



Finance Department

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TO: Finance Committee
FROM: Laura Larsen-Budget & Program Evaluation Manager
DATE: May 12, 2020
SUBJECT: Budget Amendments Approved Under Emergency Orders

Legislative file 60126 adopted by the Common Council on April 21, 2020 increases the limits for budget amendments that can be administratively approved. The resolution requires the Finance Department to report back on any actions approved under this guidance at the following Finance Committee meeting. To date, there have been 2 amendments approved via this process (both are described in more detail below).

Fire Department

Total Transferred: \$80,000

Explanation: This capital budget amendment transferred \$30,000 from the Fire Department's Communications Equipment project and \$50,000 from their Building Access System project to the Coronavirus capital project to fund the purchase of two disinfectant robots for the ambulances and other Fire Department work areas. The equipment delivers a germ deactivating UV dose in a portable package that can be placed in tight quarters.

Clerk's Office

Total Transferred: \$50,000

Explanation: This amendment transferred \$50,000 from Election Wages in the salary major to election supplies in the supply major. These costs were due to high levels of absentee voting in the April election. Prior to this transfer, the Clerk's Office had exhausted its full 2020 supply budget.