



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft LANDMARKS COMMISSION

Monday, November 8, 2010

4:45 PM

215 Martin Luther King, Jr. Blvd.
Room LL-110 (Madison Municipal Building)

1. 20331

City Development Process Improvement Initiative - 2010

The Commission discussed the documents and comments. Due to the deadline for comments, the Commission agreed to have Staff compile their comments into a DRAFT document based on discussions.

A motion was made by Slattery, seconded by Taylor, to APPROVE the following DRAFT comments and have them forwarded to the Economic Development Committee:

- 1. Keep the Urban Design Commission (UDC) and Landmarks Commission (LC) separate, as they each have specific expertise on different issues.**
- 2. The super-majority requirement for an appeal of a LC decision should be kept as it is similar to several other appeals of commissions, including but not limited to an appeal of a Plan Commission decision on conditional uses.**
- 3. The Landmarks Commission agrees that when projects need to be seen by both the UDC and the LC, that the Landmarks Commission should review a project first.**
 - a. The Landmarks Commission agrees that minor changes made to a project as a result of a subsequent review at the UDC could be approved by staff as long as they are consistent with either the Landmarks Commission Procedures (adopted with revisions July 2010) or with the general discussion from the LC review.**
 - b. The LC agrees that there should be a review and clarification of the Commissions' roles when projects require review by both LC and UDC. These clarifications should be added to each Commission's procedure document.**
 - c. City staff should inform applicants that when both LC and UDC review is required, that applicants should focus their submittals and presentations to center on issues to which each commission is most concerned.**
- 4. Landmarks Commissioners stressed the importance of re-issuing a handbook that puts the Landmarks Ordinance and Procedures into layman's terms. This booklet should be revised and available to all applicants.**
- 5. Landmarks Commissioners stated the importance of neighborhood participation, noting that their feedback is often critical in helping the Landmarks Commission make decisions.**
- 6. Landmarks Commissioners appreciated the idea that additional training and education for new Commissioners would be very helpful.**
 - a. Commissioners talked about having educational speakers come to meetings with short agendas to hear information on new construction methods, techniques, and materials to better inform the Commissioners about new solutions and ideas. Topics could include discussion about windows, siding, maintenance, repair methods, among others. Invited speakers could**

also be experts from the State Historical Society or other groups.

7. Commissioners didn't appreciate the quotes used throughout the document, and if the quotes must remain, the Commissioners would like to add one:

"Tourism does not go to a city that has lost its soul."

Arthur Frommer

Preservation Forum [1988]

8. Please revise the partial sentences on page 7 of the Development Process Improvement Initiative draft report dated 10-18-10.

9. Please enlarge the maps and flow charts so they are legible.

The motion passed by a voice vote/other.