

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Henry Vilas Zoo Run Run

Event Organizer/Sponsor Henry Vilas Park Zoological Society

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES 32379

Address 702 S. Randall Avenue

City/State/Zip Madison, WI 53715

Primary Contact Autumn Hayes

FAX 608-258-1490

Work Phone 608-258-9490

Phone During Event 715-864-6516

E-mail autumnevilas@zoo.org

Website www.vilas200.org

Secondary Contact Alison Prange

Phone During Event 608-347-0717

Work Phone 608-258-9490

E-mail alison@vilas200.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Henry Vilas Park Zoological Society

Estimated Attendance 2,300 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 8am to 12pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 1300-1500 Drake Street (Wingra to Grant)
East bound right lane on Monroe street (2501-2117)

EVENT DATE(S)/SCHEDULE Vilas Park Drive (Edgewood Ave meets Edgewood Dr to S Mills St.)

Date(s) of Event (including set-up and take-down) 9/27/15

Rain Date(s) _____

Event Start Date(s)/Time(s) 9am

Set-Up Date(s)/Time for Event 6am

Event End Date(s)/Time(s) 12pm

Take-Down Time 12pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

AH (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

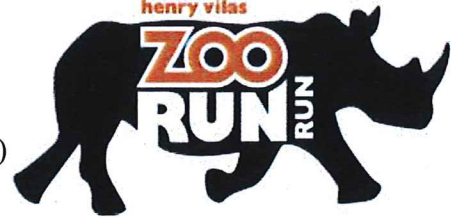
Signature Autumn Hayes

Date 11/7/15

Race Day Schedule of Events
September 27, 2015
DRAFT

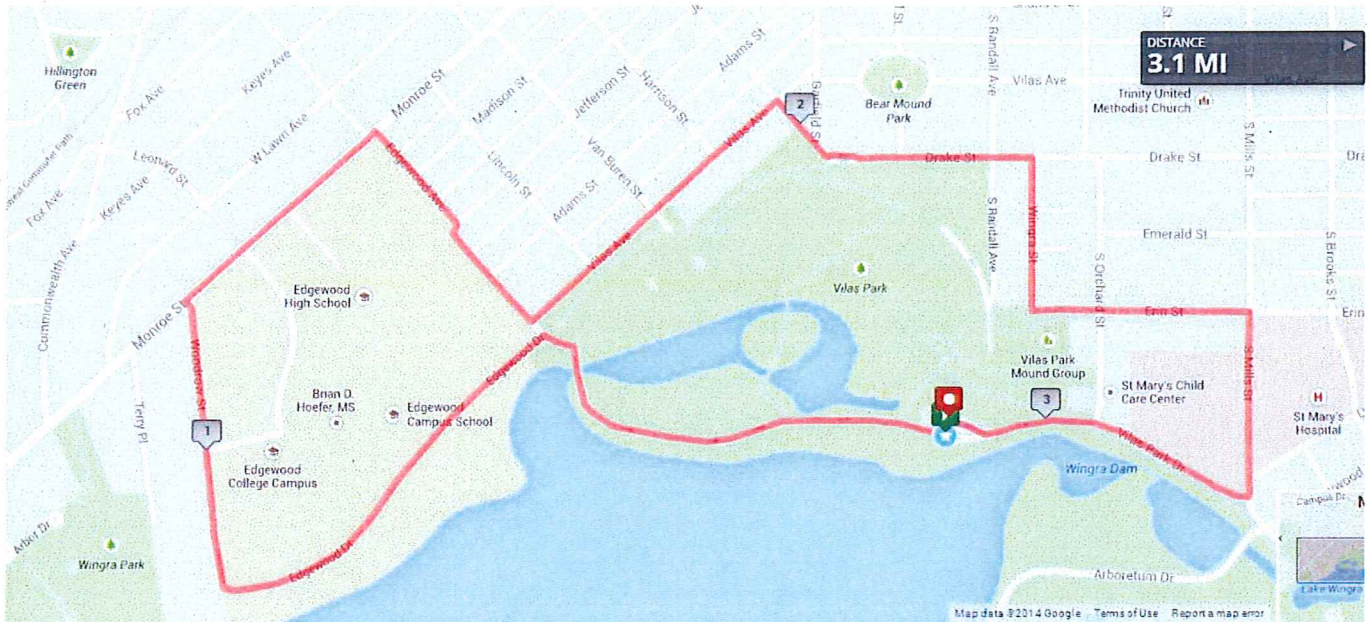
7:30 a.m.-8:45 a.m.	Race day registration and packet pick-up (in zoo)
8:45 a.m.	Registration closes
9:00 a.m.	START TIME 10K run /5K run/5K walk (race will proceed in this order)
10:30 a.m.	Roo Run Run 1 Mile, 1/2 Mile, 1/4 Mile (race will proceed in this order)
10:30 a.m.	Results will be posted, pick-up your award - in zoo
10:30 a.m.	Course closes (all participants still on course will need to move to sidewalk as the streets will re-open).
11:30-1:00 p.m.	Post-Race Family Festivities
1:00 p.m.	Event Concludes

