



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

Tuesday, December 21, 2010

5:00 PM

Room 108, City-County Building
(Parks conference room)
210 Martin Luther King, Jr., Blvd.

Call to Order/Roll Call

The meeting was called to order at 5:00 p.m.

Present: 5 -

Gary A. Weber; Joseph P. Kunz; Duane F. Hinz; William J. Tangney and
Fayth E. Kail

Excused: 3 -

Karla K. Smith; Joanne Wagner and John D. Krull

1. Approval of Minutes - November 9, 2010

A motion was made by Kunz, seconded by Kail, to Approve the Minutes. The motion passed by voice vote/other.

2. Public Comment - None

3. Disclosures and Recusals

Putnam will include May's memo regarding member disclosures and recusals with the next agenda.

4. Rescheduling the April 2011 meeting

No action was taken.

5. Report by Madison Police Department Officer Stefanie Niesen regarding the operations of the Disabled Parking Enforcement Assistance Council

Aileen Seymour will be attending meetings for the Police Department. Seymour reported that in November, there were 7 citations, 1 warning, and 1 infraction which did not have evidence to support a citation. Kail asked if the insufficient evidence was due to the Parking Enforcement Council person's report. Niesen said the only box that was checked was whether the person appeared to have a disability; this is not sufficient, and that check box should be removed from the form. There have been 8 citations and 1 warning issued in December to date. One plate did not match the description of the car, so a citation could not be issued. Niesen said if a license plate is not on the vehicle, a VIN can be taken off the vehicle. Another option is to call non-emergency dispatch to have a parking enforcement officer come to issue a citation. Weber said the make is not easily visible on some cars. Niesen said that if the model is given they can

usually determine the make. Seymour will distribute a sheet of logos and car names at the next meeting.

6. Disabled Passenger Loading Zones and Comments by Police Department representative regarding enforcement

Niesen confirmed that she does not see a need for legislative change. Kunz said that at 1 W Wilson, there have been a large number of users who were not disabled. Niesen replied that the reason to not change the ordinance is because the person would have to be observed arriving and then the PEO would have to wait for a person to return and confirm that a disabled person was loaded. Weber asked if the reason for parking enforcement council volunteers is so that there are more people available to see infractions. Niesen replied that parking enforcement council members cannot sit and watch for infractions; they can only observe infractions while involved in their daily activities. Niesen is not sure how an ordinance would work; this would require input from the City Attorney. Someone would have to verify that the person being dropped off or picked up is disabled, and this would be difficult to do. Hinz stated that the question is whether to work to change state statutes to allow disabled passenger loading zones so that a city ordinance could be written for this sign. Kail said she does not feel that it is worth the effort to make a legislative change. There is no further action on this item at this time.

7. Putnam to present results of Parking Utility's review of a request by Gary Weber for a disabled passenger loading zone near MATC

Niesen stated that the Kobussen shuttle also uses this area. The Parking Council suggested making this a 10 minute passenger loading zone trial instead of a disabled passenger loading zone. This will be done in the spring. Niesen and Putnam will discuss and provide suggestions if they think there should be changes to that plan.

8. Report from Weber on results of the discussion with MATC staff regarding wheelchair users who use the building

This item was not discussed.

9. Representative from Building Inspection to discuss Building Inspections role with respect to parking for persons with disabilities

George Hank and Mike VanErem from Building Inspection were in attendance for this discussion. Hinz said the PCFPWD requested a Building Inspection representative to be present because a question came up about the Hy-Vee grocery store and concerns about signing for persons with disabilities. Apparently, proper signs were not installed and were unenforceable. Members of the PCFPWD approached Hy-Vee about the issue, but it was not resolved. The question to Building Inspection is how does an occupancy permit get issued if the proper disabled parking requirements have not been met. Tangney stated that he mentioned the sign issue to a manager after the store had been open for 3 or 4 months. Tangney suggested that Hy-Vee management call Building Inspection for guidance.

After about a year, new signs were installed, but they were still incorrect.

Recently, Tangney notice another set of signs had been installed. The latest signs do not have arrows or “this space” language. Hank said when the inspector is inspecting the building, there are many things they are checking such as the number and size of stalls, accessible routes, accessible bathrooms, etc. In this instance, the inspector was not aware of the new requirements for parking stalls for persons with disabilities. The inspectors will be given information on the new requirements for signing. VanErem said if PCFPWD members see an issue, they should feel free to call Building Inspection. VanErem is the contact for parking for persons with disabilities signing issues; his phone number is 266-4559. VanErem will ensure follow up on the issue at Hy-Vee. Hinz asked what the turnaround time to expect after BI has been notified. Hank replied to expect at least 30 days.

- 10. **Discuss newspaper boxes and other street furniture, that block access to stalls reserved for persons with disabilities. Putnam to report on inquiry with Dept. of Civil Rights regarding how the needs of the disabled community can be brought into the planning process**

Item was referred to the next meeting.

- 11. [20218](#) Distribution list for Parking for Persons with Disabilities brochure

Item was referred to the next meeting.

- 12. [19936](#) PCFPWD Function- Discussion of task list

Item was referred to the next meeting.

- 13. [20220](#) Discussion of role and authority of street use staff commission, and Parking Utility policy to relocate Dis/Vet stalls during an event approved by the street use staff commission.

Item was referred to the next meeting.

- 14. **State legislative changes related to Dis/Vet parking and (status report by Hinz)**

Item was referred to the next meeting.

- 15. **Federal guidelines regarding on street parking requirements for Dis/Vet stalls (status report by Hinz)**

Item was referred to the next meeting.

- 16. **Other business for referral**

- 17. **Assignments**

Adjournment

A motion was made by Tangney, seconded by Kunz, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:26 p.m.