



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Tuesday, August 7, 2012

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 7 -

Shiva Bidar-Sielaff; Chris Schmidt; Paul E. Skidmore; Satya V. Rhodes-Conway; Sue Ellingson; Matthew J. Phair and Lauren Cnare

Excused: 1 -

Tim Bruer

Others Attending: Noel Hooper Lofton, Sally Miley (Mayoral Assistant)

The meeting was called to order by Ald. Shiva Bidar-Sielaff, Chair, at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Chris Schmidt, seconded by Ald. Satya Rhodes-Conway, to approve the minutes from the July 3, 2012 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

UPDATES

[27197](#)

Update: President's Work Group: Development of Alder Position Description/Role

Registration: Noel Hooper Lofton, 110 Van Deusen Street, Spoke

Mr. Lofton wanted constituents to have input into developing the alder role/position description. He wanted constituents to be able to go directly to the city attorney with issues if an alder won't. Ald. Satya Rhodes-Conway asked Mr. Lofton to send to her or Ald. Cnare his thoughts on what an alder should do and how should they interact with constituents.

Ald. Lauren Cnare, chair of the work group, provided an update. The work group is working on matching skills with training. The next work group meeting is scheduled for August 30, 2012 and it is anticipated that

recommendations would be ready for the September 4, 2012 Common Council Organizational Committee for comment and review.

DISCUSSION/ACTION ITEMS

[26614](#)

Discussion Item: Conducting Review of City Committee Memberships

The members discussed possible processes to examine membership on city committees, commissions and boards. Ald. Satya Rhodes-Conway sensed from the Mayor's office that they believe there were too many committees and too many people on committees.

Next Steps: Full discussion by CCOC on how to conduct a review and scope of review

What would the structure be for CCOC review, every 3 years (subcommittee, ad hoc committee)? Alphabetical review? Review only so many at a time? (Ald. Lauren Cnare)

Recommend standard size/membership number on committees (Ald. Satya Rhodes-Conway)

What is the structure of committees, how many are there, who is required to be on, how many on committee, etc? (Ald. Sue Ellingson) - Request available reports from Mayor's Office

Role of alder on committees: policy (2-3 alders) or representation (1 alder) (Ald. Satya Rhodes-Conway)

Sally Miley explained one of the ways alders could be helpful was to send names of people to fill vacant positions on the committees to the Mayor's Office for possible appointment.

Ald. Rhodes-Conway noted that she use to forward the vacancy report to her constituents but hasn't received any reports from the Mayor's Office in awhile. Ms. Miley noted that staff is working with new software and there are issues with it.

Lisa Veldran will make a separate document for Ald. Bidar-Sielaff for her review (and for the next meeting).

[27199](#)

2013 Proposed Common Council Office Operating Budget - Ald. Shiva Bidar-Sielaff, Council President

Attachments: [Council Office Proposed 2013 Budget.pdf](#)

A motion was made by Ald. Chris Schmidt, seconded by Ald. Satya Rhodes-Conway, to approve the 2013 Common Council Operating Budget as presented to be submitted to the Mayor. The motion passed by voice vote/other.

FUTURE AGENDA ITEMS

- *Recommendations from President's Work Group: Development of Alder Position Description/Role**
- *Common Council review of committee memberships**
- *Introduction of Common Council Legislative Analyst, Heather Allen**
- *Outcomes from 8/23/12 Common Council Discussion on Legislative Agenda**

ADJOURNMENT

A motion was made by Ald. Lauren Cnare, seconded by Ald. Chris Schmidt, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 4:59 p.m.