



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PRESIDENT'S WORK GROUP TO DEVELOP CITY-WIDE SURVEILLANCE EQUIPMENT & DATA MANAGEMENT POLICIES

Friday, May 11, 2018

2:00 PM

Room 201, City County Building
210 Martin Luther King, Jr. Blvd.

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 2:06 pm.

Present: 3 - Rebecca Kemble; Ledell Zellers and Paul E. Skidmore

Absent: 2 - Sheri Carter and Samba Baldeh

2. APPROVAL OF MINUTES

The minutes for April 13, 2018 and April 27, 2018 were approved.

3. PUBLIC COMMENT

None

4. DISCLOSURES AND RECUSALS

None

DISCUSSION ITEMS

6. **Traffic Engineering Security Cameras - David Dryer, City Traffic Engineer & Parking Utility Manager**

David Dryer described the various technologies owned and operated by Traffic Engineering including: stationary cameras, portable cameras, Bluetooth tracking technology, WIFI Mac ID tracking technology, license plate reader technology and WISDOT provided aerial photo tracking.

Most of the surveillance technology is used for motor vehicle/pedestrian/bike design. Some of the video is used to by other departments especially MPD to investigate incidents. Other data is used to track how long it takes vehicles to get from point A to point B.

7. **Water Utility Surveillance Equipment - Chris Wilkins, Control Systems Programmer (Invited)**

May present at a future meeting

8. **[50907](#) Surveillance Policy Outline**

Attachments: [Surveillance Policy Outline 3 13 18.docx](#)
[Surveillance Policy Outline 3 28 18.docx](#)
[Surveillance Policy Outline 4 13 18.pdf](#)
[Surveillance Policy Outline.mp and vw comments.4 16 18.pdf](#)

The Work Group asked staff to look into the following issues and refine the draft policy for further review by the Alders.

- 1) a prohibition on the ability to look into windows
- 2) a spot audit to allow for review of who is accessing cameras
- 3) burden/cost of annual review/report
- 4) body worn cameras should not be exempted from the policy
- 5) refine a policy related to "sensitive surveillance technology"
- 6) Council approval required for getting data from other entities

9. **Next Steps and Future Presentations**

Leg. Analyst will send out a doodle for June/July.

Water Utility, IT and Library may be future presenters.

10. **ADJOURNMENT**

The meeting was adjourned at 2:55pm.