henry vilas



Zoo Run Run – 5K Route

Route begins on Vilas Park Drive immediately East of the Bridge (Giraffe) Gate Entrance to the Zoo (across from Vilas Park Beach)
Ends in Zoo (coming through Gate 6 – access from Vilas Park Drive)

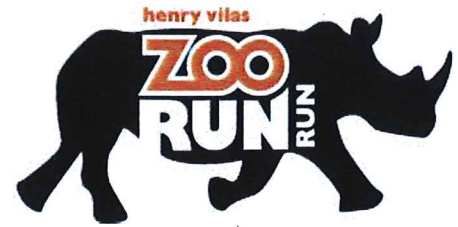


5K Route – Travels through the Vilas neighborhood

Start East of Zoo Bridge (Giraffe) gate across from Vilas Park Beach
Run West along Vilas Park Drive
Left onto Edgewood Drive
Right onto Woodrow
Right onto Monroe Street
Right on Edgewood Avenue
Left on Vilas Avenue
Right on Grant Street
Go straight/slight left onto Drake Street
Right on Wingra Street
Left on Erin Street
Right on Mills Street
Right on Vilas Park Drive
Finish inside the Zoo coming in Gate 6 (on Vilas Park Drive)

Zoo Run Run – 10K Route

Route begins on Vilas Park Drive immediately East of the Bridge (Giraffe) Gate Entrance to the Zoo (across from Vilas Park Beach)
Ends in Zoo (coming through Gate 6 – access from Vilas Park Drive)

