

Lake Monona Waterfront Ad-hoc Committee

Work Plan and Meeting Schedule

Updated: 05/30/23

All meetings begin at 6:00 pm on designated days.

- Meeting 1 (virtual): Wednesday, May 16, 2022
 - Introductions
 - Project description and committee's role
 - Elect committee chair and vice-chair
- Meeting 2 (virtual): Wednesday, June 1, 2022
 - Meeting schedule and expectations
 - Brian Pittelli discusses RFQ scoring process
 - Homework - receive and begin review and scoring of RFQ responses
- Meeting 3 (virtual): Wednesday, June 15, 2022
 - Discuss RFQ responses and ranking process and scoresheets
 - City purchasing requirements
 - City technical team review
 - Homework - score all RFQ responses
- Meeting 4 (in-person): Tuesday, June 21, 2022
 - Review committee scores
 - Review technical team scoring
 - Select top 5-7 design teams for interviews
 - Prepare interview questions
- Meeting 5 (virtual): Monday, July 11, 2022
 - First round of virtual interviews of finalists
- Meeting 6 (virtual): Tuesday, July 12, 2022
 - Second round of virtual interviews of finalists
- Meeting 7 (in-person): Thursday, July 21, 2022
 - Receive public comment and discussion of finalists
 - Homework: rescoring teams based on interviews and public comment
- Meeting 8 (virtual) Tuesday, July 26, 2022
 - Meet with selected teams
 - Discuss scope of services and master plan selection criteria
- Meeting 9 (virtual) Wednesday, August 3, 2022
 - Review draft design challenge scope changes

- Meeting 10 (virtual) Monday, August 15, 2022
 - Approve design challenge scope of services
- Meeting 11 (virtual) Wednesday, August 31, 2022
 - Review and confirm public meeting venues and dates
- Meeting 12 (virtual) Thursday, September 15, 2022
 - Review workplan and upcoming meetings
- Design Challenge Kick-off Public Event (in-person) Monday, October 3, 2022
 - In-person public event with virtual Design Team introductions
 - Venue: Central Library
- Meeting 14 (virtual) Wednesday, October 19, 2022
 - Special Presentation 1 (City Engineering JND reconstruction and Mad-City Ski Team)
- Meeting 15 (virtual) Wednesday, October 26, 2022
 - Special Presentation 2 (Preliminary Report public engagement and Madison Boats)
- Friends of Nolen Waterfront Public Event (virtual and in-person) Tuesday, November 1, 2022
 - Not a formal committee meeting, members and teams invited to attend.
 - Venue: Monona Terrace
- Design Challenge Check-in Public Event (in-person) Monday, November 7, 2022
 - In-person public event with virtual Design Team presentations
 - Venue: Monona Terrace Lecture Hall
- Meeting 17 (in-person) Monday, November 21, 2022
 - Discuss design team presentations and feedback
- Meeting 18 (virtual) Wednesday, November 30, 2022
 - Special Presentation 3 (Destination Madison and Madison Bikes)
- Meeting 19 (virtual) Wednesday, December 7, 2022
 - Special Presentation 4 (Clean Lake Alliance and Ho-Chunk representatives)
- Meeting 20 (virtual) Wednesday, December 21, 2022
 - Special Presentation 5 (Destination District and Linda OHern)
- Meeting 21 (in-person, Olin Park Facility, 330 E. Lakeside) Thursday, January 12, 2023
 - Committee discussion on evaluation work plan
- Meeting 22 (virtual) Thursday, January 19, 2023
 - Special Presentation 5 (Destination Madison and Madison Sports)

- Design Challenge Master Plan Presentation Public Event (in-person) Thursday, January 26, 2023
 - Public event with in-person Design Team presentations
 - Madison Central Library,
- Meeting 24 (in-person, Olin Park Facility) Wednesday, February 1, 2023
 - Committee review and discussion of master plan submissions
- Meeting 25 (virtual) Wednesday, February 15, 2023
 - Proposed design team attendance for committee questions
- Meeting 26 (in-person, South Madison area) Wednesday, March 1, 2023
 - Special meeting for in-person comments
- Meeting 27 (virtual) Wednesday, March 15, 2023
 - Potential joint meeting with Urban Design, Plan Commission and Transportation Commission
- Meeting 28 (in-person) Monday, April 10, 2023
 - Urban Assets and EQT by Design report; City Technical Team scoring; consider changes to work plan
- Meeting 29 (in-person) Tuesday, April 18, 2023
 - Master Plan evaluation session one: Review and discuss scoring criteria and public engagement responses
- Meeting 30 (in-person) Wednesday, April 26, 2023
 - Master Plan evaluation session two: review and discuss preliminary master plan scoring
- Meeting 31 (in-person) Wednesday, May 10, 2023
 - Master Plan evaluation session three: action on master plan scoring and team selection; review draft team scope of services
- Meeting 32 (in-person) Tuesday, May 30, 2023
 - Meeting with selected team and review proposed scope of services
- Work session with Design Team, Thursday, June 15, 2023
 - Workshop “office hours” for committee members, 1:30 to 4:30
- Meeting 33 (virtual or in-person) Tuesday, June 27, 2023
 - Meeting with selected team and review proposed master plan revisions

- Public Presentation with Design Team, Monday, July 24, 2023
 - Team presentation of proposed master plan revisions at the Monona Terrace
- Meeting 34 (virtual or in-person) Wednesday, July 26, 2023
 - Meeting with selected team and review proposed master plan revisions
- Meeting 35 (virtual) Wednesday, August 16, 2023
 - Review revised master plan for Common Council introduction
- Meeting 36 (in-person) Wednesday, September 27, 2023
 - Approve revised master plan and summary report