter. This will be a new and unprecedented feature for this operation.