

Meeting Minutes – Draft

TRANSPORTATION COMMISSION SPECIAL RULES COMMITTEE

Thursday, October 25, 2018

10:30 a.m.

215 Martin Luther King, Jr. Blvd.  
Room 108, MMB

A. CALL TO ORDER/ROLL CALL

The meeting was called to order at 10:34 a.m.

Present: 7 – Rebecca Kemble; Ann Kovich; Gary Poulson and  
Patrick McGuigan; Ann Schroeder; John Strange; Yang Tao

B. APPROVAL OF MINUTES

Kovich moved to approve, seconded by Kemble. With no further discussion, the motion passed by voice vote/other.

C. NEW BUSINESS

1. Review of the summary of rules by other committees
  - a. Review of all the special rules shown on the summary was completed.
  - b. A rule to limit meeting length was found unnecessary due to the two scheduled meetings per month.
  - c. A note is to be added to the e-mailed agenda to commissioners that a response is required regarding their attendance.
  - d. Recommendation that the Subcommittee continue meeting to work on creating the Orientation Handbook, if the Handbook is approved by the Transportation Commission.
2. To recommend special rules to the Transportation Commission for consideration. Kovich moved that the special rules recommended at the October 15 Subcommittee meeting be added to the following special rules to be recommended to the Transportation Commission, seconded by Kemble. The motion passed by voice vote/other.
  - a. To create a work plan schedule for each calendar year to include a joint meeting with the Transportation Policy and Planning Board in June or July.
  - b. Election of officers shall be conducted at the first meeting in July.

- c. Members of the public providing comments at Public Hearings shall be permitted up to five (5) minutes to speak, except for those requiring an interpreter who shall be allowed up to six (6) minutes to speak.

#### D. ADJOURNMENT

A motion to adjourn was made by Kovich, seconded by Poulson. The meeting adjourned at 11:16 a.m.