



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF PARK COMMISSIONERS

Wednesday, October 2, 2019

6:30 PM

Warner Park Community Recreation Center
1625 Northport Dr.

CALL TO ORDER / ROLL CALL

A meeting of the Board of Park Commissioners was held at 6:30 PM on Wednesday, October 2, 2019 at the Warner Park Community Recreation Center. President Leopold called the meeting to order at 6:40 PM. A quorum was present and the meeting was properly noticed.

Members Present: Emily Gnam; Moira Harrington; Ald. Zachary Henak; Madelyn Leopold; Ald. Paul Skidmore; and Venus Washington.

Members Excused: Nancy Ragland.

Parks Staff Present: Eric Knepp; Lisa Laschinger; Kay Rutledge; Joanne Austin; Kristin Mathews; and Mike Sturm.

City Staff Present: Katie Crawley, Mayor's Office; and Karin Wolf and Patrick Empey, City Planning.

APPROVAL OF MINUTES

Motion made by Skidmore, seconded by Gnam, to Approve the Minutes of the September 4, 2019 Board of Park Commissioners meeting. Motion passed by voice vote/other.

PUBLIC COMMENT

Registered speaker Nicholas Christianson spoke regarding the Dog Paddle event at Goodman Pool.

DISCLOSURES AND RECUSALS

None.

REPORTS

President of the Park Commission

President Madelyn Leopold reported that the Parks Foundation held a successful fundraising event to support the Warner Park Community Recreation Center. Another fundraising event, Picnic in the Park, will be held this month at Vilas Park. Leopold anticipates that the new Facilities, Programs and Fees Subcommittee will be looking at several issues in the future.

[57403](#)

2020 Board of Park Commissioners Meeting Schedule

Motion made by Harrington, seconded by Skidmore, to Approve. Motion passed by voice vote/other.

Superintendent of Parks

Superintendent Eric Knepp reported that the rising lake levels are being closely monitored. He does not anticipate a major risk to park facilities and staff are preparing for sandbagging operations. The recruitment process for the Community Services Manager moved forward without making an offer, due to both budget concerns throughout the city and the need for clarification on the position's job duties.

The Task Force on Municipal Golf in Madison Parks will be holding their first meeting soon. They are scheduled to meet the third Wednesday of every month starting in November.

The City Operating Budget has been released. Highlights for the Parks Division include support for programming elements, a staff position for maintenance of the Olbrich Gardens expansion, the transfer of the Forestry Section to the Streets Division, and an equal split between the City and property owners for Mall Concourse maintenance charges.

[57572](#)

October 2019 Superintendent's Report

Assistant Superintendent Kay Rutledge presented the Public Information Office quarterly report.

Parks Landscape Architect Mike Sturm presented the Planning and Development quarterly report.

Motion made by Skidmore, seconded by Henak, to Accept the Report. Motion passed by voice vote/other.

[57592](#)

Report of the Minutes of the September 19, 2019 Golf Subcommittee; September 4, 2019 Parks Long Range Planning Subcommittee; July 25, 2019 Warner Park Community Recreation Center Advisory Subcommittee; and the July 16, 2019 Olbrich Botanical Society.

Motion made by Harrington, seconded by Skidmore, to Accept the Minutes. Motion passed by voice vote/other.

NEW BUSINESS

Motion made by Washington, seconded by Gnam, to Approve by Consent Agenda No. 11, Legislative File No. 57435; No. 12, Legislative File No. 57431; and No. 14, Legislative File No. 56970. Motion passed by voice vote/other.

57435

Authorizing the acceptance of ownership from the Birchwood Point Neighborhood Association of a "Little Free Library" located in Sugar Maple Park at 252 Sugar Maple Lane. (9th AD)

Motion made by Washington, seconded by Gnam, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.

57431

Authorizing the acceptance of ownership from the Sunset Village Community Association of a "Little Free Library" located in Sunset Park at 4129 N Sunset Court. (11th AD)

Motion made by Washington, seconded by Gnam, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.

56970

Adopting an amendment to the Nelson Neighborhood Development Plan to provide updated recommendations and updated boundary

Motion made by Washington, seconded by Gnam, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE PLAN COMMISSION. Motion passed by voice vote/other.

56971

Statement of Policies and Guidelines for a Maintenance Plan for Burial Mounds in Madison Parks

East Parks Supervisor Kristin Mathews presented the policy.

Motion made by Henak, seconded by Skidmore, to Approve. Motion passed by voice vote/other.

57570

Approving the revised design for the design, fabrication and installation for a site specific public art feature in Emerson East Park (formerly Pennsylvania Park)

Karin Wolf of City Planning presented the revision.

Motion made by Skidmore, seconded by Washington, to Approve. Motion passed by voice vote/other.

55206

SUBSTITUTE - Accepting the final report and recommendations from the Urban Forestry Task Force.

Motion made by Skidmore, seconded by Harrington, to refer to the next Park Commission meeting. Motion passed by voice vote/other.

57578

Statement of Policies and Guidelines for On-Leash Dog Access to the Madison Park System

Registered speaker Connie Krusella spoke in support.

Rutledge presented an overview of the policy.

Motion made by Skidmore, seconded by Gnam, to Adopt the policy.

After discussion, motion made by Henak, seconded by Skidmore, to add a bullet under No. 1 that states "Dogs must have a dog park permit."

Motion passed by the following vote:

Approve - Moira Harrington; Ald. Zachary Henak; Madelyn Leopold; Ald. Paul Skidmore; and Venus Washington.

Oppose - Emily Gnam.

Excused - Nancy Ragland.

Motion made by Henak, seconded by Skidmore, to revise the bullet under No. 2 excluding dogs in golf courses to read as follows: "City of Madison Golf Courses (during the golf season.)" Motion passed by voice vote/other.

Motion made by Gnam, seconded by Henak, to delete No. 3 in the policy regarding locations of dog-free parks. Motion passed by voice vote/other.

Motion to Adopt the policy as amended was passed by voice vote/other.

Meeting recessed at 8:47 PM.

Members Present: 5 – Emily Gnam; Moira Harrington; Ald. Zachary Henak; Madelyn Leopold; Ald. Paul Skidmore; and Venus Washington.

Members Excused: Nancy Ragland.

Meeting Reconvened at 8:55 PM.

Members Present: 5 – Emily Gnam; Moira Harrington; Ald. Zachary Henak; Madelyn Leopold; Ald. Paul Skidmore; and Venus Washington.

Members Excused: Nancy Ragland.

57577

Authorizing the execution of a Purchase and Sale Agreement between the City of Madison and Sally J. Stevens for the City's acquisition of the property located at 354 East Lakeside Street for assemblage with Olin Park. (13th A.D.)

Rutledge presented an overview of the acquisition.

Motion made by Henak, seconded by Skidmore, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. Motion passed by voice vote/other.

[57614](#) 2020 Proposed Parks Division Fees - Shelters

Customer Services Coordinator Joanne Austin presented an overview of the changes to the shelter fees for 2020.

Motion made by Harrington, seconded by Gnam, to Approve the fees. Motion passed by voice vote/other.

[57491](#) 2020 Proposed Greens Fees

Assistant Superintendent Lisa Laschinger presented an overview of the changes to greens fees for 2020.

Motion made by Skidmore, seconded by Gnam, to Approve the fees. Motion passed by voice vote/other.

[57569](#) 2020 Capital Budget Update

Knepp gave an update on the 2020 Capital Budget.

ADJOURNMENT

**Motion made by Henak, seconded by Washington, to Adjourn at 9:15 PM.
Motion passed by voice vote/other.**