



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, June 28, 2011

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Gregory Harrington called the meeting to order at 4:30 p.m. and welcomed new board member Larry Nelson.

Present: 5 -

Gregory W. Harrington; Larry Nelson; Dan Melton; Bruce Mayer and Madeline B. Gotkowitz

Excused: 2 -

Ald. Tim Bruer and Lauren Cnare

A motion was made by Gotkowitz, seconded by Mayer, to amend the agenda by taking up agenda items 6, 7 and 8 ahead of item 5, and then taking up item 5 in workshop mode after dismissing City Channel. The motion passed by the following vote:

Excused: 2 -

Ald. Bruer and Cnare

Ayes: 3 -

Harrington; Mayer and Gotkowitz

Noes: 2 -

Nelson and Melton

APPROVAL OF MINUTES

A motion was made by Mayer, seconded by Gotkowitz, to Approve the Minutes of the May 24 meeting. The motion passed by voice vote.

PUBLIC COMMENT

The board received two written comments prior to the meeting (attached).

[16738](#)

Written Public Comments

Attachments: [Ask Us Tell Us - Contact Water Utility Board 6-2011.pdf](#)

DISCLOSURES AND RECUSALS

There were none.

MONITORING REPORTS

1. [22206](#) Notification of actual or anticipated noncompliance with any Outcomes or Executive Limitations Policies not covered by the above monitoring reports, as required by Water Utility Board Policy EL-2H.2
There was no noncompliance to report.

2. [22975](#) Monitoring Report: Treatment of Staff (EL-2b)

Attachments: [EL-2B Treatment of Staff June 2011.pdf](#)
[2010 Employee Engagement and Internal Communication Survey Report.pdf](#)

The board received the attached report. Madison Water Utility Steering Team members Adam Wiederhoeft and Marie Van Aartsen presented a summary of the Employee Engagement and Internal Communication Survey.

A motion was made by Gotkowitz, seconded by Mayer, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.

A motion was made by Gotkowitz, seconded by Mayer, to accept the monitoring data provided in the report. The motion passed by voice vote.

3. [22976](#) Monitoring Report: Emergency General Manager Succession (EL-2e)

Attachments: [EL-2E Emergency General Manager Succession June 2011.pdf](#)

The board received the attached report.

A motion was made by Gotkowitz, seconded by Mayer, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.

A motion was made by Gotkowitz, seconded by Mayer, to accept the monitoring data provided in the report. The motion passed by voice vote.

4. [22977](#) Monitoring Report: Financial Planning/Budgeting (EL-2c)

Attachments: [EL-2C Financial Planning Budgeting June 2011.pdf](#)
[2012 Capital Budget.pdf](#)
[2012 Capital Budget Project Request Forms.pdf](#)

The board received the attached report.

A motion was made by Gotkowitz, seconded by Nelson, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.

A motion was made by Nelson, seconded by Gotkowitz, to accept the monitoring data provided in the report. The motion passed by voice vote.

NEW BUSINESS

6. [22979](#) Writing a response to the request for child or elder care expense reimbursement for CAP members

Attachments: [Ask Us Tell Us - Contact Water Utility Board February 2011.pdf](#)

A motion was made by Melton, seconded by Nelson, to place on file. The motion failed (voice vote).

A motion was made by Gotkowitz, seconded by Mayer, to direct the General Manager to respond to the request, noting that the Water Utility Board has declined to offer this expense reimbursement. The motion passed by voice vote.

7. [22980](#) Decision on process for third-party review of board governance

A motion was made by Melton, seconded by Gotkowitz, to not have a third-party review of board governance. The motion failed (voice vote).

A motion was made by Gotkowitz, seconded by Mayer, to delegate to the board chair to look for an individual to attend meetings and provide a brief report on how the board is implementing the governance model. The motion passed by the following vote:

Excused: 2 -
Ald. Bruer and Cnare

Ayes: 3 -
Nelson; Mayer and Gotkowitz

Noes: 1 -
Melton

Non Voting: 1 -
Harrington

INFORMATIONAL ITEMS

8. [22981](#) City of Madison Draft Sustainability Plan

Attachments: [Goal 2- Improve Groundwater Drinking Water Quality.pdf](#)
[Goal 4- Increase Water Conservation.pdf](#)
[Master Report 6-22-11 Sustainability Plan Approval Resolution.pdf](#)
[Entire Madison Sustainability Plan- February 2011.pdf](#)

The board received the attached information. Harrington said he would contact the Common Council president and request that the Sustainability Plan be referred to the Water Utility Board for review and comment.

A motion was made by Melton, seconded by Nelson, to refer agenda items 2, 3, and 4 to the City Attorney's Office for a written opinion on whether they satisfy the requirements of the Open Meetings Law. The motion failed (voice vote). Harrington said he would add clarifying language to the next agenda.

A motion was made by Gotkowitz, seconded by Mayer, to take a 15-minute recess at 6:07 p.m. The motion passed by voice vote.

5. [22978](#) Drafting Board Process and/or Outcomes Policy to establish a board-owner linkage.

Attachments: [Identifying and Linking with Owners.pdf](#)
[Connecting with the Ownership.pdf](#)
[Ends and the Ownership.pdf](#)
[05d - Some ideas for linking with owners.pdf](#)
[Draft Ownership Link Policy.pdf](#)

The board drafted a new Board Process policy (attached) for approval at the July 26 meeting.

BOARD SELF-EVALUATION

9. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board Self-evaluation.pdf](#)

The board self-evaluation was led by Bruce Mayer.

FUTURE AGENDA ITEMS

10. [14501](#) Introduction of Future Agenda Items

Attachments: [Decision Tree.pdf](#)

It was suggested that the board revisit the draft Sustainability Outcomes Policy (O-2F) discussed at previous board meetings. Gotkowitz volunteered to draft a new policy.

It was suggested that the board draft a revision of its Asset Protection Policy (Executive Limitations EL-2F) to address contamination of current or future well sites.

It was suggested that the next meeting include an education session and/or consultation with the City Attorney (possibly in closed session) about rights and privileges the Water Utility Board has with regard to locating a well threatened by a plume or an existing well that is threatened by contamination.

It was suggested that the board review Chapter 13 of the Madison General Ordinances and discuss whether it is in compliance with ordinance requirements.

ADJOURNMENT

A motion was made by Gotkowitz, seconded by Mayer, to Adjourn at 7:23 p.m. The motion passed by voice vote.