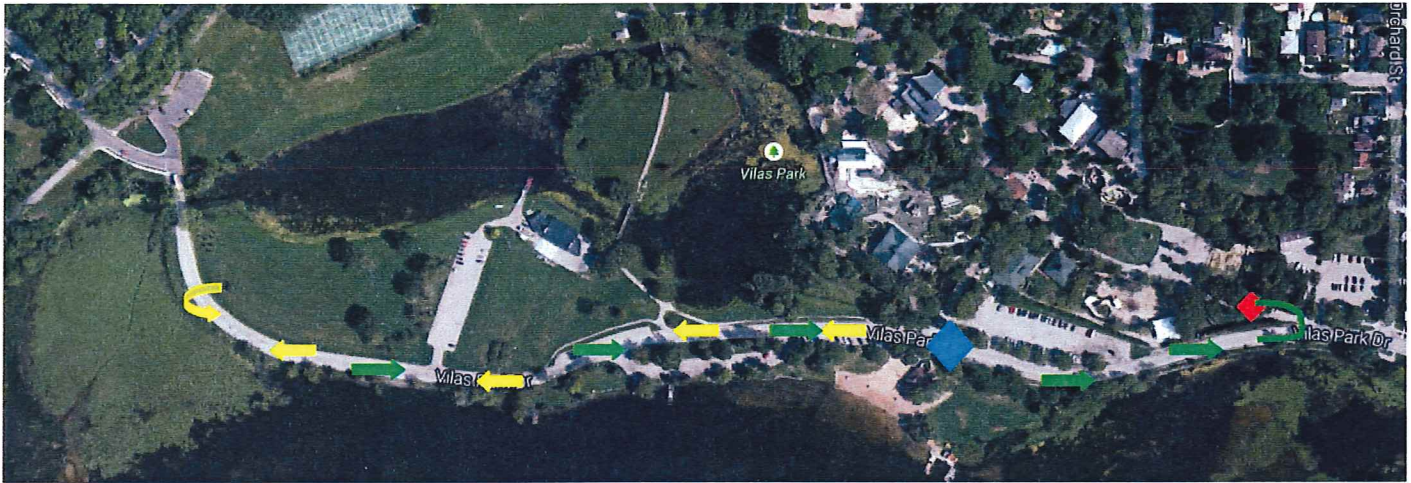


10K Route – Travels through the UW Arboretum

Start East of Zoo Bridge (Giraffe) gate across from Vilas Park Beach
Run West along Vilas Park Drive
Left onto Edgewood Drive
Right onto Woodrow
Left onto Monroe Street
Left to enter Wingra Park on path (near Commonwealth intersection)
Straight on Arbor Drive
Left onto Monroe path to
Turn left, continuing on path along Nakoma Rd
Left onto Manitou Way
Left onto Seminole Hwy
Left into Arboretum (stay on the left facing traffic)
Continue through Arboretum
Left out of Arboretum
Left on N Wingra Drive (which turns into Vilas Park Drive) \
Finish inside the Zoo coming in Gate 6 (on Vilas Park Drive)

Kids' Roo Run Run – 1/4 MILE, 1/2 Mile, 1 Mile

Route begins on Vilas Park Drive immediately East of the
Bridge (Giraffe) Gate Entrance to the Zoo (across from Vilas Park Beach)
Ends in Zoo (coming through Gate 6 – access from Vilas Park Drive)



Kids run down Vilas Park Drive towards Edgewood Avenue (yellow arrows) until they meet their race distance turnaround point and then run back (green arrows) and finish in zoo by coming in through Gate 6.

◆ START

◆ FINISH

Zoo Run Run: September 27, 2015 Safety Plan

Medical Plan

- There will be an ambulance at finish (in the parking lot on the corner of Vilas Park Drive and Orchard Street)
- There will be two EMT's on site
- Cell phones available for a 911 call if necessary
- Key staff will have 2-way radios
- We have a golf cart for transport if necessary
- Several volunteers along the course to watch for problems
- There is a lost child (parent/child reunion) area near the finish line. Volunteers will be there to assist with reuniting the child with their parent.

Hydration

- Water at finish
- Water on bike path - 2922 Arbor Drive (for 10K)
- Water at the Wingra Springs parking area (for 10K)
- Water at Zoo Parking lot on corner of Drake and Randall (for 5K)

Portable Restrooms

- 5 Portable Restrooms will be located in back zoo parking lot (across from Lake Wingra)
- 5 Portable Restrooms will be located inside zoo near finish line

Recycling Bins (Pelliterri Waste)

- 2 recycling bins will be located in back zoo parking lot (across from Lake Wingra)
- 5 recycling bins will be located inside the zoo near the finish line

Volunteer plan

Plan to recruit a minimum of 100 volunteers for race day. We will add more if numbers of runners that pre-register demands it.

- Volunteers at the start – give direction
- Volunteers will be stationed at each mile marker to direct runners/walkers and at each place runners must turn or make a direction change, 5K & 10k
- Minimum of 10 along the 10K route additional 8 on 5K route
- Volunteers at each water station, minimum of 4 at each
- Volunteers at the finish
 - To direct runners into chute
 - To distribute water, keep the area clean
 - Give basic aid if necessary; water, ice, advance aid is for medical personnel only or call 911
 - Handle crowd control