



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes FINANCE COMMITTEE

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Monday, January 14, 2019

4:30 PM

215 Martin Luther King Jr Blvd-Room 215

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### CALL TO ORDER / ROLL CALL

- Present:** 6 - Samba Baldeh; Paul E. Skidmore; Zach Wood; Larry Palm; Michael E. Verveer and Paul R. Soglin
- Excused:** 1 - Barbara Harrington-McKinney

### PUBLIC COMMENT

There were 5 registrants on agenda items 33, 34, 35, & 39.

### DISCLOSURES AND RECUSALS

None

### ITEMS CONSIDERED

- 1. [54108](#)** Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- 2. [54109](#)** Recreate position #2542 from a 1.0 FTE Automotive Service Worker (CG16, R8) to a 1.0 FTE Program Assistant 1 (CG20, R11) in Police.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- 3. [54190](#)** Recreate position #4199 from a 1.0 FTE Administrative Clerk 1 (CG20, R9) to a 1.0 FTE Program Assistant 1 (CG20, R11) in Police.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

4. [54191](#) Recreate position #4116 from a 1.0 FTE Police Records Services Supervisor (CG18, R5) to a 1.0 FTE Program Assistant 3 (CG17, R13) in Police.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [54117](#) Delete the hourly classifications of Lifeguard 1, Lifeguard 2, and Lifeguard 3. Create new hourly classifications of Lifeguard (at the same pay rate as Lifeguard 1), Swim Instructor (at the same pay rate as Lifeguard 2), and Head Lifeguard (at the same pay rate as Lifeguard 3) to be placed in the salary schedule of Compensation Group 16, Range 00.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [54167](#) Authorizing a double-fill of the position, #1161, of Administrative Assistant at Fleet Services from approximately February 4, 2019, until May 10, 2019, due to the retirement of Cathy Mott.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [54169](#) Authorizing a double-fill of the position, #3293, of M.T. Building Maintenance Supervisor, at the Monona Terrace Community Convention Center for approximately 60 days, due to the retirement of incumbent Mike Waters on May 3, 2019.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [53911](#) Create a 1.0 FTE LTE Librarian 1 position in the Library budget.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [54227](#) Delete the classification of Electronics Maintenance Technician in CG16, R17 and create a new classification of Control Systems Technician in CG16, R19. Recreate vacant position #1790 from an Electronics Maintenance Technician to a Control Systems Technician in the Water Utility operating budget.  
**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [54196](#) Create the classification of Child Care Program Specialist 3 in CG 18, Range 10. Recreate positions #107 and #109 as Child Care Program Specialist 3 in the Community Development Division operating budget.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [54197](#) Recreate position #1052 of Housing Maintenance Worker (CG 16, Range 10) into a Maintenance Mechanic 1 (CG16, Range 13) in CDA Housing's operating budget and reallocate the incumbent to the new position.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

12. [54116](#) Create the classification of Treasury and Revenue Manager in CG18, R16 and create a new 1.0 FTE position of Treasury and Revenue Manager in the Finance Department budget. Effective with the retirement of the City Treasurer in June, 2019, delete the classification and position of City Treasurer.

**A motion was made by Baldeh, seconded by Verveer, to Re-refer to the FINANCE COMMITTEE and should be returned by 1/28/2019. The motion passed by voice vote/other.**

13. [54234](#) Authorizing the noncompetitive purchase of more than \$25,000 in goods from SiteOne Landscape Supply Holding LLC as a sole source provider of chemicals and supplies to be used for EAB mitigation in 2019.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

14. [54145](#) Authorizing the City of Madison to accept an Evjue Foundation grant in the amount of \$6,000, and amending the 2019 Planning Division operating budget to reflect this revenue, and to authorize the City to enter into a purchase of service contract with "We Talk Chalk, Inc." to implement the grant.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

15. [54235](#) Authorizing the Traffic Engineering Division to accept a grant for \$155,075 from the Wisconsin Department of Transportation to maintain and expand a safety education program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements.

**A motion was made by Baldeh, seconded by Wood, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.**

16. [54095](#) Authorizing the Madison Police Department to accept donations for Canine, Mounted, Community Outreach (including youth programming), Honor Guard, Training Center and other police initiatives, to utilize those donated services, goods or funds for such efforts, and to report such donations to the City Finance Committee annually.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

17. [54200](#) SUBSTITUTE - Amending the Police Department's 2019 Operating Budget and authorizing the Chief of Police to accept up to \$30,000 annually for two years in overtime funds from the Wisconsin Department of Justice to allocate additional resources to the Dane County Narcotics Task Force for conducting heroin and opiate investigations; and amend budgets accordingly.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

18. [54096](#) Authorizing the Madison Police Chief to sign a lease agreement in 2019 with the US Department of the Navy which includes indemnification/hold harmless language, to obtain night vision technology.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

19. [53915](#) Authorizing the execution of a First Amendment to the Lease for office space at 121 South Pinckney Street for the Madison Area Transportation Planning Board, which Amendment shall allow the City the right of early termination of the Lease. (4th A.D.)

