

**DANE COUNTY BOARD OF SUPERVISORS**  
**MINUTES OF THE PUBLIC SAFETY COMMUNICATIONS CENTER BOARD**  
Meeting of Wednesday, May 16, 2012

The Public Safety Communications Center Board met at the City County Building, Room 321 in Madison, Wisconsin, on Wednesday, May 16, 2012 at 1:00 p.m.

**MEMBERS PRESENT:** Ald. Skidmore, Div. Chief Martinez, Asst. Chief Keiken, Div. Chief Kinkade, Capt. Williams, Keith Lippert, Mayor Pfaff, Chief Hillebrand, Paul Kronberger, Chief Coughlin, Chief Ripp

**EXCUSED:**

**ABSENT:** Dave Janda, Chief Deputy Hook

**OTHERS PRESENT:** John Dejung (PSC), Gary Bell (PSC), Paul Logan, (PSC) Tammy Johnson (PSC), Carl Strasburg (MPD)

1. Call to Order. Paul Skidmore called the meeting to order at 1:02 p.m.
2. Public Comment. None.
3. Approval of Minutes. Motion by Hillebrand to approve the April 18, 2012 minutes. Seconded by Pfaff. Motion carried. Mayor Pfaff also thanked the Center Board for coming to the Fitchburg Library for the April Meeting.
4. Director's Report. See Handout. One note to the handout, regarding EPD Quality Assurance reviews, Support Services Manager Paul Logan has obtained new information pertaining to the number of reviews that need to be done, which is 64/week – roughly 256 a month. Regarding this new number, all months prior the goal for these reviews have actually been met. A few questions that were asked during the CAD portion were; "Can we get a list of items that may not be met by the November 5, 2012 go live date". Next "will Tri Tech pull out if they cannot produce what was agreed upon, and where do we go next". "If Tri Tech would pull out, is there another company or vendor ready to go". "If Tri Tech cannot provide key issues that are needed, is there another vendor that could for a fee". What is Tri Tech says they WON'T do some of the tasks that were asked of them". This is just some of the main questions, concerns as well as money has already been spent on the project, and what kinds of fines are also being given.
5. Operating Practices Committee. Martinez stated a new chair has been elected, Gary Ziegler, and Martinez is now the new Vice Chair. Document 2.3.3 was discussed and is looking for guidance from Center Board on direction to move on this. The City of Madison currently does not have a contract with the 911Center and has not since 2008. There is concern over this. Carol Strasburg addressed the board asking that a sub committee of Operating Practices be formed to come up with a form of 2.3.3 from the "users" end, with a 4month window for the target date. There are issues in this that are an impasse, but stating a great deal of the body has already been written, and would like to bring some issues back that may be presented to the board. Dejung stated that he's hesitant to go back as a great deal of work has been done on this, 2 years in the making and not start over. Skidmore stated to not reinvent the wheel on this and be productive and will wait further in 4 months. Ripp asked if some of these issues need to get lawyers involved, but Strasburg stated no. Discussion on the Request For Change 12-02 from Mount Horeb Fire Department, there were more questions than answers, and the committee came up with the following motion;

We understand that Mt. Horeb EMS has the ability to request Med-Flight on a call by call basis for any call they are alerted to, including calls that involve juveniles; and could codify that by a change in their protocols. In deference to Change Request 12-02, to better analyze the impact of the request, the Operating Practices Sub-Committee of the 9-1-1 Center Board makes the following three requests:

- We request the Dane County Medical Advisory Committee do a data analysis of historical calls of pediatric emergencies, and a prospective recommendation on the impact of the EMS system going forward fact if the proposed change were put in place. The analysis shall include:
  - What EMD codes will qualify for automatically placing Med-Flight on standby? (The auto-aid ALS codes??)
  - What distance from the receiving hospital and/or the time for a ground ALS unit to arrive; i.e.: Do we implement the change on a uniform basis, or on a jurisdiction by jurisdiction basis (eg: should we follow the same protocol for calls in the City of Madison versus the Town of Albany?)
  - What the age perimeters we should use to define a juvenile?
  - Should the air ambulance be sent in-place of, or in addition to an ALS? ground unit?
- We request the 9-1-1 Center provide input on how they would determine the age of the possible victim?  
We request that Med-Flight confirm if they are willing to consider an auto stand by Protocol that is Countywide in nature, or only by agreement on a jurisdiction-by-jurisdiction basis?

6. Technical Committee. Lippert stated the next meeting is on Friday, May 18, 2012. Radio and CAD continue to be the main focus.
7. Discussion And Possible Action On Request For Change Submissions Request for Change submitted by Ryan Brothers Ambulance for covering and servicing the Town of Deerfield. Keiken stated this is a private entity, and this should not be accepted, as we only accept from government bodies that we work with. It was discussed and accepted that if the Town of Deerfield would provide a cover letter to the Request For Change, stating that they are either the requesting agency or that Ryan Brothers has authority on their behalf that would be accepted. Skidmore also asked Dejung to check with Corporation Counsel for any legal problems with Ryan Brothers potentially being left as the requestor. Motion by Ripp to refer to Operating Practices with the understanding that the Town of Deerfield will provide a cover letter with Ryan Brothers acting on their behalf. Seconded by Kinkade. Amendment by Hillebrand to also have this Request For Change sent to the County Medical Advisory Committee as well as the ALS Steering Committee as they need to be aware as well. All in Favor.
8. Other Business As Authorized By Law. Skidmore stated that Sup. Corrigan is no longer on Center Board; a replacement has not yet been named. Also Skidmore requested that Harris Corporation attend the July Center Board Meeting to give a presentation on DANECOM. This will

be an agenda item for the July Meeting. Also any items you may want on future agendas please let Skidmore or Dejung know.

9. The next regular meeting of the Public Safety Communications Center Board will be on Wednesday, June 20, 2012 at 1:00 p.m. at the Verona Police Department, 111 Lincoln St, Room 110B, Verona, WI.

10. Adjournment. Motion by Keiken, seconded by Ripp. Meeting adjourned at 2:27 p.m.

Respectfully submitted, Tammy Johnson, Recorder.

Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the Board