



Board of Park Commissioners

Subcommittee Future Structure

September 7, 2022

Discussion



Rules Governing BCC's

- ▶ MGO Chapter 33: Establishes and Regulates BCC's, including subcommittees
- ▶ BPC Rules of Procedure and Basic Policies
 - ▶ Required by MGO 33.05(05), updated/approved by BPC in July 2020
 - ▶ Further clarifies roles and expectations for each body
- ▶ Task Force on Government Structure (TFOGS)
 - ▶ Issued Final report in 2019
 - ▶ Recommendations for effective government and accountability
 - ▶ Among others: Eliminate or combine BCCs that are redundant or have outlived their purpose.

Subcommittees of the BPC

Subcommittee	General Duties	# Members	Expected Meetings/Year
Golf	Advise BPC regarding Golf policies, rate structure, rules and regulations, capital improvements, user complaints, operations, and the selection of golf pros	7	4
WPCRC Advisory	Advise BPC regarding WPCRC operations, policies and procedures, fees and user concerns, and to make program and budget recommendations	9*	6
Facilities Programs & Fees	Advise BPC regarding operation standards and policies; make program recommendations, approve new and continuing special events, develops policies; make recommendations on new user fees and charges and the annual schedule of fees and charges; and review proposed fee modifications.	7	6
Habitat Stewardship	Advise BPC regarding policies and public tree concerns and recommendations concerning the Conservation Parks	5	4
Long-Range Planning	Advise BPC regarding the procedures and policies of the Parks Division; solicit input regarding the vision; provides input on the Mission, strategic planning, levels of service standard; and obtains input on needs assessments.	5	4

* In 2021 MGO Amendment changed WPCRC Advisory members from 11 to 9

Golf Subcommittee: 5 Year Average

	# Scheduled	# Held	# Cancelled		
2018	5	3	2		
2019	5	2	3		
2020	1	1	0		
2021	5	3	2		
2022	6	4	0	% Held	Average Member Attendance
Average	4.4	2.6	1.4	59%	92%

Primary Reasons for Cancellations: No substantial agenda

1 vacancy in 2021

WPCRC Advisory: 5 year Average

	# Scheduled	# Held	# Cancelled		
2018	6	4	2		
2019	6	2	4		
2020	6	0	0		
2021	6	3	3		
2022	4	2	2	% Held	Average Member Attendance
Average	5.6	2.2	2.2	39%	53%

Primary Reasons for cancellations: Lack of Quorum

Multiple vacancies since 2017

Facilities Programs & Fees : 5 Year Average

	# Scheduled	# Held	# Cancelled		
2018	NA	NA	NA		
2019	1	1	0		
2020	9	4	5		
2021	7	6	1		
2022	8	5	1	% Held	Average Member Attendance
Average	6.25	4	1.75	64%	72%

Primary Reasons for cancellations: No substantial agenda

1 Vacancy in 2021, 3 Vacancies in 2022

Habitat Stewardship: 5 Year Average

	# Scheduled	# Held	# Cancelled	% Held	
2018	6	4	2		
2019	6	4	2		
2020	4	1	3		
2021	4	3	1		
2022	4	3	0	% Held	Average Member Attendance
Average	4.8	3	1.6	63%	78%

Primary Reasons for cancellations: Lack of Quorum

1 Vacancy in 2021

Long-Range Planning: 5 Year Average

	# Scheduled	# Held	# Cancelled		
2018	13	7	6		
2019	11	8	3		
2020	12	4	8		
2021	8	7	1		
2022	8	3	2	% Held	Average Member Attendance
Average	10.4	5.8	4	56%	84%

Primary Reason for cancellations: No substantial agenda



Summary of Subcommittees

- ▶ Expected # of Meetings: 24 per year
 - ▶ 164 Hours if all members are present
 - ▶ Does not include staff support
 - ▶ Does not include prep time for presentations from staff or public
- ▶ Average # of Meetings: 31.45 per year

Recommendations from TFOGS

- Eliminate or combine BCCs that are redundant or have outlived their purpose.

BCC	Focus
Golf	Fees & policies specific to Golf
WPCRC Advisory	Fees & Policies specific to WPCRC
Facilities Programs & Fees	Permits, Fees & Policies related to use of space, programs and facilities for entire Parks system
Habitat Stewardship	Policies and Standards related to Land Management and Urban Forest through entire Parks system
Long-Range Planning	Policies and standards related to vision/mission and Planning efforts that shape the overall future direction of the entire Parks System