

Sample Calendar

**EXHIBIT 8.3. BOARD ANNUAL CALENDAR.**

<b>Date</b>	<b>Meeting Length</b>	<b>Category</b>	<b>Item</b>	<b>Action</b>
January 27	3 hours	Policy Policy Board	Executive Limitations (all) Ends New members	Review Prepare for discussion Welcome
February 24	3 hours	Policy Policy Board Board Board	Owners' input to Ends work Appointed board positions 1997 annual calendar Retreat location Retreat process	Determine Identify values, assign tasks Discuss and decide Decide Identify values, assign tasks
March 24	3 hours	Policy Policy Policy Board Monitoring	Board-CEO Relations (all) Ends Appointed board positions Retreat process Financial condition	Review Discuss Discuss and decide Decide Review
April 6 (Retreat)	4 hours	Policy Board	Ends Training conference	Discuss Discuss, decide, and schedule
May 26	2 hours	Policy	Ends	Discuss
June 23	2 hours	Policy Policy Board Board Monitoring Monitoring Monitoring	Ends Communication with owners Annual calendar Joint meeting with Commons Board Financial condition Emergency management succession Treatment of customers	Review Identify values, assign tasks Review and update Schedule Review Review Review

Sample Calendar

**EXHIBIT 8.3. BOARD ANNUAL CALENDAR (continued).**

<b>Date</b>	<b>Meeting Length</b>	<b>Category</b>	<b>Item</b>	<b>Action</b>
July 28	2 hours	Policy	Communication with owners	Discuss and decide
		Policy	CEO compensation package	Identify values, assign tasks
		Policy	Board member recruitment/election	Review
		Board	Owners' newsletter	Outline
		Monitoring	CPA's audit	Review and update
		Monitoring	Budgeting and financial planning	Review
August 25	2 hours	Policy	CEO compensation package	Discuss and decide
		Board	Focus groups with owners	Identify values, assign tasks
		Board	Meetings with other boards	Discuss
		Monitoring	General executive constraint	Identify values, assign tasks
		Monitoring	Treatment of staff	Review
		Monitoring	Asset protection	Review
September 22	2 hours	Monitoring	General executive constraint	Discuss and decide
		Board	Focus groups with owners	Discuss and decide
		Monitoring	Compensation and benefits	Review
		Monitoring	Communication and counsel	Review
		Monitoring	Financial condition	Review
October 27	2 hours	Board	Feedback from focus groups	Assess
		Policy	Ends	Review and revise
		Policy	New board member training	Review
November 17	2 hours	Policy	Board process (all)	Review
		Policy	Measures for monitoring	Identify values, assign tasks
December 15	2 hours	Policy	Measures for monitoring	Discuss and decide
		Board	Year-end evaluation	Discuss and decide
		Monitoring	Financial condition	Review