

# Lake Monona Waterfront Ad-hoc Committee

## Schedule and Work Plan

07/26/22

All meetings begin at 6:00 pm on designated days.

- Meeting 2 (virtual): Wednesday, June 1, 2022
  - Meeting schedule and expectations
  - Brian Pittelli discusses RFQ scoring process
  - Homework - receive and begin review and scoring of RFQ responses
- Meeting 3 (virtual): Wednesday, June 15, 2022
  - Discuss RFQ responses and ranking process and scoresheets
  - City purchasing requirements
  - City technical team review
  - Homework - score all RFQ responses
- Meeting 4 (in-person): Tuesday, June 21, 2022
  - Review committee scores
  - Review technical team scoring
  - Select top 5-7 design teams for interviews
  - Prepare interview questions
- Meeting 5 (virtual): Monday, July 11, 2022
  - First round of virtual interviews of finalists
- Meeting 6 (virtual): Tuesday, July 12, 2022
  - Second round of virtual interviews of finalists
- Meeting 7 (in-person): Thursday, July 21, 2022
  - Receive public comment and discussion of finalists
  - Homework: rescoring teams based on interviews and public comment
- Meeting 8 (virtual) Tuesday, July 26, 2022
  - Meet with selected teams
  - Discuss scope of services and master plan selection criteria
- Meeting 9 (virtual) Monday, August 15, 2022
  - Approve design challenge scope of services
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- Meeting 10 (virtual) Wednesday, August 31, 2022
- Meeting 11 (virtual) Wednesday, September 14, 2022
- Meeting 12 (virtual) Wednesday, September 28, 2022
- Meeting 13 (virtual) Wednesday, October 4, 2022

- Meeting 14 (virtual) Wednesday, October 19, 2022
- Meeting 15 (virtual) Wednesday, November 2, 2022
- Meeting 16 (virtual) Wednesday, November 16, 2022
- Meeting 17 (virtual) Wednesday, December 7, 2022
- Meeting 18 (virtual) Wednesday, December 21, 2022

- December 2022 – February 2023
  - Master plan deliverables due
  - Team presentations to the committee (virtual and recorded)
  - Public review and comment period
  - City staff compile public comments for committee review
- February – March 2023
  - Committee scores and selects preferred master plan option
  - Committee provides revision recommendations for selected plan
- April – May 2023
  - City staff negotiate a second contract with selected team for master plan refinements
  - City Finance issues second contract
- June – August 2023
  - Design team makes revisions to the preferred plan per committee recommendations
  - Committee reviews and confirms revisions
- August 2023
  - Introduction to Common Council and Board of Park Commissioners