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

20. [53933](#) Authorizing an Amendment to RES-17-00664, Authorizing the Execution of a Development Agreement with Garver Feed Mill, LLC, to modify the Closing Conditions for Lot 2 and amend the Environmental Responsibilities. (6th A.D.)

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

21. [54274](#) Authorizing the transfer of funds received from the sale of Lots 1-4, 7-10, and 15 in the Interstate Commerce Park from the Land Acquisition Fund to the Special Assessment Fund.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

22. [53924](#) Authorizing the Mayor and City Clerk to enter into an Early Attachment and Revenue Sharing Agreement with the Town of Burke to facilitate the attachment and future development of the Town parcels located at 4202-4210 Hoepker Road.

**A motion was made by Baldeh, seconded by Wood, to Return to Lead with the Recommendation for Approval to the PLAN COMMISSION. The motion passed by voice vote/other.**

23. [54141](#) Amending Resolution Enactment Nos. RES-18-00069 and RES-18-00399, which authorize a lease with the Town of Blooming Grove for space within the building located at 3325 Thurber Avenue for use as an artist studio.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

24. [53938](#) Amending Section 35.01 and creating Sec. 35.03 of the Madison General Ordinances to formalize the appointment procedure for the City's appointees to the Madison Metropolitan Sewerage District.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

25. [54160](#) Amending the 2019 Storm Water Capital Budget to accept three grant awards, totaling \$650,000 for water quality projects. (9th & 17th ADs)

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

26. [54181](#) Amending the 2019 Sanitary Sewer Utility Capital Budget and Engineering Major Streets Capital Budget to convert \$250,000 of existing Sewer Revenue Bond appropriation to Sewer Utility Reserve appropriation in the Sewer Reconstruction program and transfer to the Reconstruction Streets program to fund a pilot program to install sewer backwater valves to properties upon request.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

27. [54220](#) Amending the 2019 Adopted Parks Division Capital Budget and Authorizing the execution of a Purchase and Sale Agreement between the City of Madison and Wisconsin Medical Society, Inc. for the City's acquisition of two parcels of land located at 330 and 342 East Lakeside Street for assemblage with Olin Park. (13th A.D.)

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

28. [54153](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide \$19,300 in assistance to Metro Transit for Transit information services, promotion efforts and operations for calendar year 2019, and \$5,000 to the Madison Area Transportation Planning Board (a Metropolitan Planning Organization) to support the County Specialized Transportation activities for the calendar year 2019.

**A motion was made by Baldeh, seconded by Wood, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.**

29. [54152](#) Authorizing the City of Madison on behalf of the Madison Area Transportation Planning Board - An MPO to accept a grant for \$180,800 from the Wisconsin Department of Transportation to operate the MPO's Rideshare Etc. program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements.

**A motion was made by Baldeh, seconded by Wood, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.**

30. [54223](#) Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Madison Area Transportation Planning Board (MATPB) to provide transportation planning services to CARPC in calendar year 2019.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

31. [53957](#) Authorizing the Mayor and the City Clerk to execute an amendment to the loan agreement with the CDA to extend the payment deadline until June 1, 2020.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

32. [54230](#) Approving the Scope of Services for the Cooperative Enterprise Development Program for 2019 and creating an Executive Board for the Madison Cooperative Development Coalition.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

33. [54211](#) Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services (Architect) with Meyer, Scherer & Rockcastle, Ltd. to provide professional architectural and engineering design services and construction administration services for the design and construction of the Madison Public Market. (12th AD)

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

34. [54228](#) Approving the Collaboration Agreement between the City of Madison and the Madison Public Market Foundation, providing a \$250,000 grant to the Madison Public Market Foundation, and directing staff to move forward with creating an operating agreement and lease.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

35. [54222](#) Authorizing extending the City's contract with Hope Community Capital for Consulting Services to secure New Markets Tax Credits for the Madison Public Market.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

36. [54251](#) Authorizing the Community Development Division (CDD) to conduct a Request for Proposals process, and formulate funding allocation recommendations to the Mayor and Common Council, around early childhood services for use of funds beginning on January 1, 2020.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

37. [54219](#) SUBSTITUTE: Approving the provision of up to \$150,000 in 2019 Emerging Opportunities Program (EOP) funds to specified organizations and authorizing the Mayor and the City Clerk to enter into agreements with those organizations to implement the designated projects.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

38. [54244](#) Awarding up to \$1,185,000 in Federal HOME funds to Madison Development Corporation and Wisconsin Partnership for Housing Development to help finance the development of affordable housing, and up to \$400,000 in Federal CDBG funds to Irwin A Robert D Goodman Center to support capital improvements, as the recommended outcome of a competitive RFP process conducted by the Community Development Division; and authorizing the Mayor and the City Clerk to enter into agreements with those agencies to implement the specified development projects.

**A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

39. [53955](#) SECOND SUBSITUTE-Amending the City's 2019 Operating Budget to transfer \$165,000 from the Contingent Reserve to the Community Development Division authorizing a sole source contract with Tree Lane Apartments LLC, for the purpose of helping to fund services designed to enhance the safety, security and well-being of residents living in and around the Tree Lane Apartments property.

**A motion was made by Baldeh, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**



**ADJOURNMENT**