



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved PERSONNEL BOARD

Wednesday, June 2, 2010

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg pib hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Please contact Denise Nettum in Human Resources at 608-266-4615; TTY/Texnet 866-704-2340

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

<http://legistar.cityofmadison.com/calendar/#current>

### PUBLIC COMMENT

### NEW BUSINESS

1. [18573](#) Reallocating the incumbent in a Clerk Typist 1 position (CG 20-03) underfilling an Administrative Clerk 1 position (#875, CG 20-09) in the Human Resources Department budget to the Administrative Clerk 1 position.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Clerk Typist HR \(2\).pdf](#)

[PositionDesc.pdf](#)

**Legislative History**

5/21/10	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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2. [18589](#) Creating the new classification of Administrative Support Clerk 1 in Compensation Group 20, Range 06 and Administrative Support Clerk 2 in Compensation Group 20, Range 09 and reallocating the incumbents to the new classes and ranges.

**Sponsors:** David J. Cieslewicz

**Attachments:** [AdminClerk1and2.pdf](#)

[AdminSupMemo.pdf](#)

**Legislative History**

5/21/10 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

3. [18590](#) Creation of a new classification of Stage Maintenance Worker, CG16, Range 11, and deleting and recreating an existing Facility Maintenance Worker position (#4206) as a Stage Maintenance Worker in the Overture Center budget and reallocating the incumbent to the new position.

**Sponsors:** David J. Cieslewicz

**Attachments:** [PBMemo FMW.pdf](#)

[ClassDesc.pdf](#)

**Legislative History**

5/21/10 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

4. [18591](#) Recreation of the existing Theater Technician series, with Theater Technician 1 in CG16, Range 12, Theater Technician 2 in 16-14, and Theater Technician 3 in 16-15. Reallocation of positions and incumbents to the new series.

**Sponsors:** David J. Cieslewicz

**Attachments:** [PBMemo Theater Techs.pdf](#)

[Theater Technician 1-3.pdf](#)

**Legislative History**

5/21/10 Human Resources Referred for Introduction  
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Board of Estimates, Personnel Board

## ADJOURNMENT