



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved PERSONNEL BOARD

Wednesday, July 19, 2017

3:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

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Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Jaden Ryan in Human Resources at 608-266-4615, [jjryan@cityofmadison.com](mailto:jjryan@cityofmadison.com).

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

Approve the minutes of the June 7, 2017 meeting of the Personnel Board:  
<http://madison.legistar.com/Calendar.aspx>

### PUBLIC COMMENT

Limit to three (3) minutes each person.

### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### NEW BUSINESS

- 1 [47966](#) Recreate a 1.0 FTE Grants Administrator 2 position (#4294, CG18, R08), occupied by J. Spears, to a 1.0 FTE Community Development Specialist 3 position, (CG18, R10; class number H036) in the Community Development Division budget, and reallocate the incumbent to the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [2-PB Memo Grants Administrator 2 7-2017 Spears.pdf](#)

[Julie Spears PD.pdf](#)

[Community Development Spec 1-4 9-2016.pdf](#)

**Legislative History**

7/6/17 Human Resources Referred for Introduction  
 Department  
 Finance Committee (7/24/2017), Personnel Board (7/19/2017), Common Council (8/1/2017)

- 2 [47967](#) Recreating a 1.0 FTE position of Planning Technician (#621, CG20, R17) to a 1.0 FTE Planner 1 (CG18, R6) in the Planning Division Department budget, to be posted and filled through an internal competitive process, and effective at the completion of the competitive process.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Planning Technician to Planner 7-2017.pdf](#)

[Planner 1 Position Description - Jonely 2017.pdf](#)

[Planner 1 class specification.pdf](#)

**Legislative History**

7/6/17 Human Resources Referred for Introduction  
 Department  
 Finance Committee (7/24/2017), Personnel Board (7/19/2017), Common Council (8/1/2017)

- 3 [47969](#) Create a new classification of Principal Architect in CG 18, R15; and recreate a 1.0 FTE Architect 4 position (#4309) in the Engineering Division budget as a Principal Architect, to be filled through an internal competitive process.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Architect 4 Eng 7-2017.pdf](#)

[Principal Architect 7-2017.pdf](#)

**Legislative History**

7/6/17 Human Resources Referred for Introduction  
 Department  
 Finance Committee (7/24/2017), Personnel Board (7/19/2017), Common Council (8/1/2017)

- 4 [47970](#) Delete the classification of "Water Utility Public Information Officer" in CG18, Range 08 (class code H211), and create the classifications of "Water Utility Public Information Officer 1" in CG 18, Range 08, and "Water Utility Public Information Officer 2" in CG18, Range 10. Recreate a 1.0 FTE Water Utility Public Information Officer (CG18, Range 08) position, currently occupied by A. Barrilleaux (#1869), as a Water Utility Public Information Officer 2 (CG18, Range 10) within the Water Utility Budget and reallocate the incumbent to the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo WU PIO 7-2017.pdf](#)

[PD-WU PIO 2.pdf](#)

[Water Utility Public Information Officer 1-2 07-2017.pdf](#)

**Legislative History**

7/6/17 Human Resources Referred for Introduction  
 Department  
 Finance Committee (7/24/2017), Personnel Board (7/19/2017), Common Council (8/1/2017)

**ADJOURNMENT**

