



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved

### PRESIDENT'S WORK GROUP TO REVIEW COUNCIL COMMUNICATION TOOLS & PROCESSES

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Thursday, January 9, 2020

12:15 PM

Room 206, Madison Municipal Building  
215 Martin Luther King Jr. Blvd.

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**Note: Quorum of the Common Council may be present at this meeting.**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntauv, cov ntaub ntauv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Contact: Lisa Veldran, Legislative Services, Common Council Office, (608) 266-4071 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

The work group may at any time move to suspend Robert's Rules of Order and stand informally to allow open dialogue and discussion among its members and the public in attendance on any agenda items listed as "Discussion Items" or "Updates".

**1. CALL TO ORDER / ROLL CALL**

**2. APPROVAL OF MINUTES**

Approval of the December 19, 2019 President's Work Group to Review Council Communication Tools & Processes meeting minutes:  
<http://madison.legistar.com/Calendar.aspx>

**3. PUBLIC COMMENT**

**4. DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**DISCUSSION ITEMS/POSSIBLE ACTIONS**

- 5. [58977](#)** Discussion: Resident Engagement, Available Focus Groups, Employee Survey - Katie Crawley, Jason Glozier & Allison Dungan

6. [58972](#) Discussion: Online Contact Email Sent to Alders - Eric Olson
7. [58705](#) Discussion Item: Development of Weekly Summary Content for Alders to Share
8. [58971](#) Discussion Item: Start Discussion on Final Report

9. **ACTION ITEMS / NEXT STEPS / FUTURE AGENDA ITEMS**

Future Agenda Items:

Review of Social Media Policy (ACA Allen available 1/23/20 or 2/13/20)

Review PIO Spreadsheet (1/23/20)

Review TFOGS Final Report

Feedback on Legislative Management System (2/27/20 or 3/12/20)

10. **ADJOURNMENT**

UPCOMING MEETINGS

January 23, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

February 13, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

February 27, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

March 12, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building

March 26, 2020 @ 12:15 p.m., Room 206, Madison Municipal Building